

**LEAVENWORTH CITY COUNCIL MINUTES  
May 8, 2018**

Mayor Farivar called the May 8, 2018 Leavenworth City Council meeting to order at 6:30 PM and Leavenworth Resident Mr. Rich Winkelman led the City Council in the Flag Salute.

**ROLL CALL**

Council Present: Mayor Cheryl K. Farivar, Carolyn Wilson, Mia Bretz, Elmer Larsen, Margaret Neighbors, Sharon Waters, Clint Strand, and Jason Lundgren.

Staff Present: City Administrator Joel Walinski, Attorney Emily Guildner, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda**

1. Approval of Agenda
2. Approval of April 24, 2018 Regular Meeting Minutes
3. April 2018 Payroll \$227,279.33
4. 2018 Claims \$498,654.51

Councilmember Larsen motioned to approve the consent agenda. The motion was seconded by Councilmember Waters and passed unanimously.

**PUBLIC SAFETY REPORT: SERGEANT SCOTT LAWRENCE, LIAISON OFFICER**

None.

**COUNCILMEMBER AND COMMITTEE REPORTS**

None.

**MAYOR/ADMINISTRATION REPORTS**

Mayor Farivar noted that Attorney Emily Guildner is taking the place of City Attorney Tom Graafstra for the meeting.

City Administrator Joel Walinski stated that Chelan County Sheriff Sergeant Scott Lawrence is unable to attend the meeting, although the Council has been provided the monthly Sheriff's report for March, as well as the monthly Regional Justice Center report for April.

**COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

Duane Goehner, 11670 Riverbend Drive, Leavenworth; Mr. Goehner thanked the Council for adding peak traffic hours to the next morning Study Session. He reiterated that Leavenworth's

peak traffic hours are weekends; he urged the use of the weekend time-frame for SEPA determinations.

Alan Hunt, 510 Dempsey Road, Leavenworth; Mr. Hunt stated that the traffic analysis in the SEPA statement doesn't reflect the complete reality. He said that traffic flow is a huge impact on Highway 2 and is severely impacted on the weekends. He added that the traffic effects emergency responses and is a safety and public relations issue.

Mayor Farivar read a comment from Ms. Sherry Halpaus into the record. This comment was in regard to the vehicle weight restrictions on Riverbend Drive. Mayor Farivar noted that Riverbend Drive is a county road and is not controlled by the City.

## **RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

### **1. 2<sup>nd</sup> Reading – Ordinance 1564 – Amending Chapter 13.06 Cross Connection Control**

Public Works Director Herb Amick stated that the City Council is being asked to adopt Ordinance No. 1564, which amends Leavenworth Municipal Code (LMC) Title 13 – Water and Sewers. He went on to address the proposed changes to the individual sections regarding Cross Connection Control, Backflow Assembly Requirements, Testing and Repair, and New Construction. He confirmed that the required first reading of the Ordinance took place during the April 24, 2018 City Council meeting; this evening's meeting concludes the second reading of the Ordinance, at which time, the Council will be asked to adopt the Ordinance. He cited a Wenatchee World article reporting that forty (40) homes had contaminated water following a backflow incident in Wenatchee, which is one example of the reasoning for the City's implementation of cross connection controls.

Councilmember Lundgren motioned to adopt Ordinance No. 1564, an Ordinance amending the City of Leavenworth Municipal Code regarding Cross Connection Control. The motion was seconded by Councilmember Bretz and passed unanimously.

### **2. Resolution 7-2018 Financial Policy**

Finance Director Chantell Steiner stated that the City Council is being asked to approve the Financial Policy changes as recommended by the City Council Finance Committee and discussed at the morning Study Session. She noted the changes that were incorporated from earlier today and addressed the changes to the individual funds. Councilmember Bretz noted that she is not in agreement with an increase in the Lodging Tax Fund and will not be voting in favor of the Financial Policy. Councilmembers discussed building a capital reserve, saving money in case of an emergency, and building reserves in a strong economy. Administrator Walinski noted that there will be further discussion on this topic when Council is in budget discussions.

Councilmember Strand motioned to approve Resolution 7-2018 Amending the Financial Policy. The motion was seconded by Councilmember Waters and passed 6/1 with Councilmember Bretz opposed.

### **3. Interlocal Agreement – LINK Transit**

City Administrator Joel Walinski stated that the City Council is being asked to consider approval of the Interlocal Agreement between Chelan-Douglas Transportation Benefit Area (“Link”) and the City of Leavenworth. He added that the Agreement is being used for a property acquisition for the construction of a vehicle turn-around for access to a proposed Link Transit Facility and Vehicle Park & Ride. He said that the City will reimburse Link for one-half of the cost of the property purchase for the Turn-Around, which is currently estimated at \$48,000 with approximately \$4,000 in closing costs. He added that once construction is completed and the Turn-Around installed, Link will convey and dedicate the property and Turn-Around to the City. He added that in the event that the property is ever vacated, both entities will share in the profits of the sale. On a final note he stated that the maintenance agreement is currently in the process of being completed. Administrator Walinski clarified some questions and Councilmember Bretz noted her enthusiasm for the project as she is the City’s Representative on the Link Transit Board.

Councilmember Bretz motioned to approve and authorizes the Mayor to sign the Interlocal Agreement between the City of Leavenworth and Chelan-Douglas Public Transportation Benefit Area (“Link”), subject to review by the City Attorney. The motion was seconded by Councilmember Wilson and passed unanimously.

#### **INFORMATION ITEMS FOR FUTURE CONSIDERATION**


Mayor Farivar stated that the Maifest Festival will take place on May 11-13, 2018 and that the Joint Mid-Year meeting with the Planning Commission will take place on June 6, 2018. Finance Director Steiner asked for a volunteer to review the Annual Report for approximately 4 hours. Councilmember Strand announced that Councilmember Wilson MC’d a local charity auction that raised over \$6,000.

#### **ADJOURNMENT**

Seeing no other business, Councilmember Larsen motioned to adjourn the May 8, 2018 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Waters and passed 6/1 with Councilmember Bretz opposed.

The meeting adjourned at 7:08 PM.

**APPROVED**



**Cheryl K. Farivar**  
Mayor

**ATTEST**



**Chantell Steiner**  
Finance Director / City Clerk