

LEAVENWORTH CITY COUNCIL
Study Session Agenda
City Hall - Council Chambers
May 9, 2017 9:00 a.m.

9:00 – 9:15 Chamber Report

This time is provided for a Chamber of Commerce representative to provide an update to the City Council on items of interest to the Chamber and City.

9:15 – 9:45 Fire District #3 – Chief Kelly O’Brien

This time has been provided for a discussion with Fire Chief Kelly O’Brien from Chelan County Fire District #3 on the proposed levy increase for the Fire District.

There are no items included under **TAB A**.

9:45 – 10:15 Solid Waste Advisory Council Update – Brenda Blanchfield

This time has been set aside for the Council to review and discuss the 2017 draft of the Chelan County Solid Waste Management Plan for possible adoption by City Council at a scheduled Council meeting. Ms. Brenda Blanchfield, Chelan County Solid Waste Coordinator, has been invited to present an overview of the plan, what it is, how it is used, and the regulations affecting Leavenworth residents. The revised management plan will replace the previous plan adopted by the Leavenworth City Council in December of 2006. This plan is developed to provide a guide for solid waste activities in Chelan County and the cities within, as required by the Solid Waste Management Act, Chapter 70.95 of the Revised Code of Washington (RCW). The new plan addresses changes as well as future needs of Chelan County. An electronic copy of the draft has been provided to Council for review.

The following item is included under **TAB B**:

- Chelan County Solid Waste Management Plan Executive Summary
- Follow the link to the full Draft – Solid Waste Management Plan. This link will also be emailed to the Council:

<https://drive.google.com/file/d/0BytAaHPwgrMWZEE2ODR6RzZsQm8/view?usp=sharing>

10:15 – 10:35 Draft Resolution XX-2017 Six-Year Transportation Improvement Plan

This time has been set aside to discuss the review of revisions to the Six-Year Transportation Improvement Program (STIP). STIP is a short-range planning document that is annually updated based on needs and policies identified in the Leavenworth Comprehensive Plan and Transportation Plan. RCW 35.77.010 requires a perpetual 6 year plan. It represents

Leavenworth's current complete list of needed projects and programs for the next six years and future years. The document also identifies secured or reasonably expected revenues and expenditures for each of the projects included in the STIP. Typically, projects listed in the first three years of the document are shown as having secured funding while projects in the further out years can be partially or undetermined regarding funding.

Programs and planning efforts help achieve the City vision by meeting a particular transportation need (such as a mode or safety) in a systematic way, completing smaller scale projects, and planning for the need over a long period of time. Plans help determine the future transportation network through citywide and corridor long studies.

The annual STIP update starts with the previously adopted plan; this year's STIP is identified with the dates of 2018 – 2023. Projects in the previously adopted STIP are reviewed and projects that have been completed, or because of changing conditions are no longer needed, are removed. The remaining projects carried over from the previous STIP are reviewed for changes to cost estimates, project funding, schedule, or scope during the update process to ensure that the best information is represented in the STIP.

New projects are generated from many sources, including appointed commissions and committees representing parks (bicycle and pedestrian trails) and traffic safety, elected officials, City of Leavenworth staff, and other interested individuals and groups. In many cases, City of Leavenworth staff uses tools such as the STIP Pavement Management Program – Performance Management Dashboard to help identify potential new projects.

Updated projects from the previous STIP and new projects are then used to create a draft STIP project list. The phasing and funding of these projects is based on an evaluation of project priority compared with priorities laid out in the Leavenworth Transportation Plan, commitments to projects, partnerships the City has entered into with other jurisdictions and agencies, and new opportunities that arise to leverage local transportation funding in combination with other funding sources.

Once the draft STIP has been developed, a public hearing is held to provide an opportunity for the community to comment. The City Council will conduct a public hearing at an evening meeting; based on the results of the public hearing and comments from the Leavenworth City Council, a final version of the STIP will be developed for final Council approval if needed.

The following items are included under **TAB C**:

- The 2017-2022 6-year STIP redline changes for 2018-2023 Draft
- PCR Score Mapping – City of Leavenworth
- Map of completed street projects

10:35 – 10:45 Discussion of Hourly Wages and P2/P3 Parking

This time is provided to discuss current part-time staff hourly rates and potential parking rate changes for the P2/P3 lots as the City is preparing to install parking meters this month. At the April Finance Committee meeting the Committee discussed each of these items and requested that further discussion move forward to the full Council.

The City is currently underway with hiring the seasonal part-time staff for the parks department and pool. There have been some challenges in the rates for these positions that are being affected by the \$11.00 per hour minimum wage. Many local businesses are now paying higher wages, even more than the \$11.00 minimum, which in turn is creating a shortage of eligible applicants. This is going to need to be an ongoing discussion over the next several years as the new State law will increase the minimum wage to \$15.00 an hour by 2020. Staff has proposed a new range of wages for the seasonal employees (7 Month Parks) and 24-hour part time employees. In addition, a new 7 month seasonal position for Street/Utilities is being suggested to assist the Street/Utility Division because one employee is out for an extended period due to an injury.

The City is currently installing two additional pay stations near lot P2 and P3. As the stations go online, the Council is being asked to review the current parking rate structure. In reviewing the current parking rates at City owned parking lots, there are two distinct types of rates. At the P1/P4 lots, the City offers a \$1.75 per hour or \$10.00 all day rate for metered parking. At the P2 (lower fruit warehouse) and P3 (Festhalle) lots, the City charges a flat \$5 per day rate based on an honor system of payment. With the installation of the new meters, the City will be able to charge multiple or single types of rates and will be increasing Pacific Security patrols to enforce paid parking in these lots. The Finance Committee discussed the potential of including a similar structure at the P3 (Festhalle) lot, the same as the current P1/P4 lots with the \$1.75 hourly or \$10.00 all day rate, creating equal rates for all three improved parking lots. Due to the additional distance to downtown and the need to encourage more use of the P2 (lower fruit warehouse) lot, possibly for more local users, the Committee discussed a reduced rate of \$1.00 per hour or \$5.00 for all day. The City Council is being asked to consider and discuss what rates they would like to proceed with at this time, as the City awaits the results of the Parking Study.

The following items are included under **TAB D:**

- Current Hourly Rates for Part-time Staff
- Current Parking Rates from Resolution 05-2017

10:45-11:00 Discussion of Comprehensive Flood Hazard Management Plan

This time is provided to discuss the new Comprehensive Flood Hazard Management Plan as this Plan nears completion. After a month-long public comment period that ended in early February, Chelan County's Flood Control Zone District is finalizing its Comprehensive Flood Hazard Management Plan, which will guide the future direction of the District.

The Chelan County Flood Control Zone District (FCZD or District) was established by the Board of County Commissioners by Resolution 2014-59, pursuant to RCW 86.14, in response to not only the growing frequency and severity of flash and stage flooding in greater Chelan County, but also the resulting impacts and risks to public infrastructure and critical facilities.

Since the establishment of the FCZD, Chelan County has been working on the following tasks:

- Interim Operating Guidelines
- Debris Management Plan
- Flood Emergency Response Plan
- Rain Gauge Operation

- Weather Radar Feasibility Investigation
- Flood Control Infrastructure Projects

In July 2015, the FCZD then began working through a process to develop a Comprehensive Flood Hazard Management Plan, or CFHMP. Once adopted, the CFHMP will replace the Interim Operating Guidelines.

To assist, a Steering Committee was formed to oversee all phases of the CFHMP planning effort. The District assembled a list of people representing interests within the planning area who would have recommendations for the CFHMP. Committee members included key County staff, outside agencies, citizens and representatives of the various cities within Chelan County.

The purpose of the Chelan County CFHMP is to develop a holistic approach to flood control that encompasses flood control management and floodplain management, utilizing structural and nonstructural methods of reducing flood hazards. Flood hazard and floodplain management also are not limited to areas within the floodplain but can extend to the entire watershed.

The final Comprehensive Flood Hazard Management Plan is expected to go before the Chelan County Commissioners in the coming months. The major objectives of the CFHMP have been narrowed down to include, but are not limited to, the following:

- Evaluate the risks to public safety and existing development (e.g., critical facilities, infrastructure, and structures) in flood-prone and channel migration hazard areas. Recommend policies, programs, and projects to reduce risks to public health and safety;
- Examine alternatives to reduce public infrastructure and extensive private property damage through flood hazard management actions and programs;
- Prioritize projects and programs based on the level of risk, benefit and cost effectiveness over the life of the plan or facility, while considering effects on habitat;
- Institute a county-wide public education and outreach program to improve flood awareness that includes actions people can take to reduce risks (e.g., flood insurance, flood proofing);
- Implement the CFHMP while protecting and maintaining the regional economy.

There are no items included under **TAB E**.

- Follow the link to the Public View Draft of the Comprehensive Flood Hazard Management Plan (without appendices). This link will also be emailed to the Council:

http://www.co.chelan.wa.us/files/flood-control-zone-district/ChelanCoFloodPlan_PublicReviewDraft_Chelan_2016-12-23.pdf

11:00-11:15 Proclamation – Statement of Intolerance

This time is scheduled to review a Proclamation Statement on Intolerance. At the March 24, 2017 City Council Retreat, members discussed a range of comments and concerns raised by the Community in the review of a “Welcoming City” Resolution presented to the City Council at the February 28, 2017 meeting by Mr. Carl Florea from NCW United. The Council discussed the pros and cons of the draft resolution; recognized that the City contracts with the Chelan County Sheriff’s Office for public safety services, which limits the City’s control over police enforcement activity; considered the positive and negative repercussions of labeling the City and the potential effects on a tourism based economy; discussed the use of divisive language on this and other “political issues”; reviewed the possible loss of federal funding if the City were to proclaim itself as a “Sanctuary City”; and discussed the responsibilities and follies of participating in partisan politics. At the April Council Study session, the Council reviewed the first draft of the proclamation and discussed the pros and cons of the wording. After taking in the suggestion, Councilmember Brinkman agreed to wordsmith the proclamation, which is included in the packet materials.

The following item is included under **TAB F:**

- 2nd Draft Proclamation

11:15-11:30 Council Open Discussion

The remainder of this time slot allows for Council discussion of items not on the agenda.