



City of Leavenworth

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City Council
Cheryl K. Farivar - *Mayor*
Michael Molohon
Elmer Larsen
Robert Francis
Carolyn Wilson - *Mayor Pro-Tem*
Gretchen Wearne
Mia Bretz
Margaret Neighbors
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers

February 23, 2016 - 6:30 p.m.

Call to Order

Flag Salute

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of February 9, 2016 Study Session Minutes
3. Approval of February 9, 2016 Regular Meeting Minutes
4. 2016 Claims \$130,948.15

Councilmember and Committee Reports

Mayor/Administration Reports

Comments from the Public on Items Not on the Agenda

Presentation: Cascade High School Girls Soccer Team Recognition Plaque

Resolutions, Ordinances, Orders and Other Business

1. Discuss: Proclamation Designating "World Spay Day"
2. Action: Resolution No. 02-2016 – Chelan Douglas Transportation Council Designating Representatives
3. Action: Resolution No. 03-2016 – Amending Rate and Fees
4. Discuss: Ordinance 1522 Parking Regulations – 1st Reading
5. Discuss: Budget Retreat Meeting Topics

Information Items for Future Consideration

1. Group Funding Applications due by March 1st
2. Council Retreat, March 4, 2016, 8:00 AM – 2:00 PM – Bavarian Lodge Montafon Room

Adjournment

Council Committees -4th Tuesday –

Econ. Dev. 4:00 Finance 5:00

Next Ordinance is 1523 - Next Resolution is 04-2016)

SUPPLEMENTAL COUNCIL AGENDA

1. Proclamation Designating “World Spay Day”

February 23, 2016 is World Spay Day which is a day to raise awareness for the importance of spaying/neutering animals. It was started in 1995 and has since become an international event. The Humane Society of the United States (HSUS) is asking if local governments will pass a proclamation in support of World Spay Day. The City of Chelan City Clerk Ms. Peri Gallucci is also a District Leader Volunteer for HSUS in Congressional District 8 and has requested that the City of Leavenworth City Council consider supporting this Proclamation. For more information on World Spay Day: www.worldspayday.org/whyworldspayday/.

The following item is included under **TAB 1:**

- Proclamation Designating “World Spay Day”

2. Resolution 02-2016 – Chelan Douglas Transportation Council Designating Representatives

The City Council is being asked to approve Resolutions 02-2016 designating Mayor Cheryl K. Farivar as the City’s representative of the Chelan Douglas Transportation Council (CDTC). The City Council is also being asked to identify an alternative representative in the event the Mayor is unavailable.

The Wenatchee Valley Transportation Council (WVTC) reorganized last year and changed the name to the Chelan-Douglas Transportation Council (CDTC). The City of Leavenworth has been asked to officially name a representative and an alternate to the CDTC in order to bring their records into compliance. Mayor Farivar is currently a Board Member representing the small cities within Chelan County and will remain the City’s representative as well. Meetings are generally held at the Confluence Technology Center, 285 Technology Center Way in Olds Station every second Thursday of the month from 9-11 a.m.

The CDTC focuses on developing a regional approach to transportation improvements, because these challenges often reach beyond the jurisdictional boundaries of individual cities, towns and counties, the solutions often require collaboration among the local governments. Members of the Chelan-Douglas Transportation Council work together as a region to develop plans for better roads, bridges, buses, railroads and airports. Their planning documents identify regional transportation investment priorities that will improve safety and mobility for drivers, freight haulers, transit riders, bicyclists and pedestrians, and that support the long-term economic prosperity of the region.

The CDTC also is the regional agency that oversees and awards various transportation grants funding to local agencies within Chelan and Douglas County. The City has been successful in the past in receiving some funding for transportation improvements; examples would include the Chumstick Multi-Use Pathway, Safe Routes to School Enhancements for West Street Sidewalks, Ski Hill Overlay Project, and a significant percentage of the funding for the Commercial Street (3rd to 8th) project.

The following item is included under **TAB 2:**

- Resolution 02-2016 – CDTC Designating Representatives
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 02-2016 designating Mayor Cheryl K. Farivar as the City’s representative on the Chelan Douglas Transportation Council and Councilmember _____ as the City’s alternate representative.*

3. Resolution No. 03-2016 – Amending Rate and Fees

The City Council is being asked to approve four items in the current Rate & Fee Schedule. Below is a summary of the four items to be considered.

- Removal of the Fence Permit Fee that the Council approved removing of through the amendment to the Leavenworth Municipal Code at the February 9, 2016 Council meeting.
- Amendment to Pool Daily Entrance Fees – This recommendation is being forwarded to the City Council for approval by the Upper Valley Park & Recreation Service Area Board (PRSA) who met on February 17th and is the governing Board for the budget of the pool revenues and expenditures. In 2012 the PRSA presented a ballot measure to increase property taxes for the 2013 calendar year, which was approved by the voters, to assist in ensuring that revenues could cover all expenditures and begin to build a reserve fund balance for future capital replacement needs; with this action it also removed the need for the City General Fund to supplant the Pool Fund when funding fell short. The Board discussed at that time the need to freeze rate increases for PRSA resident's as the property tax increase was doubled on each property owner. It has now been three years with no changes to the PRSA residents and only minor changes to the Non-PRSA residents. The Board noted that this year it is necessary to start relooking at daily entrance fees for a minor increase to avoid any considerable future increase and to be in alignment with cost of living adjustments that may be necessary in upcoming years as personnel and operational costs slowly rise. At this time there are no suggested increases by the Board to the Season Pass, Swim Lessons or Kayak rates. The Council is being provided with a history of rates since 2011.
- Amendment to Festhalle User Fees – The Festhalle Oversight Committee has been discussing the need to address some minor changes to the current 2016 Festhalle rate fees by removing the separate fees regarding alcohol versus no alcohol for cleaning deposits. The Board is recommending streamlining this portion of the fee schedule to a single deposit of \$500 per event. In addition, the language for additional fees is being amended to include the use of the new kitchen amenities that have recently been purchased. The kitchen and other facility equipment fees are not included in the City's rate and fee schedule which allows the Festhalle Oversight Committee to amend these fees from time to time as needed; however, they are included on the Festhalle website and in the contract agreement documents that are administered by the Festhalle Manager when renting out the facility. The Committee has also been discussing the need to adjust the rental rates for 2017, of which users are already requesting and booking space for; therefore, the Festhalle Fees will now include two rate schedules for the current year and future year rates. The Committee has reviewed and is recommending an increase of the rental rates for Commerical and Private Users beginning with 2017 bookings.
- Amendment to Parking Regulations – The City Council Public Safety Committee, as noted in Item #4 below, has been reviewing the need to amend the city code to allow for Pacific Patrol to do additional enforcement regarding parking regulation violations. As such, the Rate & Fee Schedule is being amended at this time to allow for the new code language that will be officially adopted by the Council within the next month. The change is to modify the language from "Overtime Parking" to a "Parking Infraction – Illegal Parking" All civil related parking violations, such as handicap parking violations, will remain as enforced only by the Chelan County Sheriff's Office.

As a reminder, the Council has had previous discussions to review the Cemetery rates; however, at this time staff is continuing to work with the new software to develop the number of buildable lots and niches prior to making any recommendations to rate adjustments. The Council also discussed with Ms. Dawn Davies of the Wenatchee Valley Animal Control & Care Facility the potential need to look at animal license fees to reduce the City's annual contract costs. This item will be discussed later in the fall of 2016 for potential adjustments beginning with the 2017 calendar year.

The following items are included under **TAB 3**:

- Resolution 03-2016 (Redline and Clean Version)
- Leavenworth Pool Rate History
- **MOTION:** *The Leavenworth City Council moves to approve Resolution 03-2016 Amending Rates & Fees.*

4. Ordinance 1522 Parking Regulations – 1st Reading

The City Council is being asked to review changes to the Leavenworth Municipal Code Chapter 10 regarding Parking Regulations as a first reading of the ordinance changes. This request for change was initiated by the Public Safety Committee after discussions with the City's Sheriff Liaison Officer Sergeant Bruce Long. The request was to have the Pacific Patrol Officers, which the City contracts with, to be given the additional authority to enforce other parking violations within the City.

To accomplish this task, the code language needs to be changed to allow for the code violation penalty to include the issuance of a "parking infraction" which requires the payment of a monetary penalty to the City of Leavenworth. These "parking infractions" are different from civil infractions in that the City is the agency which collects the fees. Unpaid "parking infractions" are referred to collections rather than the district court for compliance and payment.

The Public Safety Committee recommendations for areas of increased enforcement by Pacific Patrol include the following areas:

10.08.020 – Parking in the travel lane of any street in the City.

10.08.120 Parking Prohibited Areas. On streets or in designated municipal parking areas where signs, or pavement marking, ramps, or curbs prohibit parking.

1. "No Parking" signs or other markings, such as yellow zone markings, indicate no parking at any time.
2. "Fire Lane" signs or yellow painted curb, which shall mean no parking due to use such as fire lane or delivery lane.
3. The vehicle blocks access to a fire hydrant whether painted or not.
4. Bus Stop (not included).
5. Unauthorized disabled parking (not included).
6. Any portion of the vehicle is on the curb or the sidewalk.
7. Any portion of the vehicle blocks pedestrian access to a cross walk, whether marked or not.
8. Any portion of the vehicle blocks pedestrian access to a pedestrian ramp.

These changes have been reviewed and recommended by the City Attorney, Public Safety Liaison Officer, and Public Safety Committee. The "fine" for these parking infractions at this time is \$25.00 as

set by the Council Resolution No. 11 – 2015 Rate and Fee Schedule that is also being amended this evening as Resolution 03-2016 Amending Rate and Fees.

The following items are included under **TAB 4**:

- Resolution No 14 – 2013 Parking Time Limit Zones
- Chapter 10.08 Parking Regulations – redline version
- Draft Resolution NO. XX – 2016 Limited Enforcement Authorization

5. Budget Retreat Meeting Topics

This time is set aside for a discussion on the proposed agenda for the Council’s Goal Setting and Budget Retreat scheduled for Friday March 4, 2016 at the Montafon Room from 8:00 AM to 2:00 PM in the Bavarian Lodge, Leavenworth, WA. Breakfast will be available from 7:00 to 8:00 AM. We hope to start our discussion promptly at 8:00 AM. Working lunch will be self served at 12:00 in the hotel dining room.

While there will be much discussion on the City finances and budget development process, the retreat will also provide an opportunity to discuss and develop Council goals for the upcoming years. These may include budget items, however they also may include other initiatives that may be driven more by changes in code language, policies, comprehensive plan language, or operations. The discussion will center first on identifying and developing those goals and then identifying various opportunities that will help in achieving outcomes that support the goals.

An agenda will be discussed with the Finance Committee on Tuesday afternoon and presented to the Council on Tuesday evening.

There are no items included under **TAB 5** for this topic.



City of Leavenworth Proclamation

A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF LEAVENWORTH, WASHINGTON DESIGNATING FEBRUARY 23, 2016 AS “WORLD SPAY DAY”

WHEREAS, pets provide companionship to 65% of U.S. households; and

WHEREAS, 2.4 million healthy and adoptable cats and dogs are put down in animal shelters each year due to a lack of critical resources and public awareness; and

WHEREAS, nearly 90% of pets living in poverty, and 98% of community (feral and stray) cats are unaltered; and

WHEREAS, spaying and neutering has been shown to dramatically reduce the number of animals who are put down in animals shelters; and

WHEREAS, programs exist to assist with the cost of spaying or neutering pets living in poverty and community cats; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens worked together to advocate the spaying and neutering of pets and community cats through “World Spay Day” in the United States and throughout the world in 2015; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens have joined together again to advocate the spaying or neutering of pets and community cats on “World Spay Day 2016”:

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Leavenworth, Washington that February 23, 2016, is designated “World Spay Day.” The Mayor is calling upon the people of Leavenworth to observe the day by having their own pets spayed or neutered or by sponsoring the spaying or neutering of a pet in need.

PASSED by the City Council of the City of Leavenworth and approved by its Mayor this 23rd Day of February, 2016.

CITY OF LEAVENWORTH

MAYOR

RESOLUTION NO. 02 - 2016

**A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON,
TO DESIGNATE A VOTING REPRESENTATIVE AND AN ALTERNATE
TO THE CHELAN-DOUGLAS TRANSPORTATION COUNCIL
UNTIL FURTHER NOTICE.**

WHEREAS, Federal Transportation Legislation (Title 23 United States Code 134 and Title 49 United States Code 5303) requires the establishment, by agreement between the Governor of the State of Washington and units of general purpose local government, of a Metropolitan Planning Organization (MPO), which in cooperation with the State of Washington is to develop transportation plans and programs for urbanized areas of Washington State; and

WHEREAS, Regional Transportation Planning Organizations (RTPOs) were authorized by the 1990 Legislature as part of the state's Growth Management Act, as detailed in Chapter 47.80 RCW, with funding appropriations made as part of the Transportation Budget; and

WHEREAS, the Growth Management Act, Chapter 36.70A RCW, requires local governments to adopt transportation plans that are consistent with comprehensive land use plans and Regional Transportation Planning Organization plans; and

WHEREAS, the Member Agencies acknowledge the need to engage in cooperative planning and decision making on transportation issues and the benefits to be derived there from; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Leavenworth designate Cheryl K. Farivar to serve on the CDTC Board with _____ as alternate.

Passed by the City Council of the City of Leavenworth and approved by the Mayor this 23rd day of February, 2016.

CITY OF LEAVENWORTH

By:

Cheryl K. Farivar, Mayor

Attest:

Chantell Steiner,
Finance Director/City Clerk

**A RESOLUTION OF THE CITY OF LEAVENWORTH
AMENDING RATES AND FEES.**

BE IT RESOLVED by the Mayor and the City Council of the City of Leavenworth, as follows:

Section 1. The rates, fees and charges as set forth on the attached Exhibit "A" which is incorporated herein, are hereby adopted by this reference and new charges, fees, and rates will be effective ~~January-February 23rd~~, 2016 unless otherwise noted within a specific item/section.

Section 2. Resolution ~~112-2015~~ is hereby amended to be consistent with this resolution.

Section 3. This resolution and any amendment thereto shall be published in summary form in the official newspaper of the City of Leavenworth.

Passed by the City Council of the City of Leavenworth and approved by the Mayor in an open public meeting on the ~~23rd~~ ~~8th~~-day of ~~December-February~~ 201~~6~~5.

APPROVED:

Cheryl K. Farivar, Mayor

ATTEST:

Chantell R. Steiner, Finance Director/City Clerk

CITY OF LEAVENWORTH FEE SCHEDULE

Exhibit A

Each Department Head shall be granted the authority of interpretation of the portions of this resolution, which fall under the authority of their Department.

DEVELOPMENT SERVICES DEPARTMENT RATES, FEES, AND CHARGES

GENERAL INFORMATION ON FEES

- A. Payment of the base fee for applications is required at the time of application submission. Payment of base fees for annexations, vacations, and other related activities, which do not require submittal of permit applications, are due prior to commencement of any staff work on the activity. Typically, this would be following submission of an initial letter of interest and/or petition. Payment of all fees will also be required regardless of approval/non-approval of the activity.
- i. Hourly fees are in addition to the underlying permit/action base fees.
 - ii. Hourly fees are typically billed on a monthly basis.
 - iii. Any billing more than 30 days overdue shall result in progress on the application ceasing and/or withholding of final approval/permit issuance.

B. Outsourcing:

The City may outsource work to agencies, firms, and individuals at its discretion for any type of permit related activities. The types of activities include, but are not limited to, the work of attorneys, planners, engineers, geotechnical experts, biologists, etc. Outsourcing *typically* occurs when a project has a component which requires review by persons with special expertise, the city must outsource based on staffing and/or workloads, or an applicant has requested and has been granted expedited review.

Outsourcing based on City Determination of Need:

If the City determines that work must be outsourced based on the need for specialized study, input from persons with expertise, or for other reasons; the City retains the authority to determine that this action is required, but will provide notification in either email or written format to the applicant of the action prior to authorizing the expenditure. The City is not required to receive an authorization from the applicant prior to authorizing to proceed, but simply to notify. The following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in administering the work of the consultant.

If the City determines that work must be outsourced based on staffing levels, workload, or for other reasons (not including permit expedition requests), the consultant's work will be billed to the applicant at the same rate as City staff time. If the fee schedule indicates there is no hourly fee charged for a specific type of application, even if outsourced, hourly fees will not be charged.

Please note that all other requirements of the City's fee schedule apply.

Outsourcing by Request of the Applicant:

An applicant may submit a written request to outsource a permit application (or portions thereof) for purposes of permit expedition or for other reasons. The City reserves the right to approve, approve with conditions, or deny outsourcing requests. If approved, the following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in working with the consultant and the applicant.

Please note that all other requirements of the City's fee schedule apply.

- C. Any direct cost beyond \$550.00 or four (4) hours of the Hearing Examiner's work on a case shall be billed to and paid by the applicant. This shall be in addition to any other fees.
- D. Applications that require both City and County approval are still subject to the City's fees.
- E. All project types may not be listed here. If they are not, fees will be applied as determined by the Development Services Director.

BUILDING PERMITS FEES

The following fees are for review performed by the plans examiner, additional review by other staff and departments will be charged at \$50 per hour. Exception: single-family and multi-family structures, with four units or less, and commonly associated residential structures and permits, including, but not limited to, permits for decks, garages, outbuildings, fences, demolition, and earthwork, shall be exempt from hourly fees.

1. Building fee structure valuation shall be calculated utilizing the most current edition of the International Code Council Building Safety Journal Building Valuation Data (BVD) Table for Average Construction Costs per Square Foot. The permit fee shall then be calculated utilizing the 1997 Uniform Building Code Table 1-A with the following provisions:
 - a. If an applicant submits plans for two (2) or more identical buildings within the same project, within 180 days of each other, the plan review fee shall be calculated as a percentage of the building permit fee as shown in Table 1-A for each plan after the first one. The percentage reduction shall be determined at the discretion of the building official.
2. Plan review fees shall be calculated pursuant to the 1997 Uniform Building Code, Section 107.3 "Plan Review Fees".
3. Mechanical permit fees shall be calculated pursuant to the 1997 Edition of the Uniform Mechanical Code, Section 115, Table 1-A.
4. Plumbing permit fees shall be calculated pursuant to the 1997 Edition of the Uniform Plumbing Code, Section 103.4, Table 1-1.
5. Manufactured structure permit fee: Support systems including typical concrete elongated pads are factored in. Concrete foundations for modular structures and daylight basements are factored separately based on value:
 - a. Single unit\$300.00
 - b. Double unit:\$400.00
 - c. Triple unit:\$500.00
 - d. Each additional unit:\$75.00
6. Footing and Foundation Permit (allowed only at the discretion of the City):
 - a. Residential.....\$200.00
 - b. Commercial.....5% of the total estimated building and plan review permit feesNote: This is an additional charge and shall not be deductible from future permit fees, and any adjustment based on the actual permit fee will be added at the time of permit issuance.
7. Work without a permit Double the basic permit fee (excludes taxes, plan review, and other fees)
8. Modifications to reviewed plan..... One-half of value of modification (see No. 1 above, the valuation shall be determined utilizing one-half of the fair market value of the change, regardless if the change is higher or lower value than the original).
9. Demolition Permit\$100.00
10. Excavation, Grading, and Fill Permit (IBC Appendix J)\$150.00
11. Fence Permit.....\$50.00

~~12.11.~~ Inspections for which no fee is specifically indicated\$50/hr (min ½ hr)

Fire Code:

- ~~13.12.~~ Liquid Petroleum Gas (LPG) and Fuel Tank installation (per tank).
 - a. 500 gallons or less.....\$150.00
 - b. 501 to 5000 gallons.....\$300.00
 - c. 5001 gallons or more.....\$450.00
- ~~14.13.~~ Commercial kitchen hood fire suppression system.....\$100.00
- ~~15.14.~~ Residential Fire sprinkler **plan review**.....\$75.00
- ~~16.15.~~ Residential Fire sprinkler **inspections**.....\$75.00
- ~~17.16.~~ Fire sprinkler system plan review for more than 10 heads.....\$150.00 + \$1.50 per device
- ~~18.17.~~ Fire sprinkler system inspection for more than 10 heads.....\$150.00 + \$2.50 per device
- ~~19.18.~~ Fire sprinkler system **plan review and inspections** 10 heads or less \$150.00 + \$1.50 per device.
- ~~20.19.~~ Fire hydrants and mains plan review.....\$150.00
- ~~21.20.~~ Fire hydrants and mains inspection.....\$75.00 per each hydrant or main
- ~~22.21.~~ Commercial IFC application plan review \$150.00 per building application or \$75 if single component.
- ~~23.22.~~ Commercial IFC component inspections.
 - High piled storage.....\$75.00
 - Tents and temporary membrane structures.....\$75.00
 - Fireworks stand.....\$100.00
 - Fireworks display.....\$100.00
 - Exhibitions (Miscellaneous).....\$75.00
- ~~24.23.~~ Fire alarm & smoke detection system **plan review** for more than 10 devices.....\$150.00 + \$1.50 per device
- ~~25.24.~~ Fire alarm & smoke detection system **inspections** for more than 10 devices.....\$150.00 + \$2.00 per device
- ~~26.25.~~ Fire alarm & smoke detection system **plan review and inspections** for 10 devices or less \$150 + \$1.50 per device
- ~~27.26.~~ Reinspection fee.....\$100.00

Residential Misc.:

- ~~28.27.~~ Factory built wood/gas heating appliances, log lighters and inserts.....\$45.00
- ~~29.28.~~ Masonry fire place including chimney.....\$45.00
- ~~30.29.~~ LPG tanks and gas lines for heating and cooking appliances.....\$75.00
- ~~31.30.~~ Roofing replacement permit including sheathing if necessary.....\$200.00

Commercial Misc.:

- | ~~32.31.~~ Commercial kitchen hood Type 1 or
2.....\$75.00
- | ~~33.32.~~ Building Permit for sign placement including review of all structural
attachments and or
foundation.....\$75.00
- | ~~34.33.~~ Roofing replacement permit including sheathing if
necessary.....\$200.00
- | ~~35.34.~~ Factory built fireplace/heating appliances, log lighters wood or gas (per
unit).....\$45.00
- | ~~36.35.~~ LPG gas lines for heating and cooking appliances.\$45.00

LAND USE AND LEGISLATIVE PERMIT FEES

Calculation of fees begins following the release of the pre-application meeting notes. If the pre-application meeting requirement has been waived by the Development Services Manager, fees will be calculated immediately upon receipt of the application/request. In addition to the base fee, a charge of \$50 per hour will be assessed for each hour of staff time for reviewing the project; however, 50% of the base fee will be credited toward the total dollar amount of the staff hours billed to the applicant. For example, if the base fee is \$800, \$400 worth of staff hours (8 hours) will be credited toward the total dollar amount of staff hours billed. Revisions to any permit will be billed at half the original submission fee and charged at the hourly rate..

<u>State Environmental Policy Act Review</u>	<u>Fee</u>
1. Environmental Impact Statement	\$1,000.00
2. SEPA compliance for non-exempt activities not addressed herein	\$350.00
3. Co-lead or assumption of lead status (for projects outside of the City’s jurisdiction) following assumption of lead or co-lead status.....	\$50/hr
• Recovery of all consultant costs, plus a ten percent administration fee for clerical work related to contract administration	
4. Revisions to approved permits within this category	50% of the Original Fee

Miscellaneous land use actions/permits

1. Parking Lot Permit (with SEPA).....	\$350.00
2. Parking Lot Permit	\$50.00
3. Conditional Use Permits.....	\$1,650.00 (includes HE and SEPA)
4. Home Occupations, Group A	No Charge
5. Home Occupations, Group B	\$100.00
6. Variances (Commercial).....	\$1,350.00 (includes HE)
7. Variances (Residential)	\$950.00 (includes HE)
8. Development Agreement	\$1,800.00 (includes SEPA)
9. Floodplain Elevation Certificate	\$200.00
10. Critical Areas Checklist	\$100.00
11. Lighting Permit	\$50.00
12. Administrative Deviation.....	\$25.00
13. Administrative Interpretation which require written policy.....	\$350.00
14. Revisions to approved permits within this category (as necessary)	50% of the Original Fee

Subdivision permits

1. Short Subdivisions.....\$800.00 (or \$1,100 with SEPA), plus \$50.00 per lot
2. Major Subdivisions.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
3. Final Plat (Short or Major Subdivision).....\$100.00
4. Cluster Subdivision (Short)
..... \$400.00 (or \$550 with SEPA) (addition to SS), plus \$25.00 per lot
5. Cluster Subdivision (Major).....\$775.00 (addition to MS), plus \$25.00 per lot
6. Planned Development.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
7. Binding Site Plans\$1,100.00 (includes SEPA), plus \$50.00 per lot
8. Binding Site Plans (when within new building.....\$800.00, plus \$50 per lot
9. Plat Alteration.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
10. Boundary Line Adjustments\$300.00
11. Boundary Line Adjustments - Lot line elimination / consolidation\$150.00
12. Revisions to approved permits within this category 50% of the Original Fee

Shoreline permits

1. Substantial Development Permit.....\$1,650.00 (includes HE and SEPA)
2. Shoreline Conditional Use Permit
(in addition to the SDP fee)\$1,350.00 (includes HE and SEPA)
3. Shoreline Variance
(in addition to the SDP fee).....\$1,350.00 (includes HE and SEPA)
4. Shoreline Exemption\$100.00
5. Revisions to approved permits within this category 50% of the Original Fee

Legislative Action

1. Right-of-way vacation investigation\$100.00
 - Appraisal costs, legal fees, and cost of property will be due if approved for vacation
 - If multiple property owners initiate vacation activity the activity will be treated as a joint application with the cost split among property owners.
2. Annexation\$1,100.00 (includes SEPA)
 - Costs for annexation studies shall be fully reimbursed by the applicant
3. Developer reimbursement and collection agreements.....\$1,100.00 (includes SEPA)
 - Costs for consultant work shall be fully reimbursed by the applicant
4. Comprehensive Plan amendment/rezone

- a. Phase 1 – Initial Application for Docket.....\$300.00
- b. Phase 2 – If approved for docket, fee for next steps in approval process
.....\$800 (includes SEPA)

(Note: Payment Phase 1 and 2 fees does not constitute approval of a proposed amendment)

- 5. LMC text amendment (includes zoning, subdivision, development regulations, etc.)
.....\$1,100.00 (includes SEPA)
- 6. LMC text amendments (non-land use)\$600.00 (includes SEPA)
- 7. Shoreline Master Program text amendment\$1,100.00 (includes SEPA)
- 8. Shoreline Master Program environment designation amendment\$800.00
- 9. Revisions to approved permits within this category 50% of the Original Fee

Appeals to the Hearing Examiner:

- 1. Appeal\$500.00*
- 2. Motion for Reconsideration.....\$100.00

* Appeal fees do not apply for a first hearing on the record in a city initiated enforcement case.

PRE-APPLICATION MEETING FEES

- A. Payment of the pre-application fee is required at the time of pre-application submittal.
- B. A pre-application meeting fee shall be charged for each of the permit types below. If multiple permits are sought, the fee shall be based on the highest single pre-application fee.
- C. The Development Services Director will determine which category of pre-application fee applies to each project.

The City will perform a Courtesy Consultation Meeting prior to the required pre-application meeting at the request of the applicant. Items discussed at this meeting will be for information gathering purposes only. Attendance at a Courtesy Consultation Meeting does not eliminate the requirement to attend a pre-application meeting. Please note: the City will not provide notes from this meeting, but will provide a copy of the City's Fee Schedule to the applicant.

Pre-Application Meeting (s):

Single-family Residential (including duplexes).....	No Charge
Boundary Line Adjustment.....	No Charge
Group A Home Occupation:	No Charge
Excavation, Grading and Filling:.....	No Charge
Parking Lot:	No Charge
Floodplain elevation/development:.....	No Charge
Work in a right-of-way.....	No Charge
Interpretation of Codes and Ordinances.....	No Charge
Shoreline Exemption	No Charge
Fence.....	No Charge
Sign and Design.....	No Charge
All others.....	No Charge

DESIGN REVIEW FEES

1. Design review book
 - a. Refundable deposit..... \$100
 - b. Purchase\$100
 - c. CD:\$5

Architectural Design:

2. New design for, or changes to, a structure valued under \$5K.....\$100
3. New design for, or changes to, a structure valued \$5K - \$50K \$150
4. New design for, or changes to, a structure valued \$50,001 + \$200
5. Changes to building color, roofing, or murals (includes mural additions), or other individual elements - when no other improvements are proposed\$50
6. Submittal of revisions to a design approved in the prior 12 months..... \$100
7. Re-submittal of projects after being cited for non-compliance with original design approval.....\$175
8. Fence design, tables, chairs, umbrellas, or other similar elements when no other improvements are proposed.....\$25
9. Administrative Approval, change of design or of individual elements such as landscaping structures, lighting, fences or fence-type walls, garbage enclosures, walkways, plazas, or similar structures when they are not proposed in conjunction with a larger project or that would require design review board review.....\$25

Sign:

10. Sign - first sign:\$75
11. Each additional sign (applied for at the same time)\$35
12. Sign permit revision.....\$25

Miscellaneous:

Any time an application requires a second meeting by the Design Review Board due to actions of the applicant, including withdrawal, requesting continuance, design changes, or non-attendance, payment shall be made prior to further review by the Design Review Board in the amount of

..... ½ of original application fee

Any time an application requires more than two meetings by the Board in order to review changes, whether proposed by the applicant or requested by the Design Review Board, payment shall be made prior to further review by the Board in the amount of

.....\$50

WATER RATES, FEES AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a charge to cover the cost of labor, equipment, and materials to install the meter, a Utility Reimbursement Agreement charge if applicable to the property location, and a surcharge for customers located outside City limits.

Monthly fees include a base rate and 7,500 gallons of water. Use above 7,500 gallons per month is subject to an overage charge.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC) for Residential and Commercial:

Meter Size based on ERU

5/8" or 3/4" (1.0 ERU).....	\$3,898.80
1" (1.7 ERU).....	\$6,510.75
1 1/2" (3.3 ERU).....	\$12,983.30
2" (5.3 ERU).....	\$20,780.90
3" (11.7 ERU).....	\$45,498.80
4" (20 ERU).....	\$77,976.15
6" (41.7 ERU).....	\$162,424.80

2. Meter charge (not including installation)

Meter Size

3/4".....	\$ 550.00
1".....	\$ 700.00
1 1/2".....	\$ 1,000.00
2".....	\$ 1,500.00
3".....	\$ 2,840.00
4".....	\$ 5,530.00
6".....	\$ 8,625.00

3. Water service connection charges

- a. Labor, Equipment, Patching and Administrative charges \$1,172.30
- b. Titus Road Connection Charge.....\$225.00

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

4. Utility Reimbursement Agreements

- a) Leavenworth 24, LLC Utility Reimbursement Agreement (URA) (see Leavenworth 24, LLC agreement), this flat fee includes the 10% administrative fee as defined in the URA:

For each water service hookup (1.0 ERU)\$2,781.27

- b) DNR, LLC Utility Reimbursement Agreement (URA) (see DNR, LLC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA.)
- c) Cascade Medical Center (CMC) Utility Reimbursement Agreement (URA) (see CMC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA.)

- 5. Irrigation meter - An irrigation meter fee is the same as a meter charge. No additional buy-in fee will be charged if the property already has a meter, and the irrigation represents no increase in water use based on billing data.
- 6. Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of water main line extension dedicated to the City will be reduced from the “System Development Charge” not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Water Rates

- 7. The monthly minimum residential charge includes an allowance of 7,500 gallons per month per meter. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less. To qualify for the additional hardship low income senior or disabled discount, you must have an income of \$12,000 or less per year with no other assets, to apply for either discount, applicants must fill out and return an application for a utility discount, for review and approval by the City.

- a. Inside city limits

- i. ¾”meter.....\$59.24
- ii. Qualified low income seniors or disabled.....\$29.01
- iii. Additional hardship low income seniors or disabled.....\$15.11
- iv. 1” meter.....\$61.77
- v. 1 ½” meter.....\$74.39

- b. Outside city limits (rates are 25% higher than inside city rates)

- i. ¾”meter.....\$74.05
- ii. Qualified low income senior or disabled\$36.26
- iii. Additional hardship low income seniors or disabled.....\$18.88
- iv. 1” meter.....\$77.21
- v. 1 ½” meter.....\$92.98

- c. Overage: For water use above the allotted 7,500 gallons per month, the following rates shall apply:
 - i. 0 - 7,500 \$0.00 per 1,000 gallons
 - ii. 7,501 – 15,000.....\$0.85 per 1,000 gallons
 - iii. 15,001 – 25000.....\$1.86 per 1,000 gallons
 - iv. Above 25,000.....\$2.31 per 1,000 gallons

Commercial Water Rates

- 8. The monthly minimum commercial charge includes an allowance of 7,500 gallons per month per meter.
 - a. Inside city limits - monthly minimum charge per meter:
 - i. ¾” meter.....\$59.24
 - ii. 1" meter\$61.77
 - iii. 1 ½” meter\$74.39
 - iv. 2" meter\$76.92
 - v. 3” meter\$228.16
 - vi. 2" x 6" fire service meter\$369.42
 - b. Outside city limits (rates are 25% higher than inside city rates):
 - i. ¾” meter\$74.05
 - ii. 1" meter.....\$77.21
 - iii. 1 ½” meter\$92.98
 - iv. 2" meter.....\$96.15
 - v. 3” meter\$285.20
 - vi. 2" x 6" fire service meter\$461.78
 - c. Commercial overage: For water use in the commercial zone above the allotted 7,500 gallons per month, the following rates shall apply to commercial users:
 - i. Inside City commercial:.....\$1.55 1,000 gallons
 - ii. Outside City commercial:..... \$1.94 1,000 gallons

Miscellaneous fees

- 9. Fire hydrant use fee..... \$3.30 per 1000 gallons / minimum charge of \$10.00 per day
- 10. Fire hydrant meter installation/removal charge.....\$54.60
- 11. Fire hydrant installation charge \$343.90 inspection and buy in
- 12. Fire flow installation charge \$334.20(\$212.20 buy-in, \$122.00 inspection)
- 13. Seasonal turn on/off charge
 - a. In City:\$10.90 each trip
 - b. Outside City:\$16.40 each trip
- 14. Late fee.....\$10.90
- 15. Late payment turn on fee\$27.30 (\$54.60 for after hours turn on)
- 16. Charge to remove / reinstall meter..... \$27.30 removal or reinstallation
- 17. Installed, with a meter and no consumption
 - a. In City:\$17.82
 - b. Outside City:\$22.28

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

SANITARY SEWER RATES, FEES AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a Utility Reimbursement Agreement charge if applicable to the property location, and a charge to cover the cost of labor, equipment, and materials to hook-up.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC):
 - a. Residential: For the purposes of calculating the sewer SDC the definition of an ERU is one residential dwelling unit at 175 gallons per day.
 - b. Multifamily: Dwelling units in multifamily residential structures are assigned an ERU value of less than one to reflect the fewer number of occupants typically residing in each unit, and an assumed proportionate resulting reduction in wastewater production (1990 US Census Report and 1996 Comprehensive Plan).
 - c. Motels, Restaurants, Bars: ERU's are based on the number of motel rooms and the number of seats respectively as defined in the Washington State Department of Ecology *Criteria for Sewage Works Design*.
 - d. Other Commercial: For other types of non-residential sewer connections, each equivalent 3/4 inch water meter is considered one ERU using American Water Works Association defined meter capacity to determine the factor for the number of ERU's for each non-residential meter size above 3/4 inch. In no case shall less than 1 ERU be assigned to any proposed connection.
 - e. Summary: Based on the above figures, the following charges shall apply:

Restaurant Category 1 – Take Out / Ice Cream shop / Yogurt shop (no dishwasher, no fryer, no public restrooms less than 400 sq. ft.) (1.0 ERU).....\$2,620.40

For Category 1 - Additional square foot areas beyond 400 sq. ft. are calculated at \$6.55/sq. ft.

Restaurant Category 2 – Average Size (If two of the three following criteria apply: dishwasher required, fryer, public restrooms required then restaurant is considered a Category 2) (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU)\$10,481.70

Bakery (retail) - (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU)\$10,481.70

For Category 2 and Bakeries – For additional areas in excess of 1,000 sq. ft. which includes the kitchen and restrooms square footage; the additional square foot areas are calculated at \$6.55/ sq. ft.

Bars - (yes-dishwasher, no food /no fryer, yes-public restrooms) (Up to 1,000 sq. ft. including seating area and restrooms) (1.17 ERU)\$3,065.90

For Bars larger than 1,000 sq. ft as described above - Additional square foot areas are calculated at \$6.55/ sq. ft.

Motel (.5 ERU/Room).....\$1,310.15/RM

Over 4 Units (.54 ERU/DU).....	\$1,414.20/DU
5/8" or 3/4" (1.0 ERU, includes single, duplex, 3-plex, 4-plex).....	\$2,620.45
1" (1.7 ERU).....	\$4,376.20
1 1/2" (3.3 ERU).....	\$8,725.90
2" (5.3 ERU).....	\$13,966.75
3" (11.7 ERU).....	\$30,580.45
4" (20 ERU).....	\$52,408.45
6" (41.7 ERU).....	\$109,166.60

f. Special conditions: For special conditions the city will determine the SDC based on either the ERU table, on estimated wastewater flow, or on a combination of both methods at the city's sole discretion. Flow will be based on either estimated peak day flow or maximum month average day flow at the sole discretion of the city. Special conditions include the following:

- i. Structures with more than one of the occupancy types listed above.
- ii. As determined by the city upon review of an applicant's administrative appeal.
- iii. As determined by the city upon its sole judgment that the specifics of the proposed occupancy and/or its characteristics warrant special determination of the SDC.

g. Administrative Appeal: An applicant for sewer connection may appeal the SDC determination to the Mayor or City Administrator within thirty (30) working days of receiving the initial SDC determination from the City. The decision of the Mayor or City Administrator shall be provided within thirty (30) working days of the appeal and shall serve as the final SDC determination.

h. Change of Occupancy Type: If, in the sole judgment of the city, a proposed change in occupancy type for an existing structure already connected to the sewer system will substantially increase the amount or character of wastewater flow over that for the previous occupancy, and the SDC for the proposed occupancy would result in a greater SDC than for the previous occupancy, and the change of occupancy requires a building permit, then the use of the structure for the proposed occupancy type shall be contingent upon payment to the city of an SDC determined in accordance with this resolution. The additional SDC charge shall be added to any city permit fees or charges applicable to the proposed occupancy.

i. Inspection, patching and administrative charge.....\$694.90

ii. Titus Road Connection Charge.....\$225.00

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

iii. City/Clenon Utility Reimbursement Agreement(URA) (see Clennon agreement, Exhibit A)

Full\$5,469.41

Half.....\$2,734.70

i. Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of sanitary sewer main line extension dedicated to the City will be reduced from the "System Development Charge" not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Monthly Rates

2. For monthly sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less. To qualify for the additional hardship low income senior or disabled discount, you must have an income of \$12,000 or less per year with no other assets, to apply for either discount applicants must fill out and return an application for a utility discount, for review and approval by the City.

- a. Residential Customers:.....\$55.64 per dwelling unit
- b. Low-income senior or disabled citizen.....\$31.25 per dwelling unit
- c. Additional hardship low income senior or disabled.....\$11.60 per dwelling unit
- d. Outside of City limits:.....twenty-five percent (25%) surcharge on the above rates.

Commercial Monthly Rates

3. Base rate: Monthly charge of \$55.64 per Equivalent Residential Unit (ERU) of water used, with a minimum charge of one ERU per month. Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

4. Food Service Surcharge: An additional surcharge will be assessed to food service establishments with grease fryers to account for the loading of the sewer plant associated with grease. The surcharge shall be fifty percent (50%) of the base rate as calculated above. Food service establishments without an individual water meter (a shared meter) shall be based on a calculation of one ERU per 5 seats or fifty percent (50%) of the total water use associated with the shared meter, as decided by the building owner.

5. School District: Monthly charge of \$55.64 per Equivalent Residential Unit (ERU) of water used, excluding irrigation meters and water use in June, July, and August associated with watering ball fields.

6. City Pool: During the months of January through May and October through December when the pool is not in use there will be no sewer rate applied. For the months of June through September, the pool rate charged will be equivalent to 10% of the monthly charge of \$55.64 (Residential Customer Charge) per Equivalent Residential Unit (ERU) of water used will apply. Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

Miscellaneous fees

- 7. Late Fee.....\$10.90
- 8. Non-Compliance Fee: Food Service Establishments without grease traps per month..\$200.00
(Non-Compliance Fee will be effective starting on July 1, 2016)

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

STORM SEWER FEES, RATES AND CHARGES

The charges that each property owner shall pay to the City for Storm Sewer access to the City main shall include a system buy-in charge, and a charge to cover the cost of labor, equipment, and materials to hook-up.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge for Residential & Commercial: (Per ERU) \$1,034.40
2. Street patching and Inspection\$477.40

For System Development Charges, one ERU equates to 4,000 square feet of impervious area. Residential lots developed will be charged as one ERU, unless determined otherwise by the City Engineer. Commercial properties developing an area larger than 4,000 square feet of impervious area will be charged based on the number of ERU's (calculated to one-tenth of an ERU) times the charge for one ERU. Example, if a property has 10,000 square feet of impervious area $10,000/4,000 = 2.5$ ERU's, times the rate per ERU.

Monthly Residential and Commercial Rates

3. For monthly Storm Sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit.
 - a. Residential..... \$2.50
 - b. Commercial Low Impact \$2.50
 - c. Commercial Medium Impact \$10.50
 - d. Commercial High Impact.....\$16.50
 - e. Late Fee \$10.90

The rates and service charges shall be based on the service provided and relative contribution of surface and storm water runoff from a given parcel to the storm water control facilities. The average estimated percentage of impervious surfaces on the parcel, the land use classification, the total parcel acreage and/or measured impervious surface area will be used to determine the relative contribution of surface and storm water runoff from the parcel. For detailed analysis and definitions required for residential and commercial low, medium and high impact rate structures see Leavenworth Municipal Code section 13.90.050.

50% Residential Rebate: For those single family residential property owners that have addressed and provided run off mitigation for the 25-year storm event onsite; a 50% reduction in the Storm Sewer monthly rate is available. Property owner must apply to the City for review and rebate approval. Renewal is required once every five years. Rebate is limited to fees paid after January 1, 2015.

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner.

However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

CEMETERY RATES, FEES AND CHARGES

Lot Prices

	<u>Inside City</u>	<u>Cascade School District</u>	<u>Outside Cascade S.D.</u>
1. Adult Lots.....	\$650.00.....	\$700.00.....	\$1075.00
2. Youth/Infant Lots.....	\$375.00.....	\$425.00.....	\$475.00
3. 18" x 24" Cremains Lots.....	\$375.00.....	\$425.00.....	\$590.00

***Endowment Care, Vase, Vase Setting fee, & Temporary Markers are all included in the total sale price of the above listed lots.**

4. Niches			
a. First Row (top).....	\$400.00.....	\$440.00.....	\$1050.00
b. Second Row.....	\$375.00.....	\$415.00.....	\$900.00
c. Third Row.....	\$350.00.....	\$390.00.....	\$800.00
d. Fourth Row.....	\$325.00.....	\$365.00.....	\$750.00

***Endowment Care is included in the total sale price of the above listed lots.**

***The City will allow the burial of one (1) adult casket and one (1) cremain in each burial lot. The City will also allow the burial of two (2) urns per cremains lot.**

5. Companion or extended use, per Niche, Cremains, or burial lot.....	\$275.00
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Opening and Closing Fees

	<u>Weekday</u>	<u>Saturday</u>
6. Adult/Youth lots.....	\$400.00.....	\$600.00
7. Infant lots	\$200.00.....	\$350.00
8. Cremains lots	\$175.00.....	\$350.00
9. Niches	\$125.00.....	\$300.00
10. Disinterment.....	\$650.00.....	\$800.00
11. Disinurnment (Ground).....	\$250.00.....	\$350.00
12. Disinurnment (Niche).....	\$125.00.....	\$200.00

Stone Setting/Miscellaneous

13. Single	\$85.00
14. Double - 12"x 36"	\$140.00
15. Single & Cremains - 12"x 24"	\$100.00
16. Infant & Cremains - 8"x 16"	\$85.00
17. Veterans Bronze Marker Setting.....	No Charge
18. Transfer of Ownership.....	\$15.00
19. Temporary Marker.....	\$25.00

Payment of Lots

A cemetery lot must be paid for in full before interment. The City will hold a cemetery lot for a purchaser upon receipt of a twenty percent (20%) down payment, provided the balance is paid within one (1) year. A service fee of \$15.00 shall be charged for the delayed payment.

Repurchase of Lots

In the event that the owner of a lot has been buried elsewhere and the lot is no longer needed, the City will repurchase the lot from the heir(s) at the original cost, minus a \$15.00 administrative fee. Certification of the owner's death is required prior to the repurchase by the heir(s).

GARBAGE RATES, FEES AND CHARGES

Residential (Weekdays pickup)

1. Scheduled Collections

- a. Residential (one 64 gallon tote container, once per week) \$25.50 per month
- b. Low-income senior citizen (one 64 gal tote container, 1x per week).....\$11.55 per month
 - i. Qualifying low-income senior or disabled citizens receive a discount off the monthly minimum charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less, and must fill out and return an application for rate discount, for review and approval by the City. The additional hardship low income senior or disabled rate (less than \$12,000 per year) is currently the same as low income senior or disabled.
- c. Additional 64 gal tote containers: \$11.55 per month per 64 gal container
- d. Overloaded 64 gallon tote container\$3.50 per occurrence
- e. Per extra can or bag (up to 35 gal each can or bag) per collection..\$3.50

Residential Recycling Rebate:

The City offers a \$5.00 per month rebate effective January 1, 2015 for those residential properties that have opted to participate in the Waste Management Residential Single Stream Recycling Program. Those wanting to participate in the rebate program must provide the City with proof of payment for the Waste Management Program. Reimbursements will be processed in January and July of each year starting with the first reimbursement process being available in July 2015 for January through June 2015 Services. July 2015 through December 2015 services may be reimbursed in January 2016.

Commercial and Multifamily Residential (Weekdays pickup)

1. Scheduled Collections

- a. 64 gallon tote container: \$25.50 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300 gal container will be charged the base garbage rate for each housing unit.
- b. 96 gallon tote container: \$38.20 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300 gal container will be charged the base garbage rate for each housing unit.
- c. Overloaded 64 gallon tote container\$3.50 per occurrence
- d. Overloaded 96 gallon tote container.....\$5.20 per occurrence
- e. 300 Gallon Containers: \$57.90 per month for each 300 gal (1.5 cubic yard) container, multiplied by the number of times per week that the container is emptied.
- f. Overloaded 300 gallon tote container\$9.25 per occurrence

2. Non-scheduled or additional collection of garbage in proper containers:

- a. Per 64 gal tote container.....\$6.95
- b. Per 96 gal tote container.....\$10.40

- c Per can or bag (up to 35 gal each can or bag) per collection..\$3.50
- d. Per 300 gal container per collection.....\$28.95
- 3. 300 gallon Container Rental (for garbage) without caster wheels.... \$28.95 /container/ month
300 gallon Container Rental (for garbage) with caster wheels..... \$40.55 /container/ month
- 4. Commercial Cardboard collection: All commercial accounts will be assessed a \$6.95 monthly fee for the service of cardboard collection.
 - a. Purchase option for cardboard metal dumpster (1.5 cu. yd.) container painted blue and stenciled with "CARBBOARD ONLY" text \$173.70
 - b. Rental option for cardboard metal dumpster (1.5 cu. yd.) container painted blue and stenciled with "CARBBOARD ONLY" text..... \$28.95 per month
 - c. Special large quantity cardboard pick up requests (weekdays only)..... \$5.80 each time

Commercial (Weekends pickup)

- 1. Scheduled collections
 - a. 64 gallon tote container: \$33.60 per month
 - i. Entitles user to a collection of one 64 gal container, multiplied by the number of times per weekend that the garbage is collected.
 - b. 96 gallon tote container: \$50.35 per month
 - i. Entitles user to a collection of one 96 gal container, multiplied by the number of times per weekend that the garbage is collected.
 - c. 300 gallon container\$75.25 per month x number of times emptied on weekend.
- 2. Non-scheduled collection or additional collection of garbage in proper containers:
 - a. Per 64 gal tote container per collection\$9.25
 - b. Per 96 gal tote container per collection\$13.90
 - c. Per can or bag up to 35 gal per collection\$4.60
 - d. Per 300 gal container per collection\$37.05
- 3. 300 gallon Container Rental (for garbage) without caster wheels. ... \$28.95 /container/ month
300 gallon Container Rental (for garbage) with caster wheels.... \$40.55 /container/ month

Miscellaneous

Dirty refuse totes or containers: Customers are responsible for keeping their City issued refuse totes and containers clean and sanitary. If you wish to have the City clean your existing tote or container, there is an additional fee:

- 64/96 gallon Tote Container Cleaning Fee\$22.70
- 300 gallon Container Cleaning Fee.....\$45.45

Damaged or lost totes or containers replacement fees:

- 64/96 gallon Tote Container Replacement Fee.....\$69.45

300 gallon Container Replacement Fee\$312.55

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

Additional Charge For Pickup For Noncompliance: In the event any owner or occupant of premises within the City permits garbage to accumulate thereon, and fails or refuses to deposit such garbage in suitable containers in accordance with the provisions of this resolution, or fails to place the same conveniently for loading, the City, at its discretion, may collect and remove such garbage, and in such case the entire expense of the collection and removal thereof, as determined by the City, shall be charged against such premises, and against the owner or occupant, in addition to the regular charge for collection and disposal of such garbage.

**FEES AND CHARGES
FOR EQUIPMENT RENTAL, TRAFFIC CONTROL, WORK IN
THE RIGHT OF WAY**

- 1. Traffic control signs Deposit Required Rates Listed Below
- 2. Barricades with flashers Deposit Required Rates Listed Below
- 3. Wooden barricades Deposit Required Rates Listed Below
- 4. Traffic cones Deposit Required Rates Listed Below
- 5. Crew labor cost..... \$50.00 per hour per employee
- 6. Overtime labor cost \$75.00 per hour per employee
- 7. Heavy equipment (excluding operator) \$100.00 per hour
- 8. Right-of-way permit (temporary limited road/sidewalk closures)\$100.00
- 9. Right-of-way permit (specific for construction work, underground utilities, etc)\$300.00
- 10. Utility Extension permit outside City Right-of-way\$300.00

Deposit Fees for Traffic Control Signs, Barricades (with or without flashers) and Traffic Cones:
 Request for 1-5 signs/barricades/cones.....\$25.00
 Request for 6 or more signs/barricades/cones\$75.00

All such chargeable use of City time and equipment is at the City’s discretion. There is a minimum 4-hour requirement for any requests of city owned and operated heavy equipment.

POOL FEES

Day-Use Fees

	PRSA resident	Non-PRSA resident
Under two (2) years of Age	No Fee	No Fee
General Admission (Two (2) years and up	\$3. 25 <u>50</u>	\$5. 25 <u>50</u>
Senior Citizen (all swims)*	\$2. 25 <u>50</u>	\$4. 25 <u>50</u>
Lap Swims (All ages)	\$3. 25 <u>50</u>	\$5. 25 <u>50</u>

Season Passes

Family Pass	\$140.00	\$170.00
Individual Pass	\$80.00	\$100.00
Senior Pass	\$50.00	\$60.00

Swim Lessons

Class lessons	\$ 30.00/per student	\$35.00/per student
Private Lessons	\$35 per hour, per student	

Kayaks

Individual Kayak Session.....	\$5.00/per person
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Pool Rental (Must be outside regular pool hours)

Rental charge of \$65.00 plus \$15.00 per lifeguard, per hour. The number of lifeguards shall be determined by the pool manager or assistant pool manager.

*Senior Citizen: age sixty-five (65) or older, proof of age required.

Swim teams required to provide required number of lifeguards or reimburse the City for lifeguard costs.

**LEAVENWORTH CIVIC CENTER
RENTAL AND DEPOSIT FEES
FOR CALENDAR YEAR 2016**

COMMERCIAL AND PRIVATE

			Minimum Cleaning Deposit	
	Daily	With Setup	No Alcohol	With Alcohol All Events
LOCAL: Sunday – Thursday	\$650	\$1,000	\$300	\$500
LOCAL: Friday – Saturday	\$900	\$1,400	\$300	\$500
NON-LOCAL : Sunday - Thursday	\$800	\$1,250	\$300	\$500
NON-LOCAL: Friday – Saturday	\$1,050	\$1,500	\$300	\$500

NON-PROFIT

			Minimum Cleaning Deposit	
	Daily	With Setup	No Alcohol	With Alcohol All Events
LOCAL: Sunday – Thursday	\$400	\$720	\$300	\$500
LOCAL: Friday – Saturday	\$625	\$950	\$300	\$500
NON-LOCAL : Sunday - Thursday	\$600	\$1,000	\$300	\$500
NON-LOCAL: Friday – Saturday	\$800	\$1,250	\$300	\$500

Other fees and charges for services related to the Festhalle rental of equipment, chairs, tables, security, kitchen amenities and janitorial services may apply and are defined within the Festhalle Use Policies.

LEAVENWORTH CIVIC CENTER
RENTAL AND DEPOSIT FEES
FOR CALENDAR YEAR 2017

COMMERCIAL AND PRIVATE

			<u>Minimum Cleaning Deposit</u>
	<u>Daily</u>	<u>With Setup</u>	<u>With Alcohol All Events</u>
<u>LOCAL: Sunday – Thursday</u>	<u>\$650\$900</u>	<u>\$1,000\$1,250</u>	<u>\$500</u>
<u>LOCAL: Friday – Saturday</u>	<u>\$900\$1,150</u>	<u>\$1,400\$1,650</u>	<u>\$500</u>
<u>NON-LOCAL : Sunday - Thursday</u>	<u>\$800\$1,050</u>	<u>\$1,250\$1,500</u>	<u>\$500</u>
<u>NON-LOCAL: Friday – Saturday</u>	<u>\$1,050\$1,300</u>	<u>\$1,500\$1,750</u>	<u>\$500</u>

NON-PROFIT

			<u>Minimum Cleaning Deposit</u>
	<u>Daily</u>	<u>With Setup</u>	<u>With Alcohol All Events</u>
<u>LOCAL: Sunday – Thursday</u>	<u>\$400</u>	<u>\$720</u>	<u>\$500</u>
<u>LOCAL: Friday – Saturday</u>	<u>\$625</u>	<u>\$950</u>	<u>\$500</u>
<u>NON-LOCAL : Sunday - Thursday</u>	<u>\$600</u>	<u>\$1,000</u>	<u>\$500</u>
<u>NON-LOCAL: Friday – Saturday</u>	<u>\$800</u>	<u>\$1,250</u>	<u>\$500</u>

Other fees and charges for services related to the Festhalle rental of equipment, chairs, tables, security, kitchen amenities and janitorial services may apply and are defined within the Festhalle Use Policies.

MISCELLANEOUS FEES AND CHARGES

Dog Licenses

1. Spayed/Neutered\$10.00
2. Unaltered\$15.00
3. If paid after March 1st (Spayed/Neutered) (Includes \$10.00 penalty).....\$20.00
4. If paid after March 1st (Unaltered) (Includes \$15.00 penalty)\$30.00

NSF / EFT Fee\$45.00

Invoice Late Fee (except for utility billing and parking).....12% per Annum

Copy and Transcription Services

Black and White Copies.....\$.15/page
Color Copies..... \$1.50/page
Cassette Tape, USB or CD Copy \$10.00/each

The City reserves the right to outsource copying of materials and transcription of tapes. If materials are outsourced, the actual cost for copying and transcription billed to the City shall be the cost reimbursed to the City by the requestor.

Fax Services

First page.....\$2.00
Additional page..... \$.50/each

Hearing Examiner and related Legal, Specialized Study and Staff Services (For proceedings and appeals not covered in the Development Services Section of the Fee Schedule):

The appellant, applicant, and/or involved party shall reimburse the City for all costs billed to the City by the Hearing Examiner, staff time, and if utilized, for City legal counsel and/or specialized study services reasonably required by the appeal. Staff time involved shall be billed at \$50/hr.*

* Appeal fees do not apply for a first hearing on the record in a city initiated enforcement case.

Consumer Price Index (CPI)

A general rule of the City's various contracts and agreements may include language for a CPI adjustment on an annual basis. The City will incorporate the use of the Seattle CPI-U for all Urban Consumers when incorporating such language.

Rafting

Commercial Rafting Launch/Take Out Fee\$2.50 per passenger

Commercial Tubing Launch/Take Out Fee4% of Gross Receipts

PARKING PERMITS, RESERVED PARKING RENTAL AND LOT FEES

Permit parking for overnight parking in designated lots only are for a 24-hour period beginning at 9:00 a.m. Lot Fees for lots with no overnight parking have operating hours beginning at 7:00 a.m. and ending at 2:00 a.m. and shall apply to designated areas owned, leased, managed, or maintained by the City. The Chelan County Sheriff is authorized to issue citations for civil infractions for cars in violation of the City’s pay parking requirements. The Chelan County Sheriff and Pacific Patrol Mayor’s Designee are authorized to issue citations for parking infractions that are in violation of any parking regulations within the Leavenworth Municipal Code. All cars parked in violation of the parking permits, lots fees and non-operating hours in designated lots are subject to towing and overtime parking fees as identified below.

OVERNIGHT PARKING PERMITS

- 1. RV/Trailer Overnight Parking Permit Festhalle Lot Only\$10.00
 - a.(Permits issued at City Hall, vehicle must be removed from lot by 9:00 a.m.)
- 2. Permitted Overnight Passenger Vehicle Parking Lot Fee at the Festhalle Lot Only\$10.00
 - a.(Permits issued at City Hall, vehicle must be removed from lot by 9:00 a.m.)

RESERVED PARKING PERMITS

- 3. Reserved Parking available at Festhalle Lot Only with Festhalle Rental per stall fee.....\$5.00

LOT FEES AND PARKING INFRACTION FEES

- 4. Municipal Parking Lot Fee (per stall per hour P1 & P4)\$1.75
- 5. Municipal Parking Lot Fee (per stall per day P2 & P3).....\$5.00
- 6. Municipal Parking Lot Fee (per stall per day rate P1 & P4 (over 5 hours).....\$10.00
- 7. Municipal Parking Lot Fee for Buses during Holiday and Festival days\$30.00
- 8. Overtime Parking~~Parking~~ Infraction – Illegal Parking Fee subject to all lots and designated on street parking locations and regulations.....\$25.00
- 9. Additional Parking Infraction – Illegal Parking ~~Overtime Parking~~ Fee if not paid within 30 days.....\$25.00
- 10. Additional Parking Infraction – Illegal Parking ~~Overtime Parking~~ Fee if not paid within 60 days.....\$25.00
- 11. If the penalty imposed for any parking violation is not paid within sixty days of the date it was imposed, the penalty may be turned over to a collection agency for collection and may be subject to an additional surcharge imposed by the collection agency.

OTHER PARKING REGULATIONS

- 12. No fee is required for use of the two hour parking limitation in the Pool Parking Lot for any 24-hour period, vehicles parking for longer than the two hour parking limitation are subject to the Overtime Parking Fee’s listed above.
- 13. No fee is required for use of the thirty minute designated on street parking location for any 24-hour period, vehicles parking for longer than the thirty minute parking limitation are subject to the Overtime Parking Fee’s listed above.
- 14. No fee is required for use of the one hour designated parking stalls located in the City Hall parking lot for any 24-hour period, vehicles parking for longer than the one hour (60 minute) limitation are subject to the Overtime Parking Fee’s listed above.

15. No fee is required for Municipal Lot P4 between the hours of 5:00 PM – 3:00 AM the following day; each day Sunday through Thursday.
16. No RV Parking in City owned lots with exception to the Festhalle Lot. RV Parking is available at no charge in the Washington State Department of Transportation Lot with a 24-hour limit.
17. Holiday & Festival Day rates to be determined by the City Administration without notice.

Other Licenses / Permits

Business Licenses:

Number of Persons	
1 to 12	\$115.00
13 and Over	\$300.00
Penalty within one month of city notification of delinquency.....	50 % of license fee
Penalty after one month of city notification of delinquency.....	100% of license fee
Peddler License (non-profits exempt).....	\$50.00
Transient Business.....	\$100.00
Temporary change of occupancy number.....	\$100.00

Vehicle for Hire Licenses:

Motorized vehicle for hire license initial application:	\$500.00
Any new business, part year after January 1 to June 30	½ Rate
Penalty after July 31 but on or before August 31	50 % of license fee
Penalty after August 31	100% of license fee

Licenses are renewed on or before July 1 of each year at a rate of \$75.00 per year, per vehicle.

Non-motorized vehicle for hire license:

	\$500.00
Any new business, part year after January 1 to June 30	½ Rate
Penalty after July 31 but on or before August 31	50 % of license fee
Penalty after August 31	100% of license fee

Licenses are renewed on or before July 1 of each year.

Special Use Permits:

Offering and/or selling of goods or services in public places and/or street license (year)....	\$50.00
Festival Fee per LMC 5.38.060.....	\$100.00
City Park Right-of-Way Square Footage Rate per Square Foot per month.....	40 cents
Sidewalk Right-of-Way Square Footage Rate per Square Foot per month.....	60 cents
Right-of Way Permit for Street Closure.....	\$100.00

Leasehold Excise Tax: Special Use Permits that exceed \$250, all necessary fees combined, are subject to the State Leasehold Excise Tax of 12.84% that will be added in addition to the fees of the Special Use Permit unless otherwise exempt under WAC 458-29A-400.

The City Council and/or City Administrator may reduce certain Special Use Permit fee's upon request.

RESOLUTION NO. 03-2016

**A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON,
AMENDING RATES AND FEES.**

BE IT RESOLVED by the Mayor and the City Council of the City of Leavenworth, as follows:

Section 1. The rates, fees and charges as set forth on the attached Exhibit "A" which is incorporated herein, are hereby adopted by this reference and new charges, fees, and rates will be effective February 23, 2016 unless otherwise noted within a specific item/section.

Section 2. Resolution 11-2015 is hereby amended to be consistent with this resolution.

Section 3. This resolution and any amendment thereto shall be published in summary form in the official newspaper of the City of Leavenworth.

Passed by the City Council of the City of Leavenworth and approved by the Mayor in an open public meeting on the 23rd day of February 2016.

APPROVED:

Cheryl K. Farivar, Mayor

ATTEST:

Chantell R. Steiner, Finance Director/City Clerk

CITY OF LEAVENWORTH FEE SCHEDULE

Exhibit A

Each Department Head shall be granted the authority of interpretation of the portions of this resolution, which fall under the authority of their Department.

DEVELOPMENT SERVICES DEPARTMENT

RATES, FEES, AND CHARGES

GENERAL INFORMATION ON FEES

A. Payment of the base fee for applications is required at the time of application submission. Payment of base fees for annexations, vacations, and other related activities, which do not require submittal of permit applications, are due prior to commencement of any staff work on the activity. Typically, this would be following submission of an initial letter of interest and/or petition. Payment of all fees will also be required regardless of approval/non-approval of the activity.

i. Hourly fees are in addition to the underlying permit/action base fees.

ii. Hourly fees are typically billed on a monthly basis.

iii. Any billing more than 30 days overdue shall result in progress on the application ceasing and/or withholding of final approval/permit issuance.

B. Outsourcing:

The City may outsource work to agencies, firms, and individuals at its discretion for any type of permit related activities. The types of activities include, but are not limited to, the work of attorneys, planners, engineers, geotechnical experts, biologists, etc. Outsourcing *typically* occurs when a project has a component which requires review by persons with special expertise, the city must outsource based on staffing and/or workloads, or an applicant has requested and has been granted expedited review.

Outsourcing based on City Determination of Need:

If the City determines that work must be outsourced based on the need for specialized study, input from persons with expertise, or for other reasons; the City retains the authority to determine that this action is required, but will provide notification in either email or written format to the applicant of the action prior to authorizing the expenditure. The City is not required to receive an authorization from the applicant prior to authorizing to proceed, but simply to notify. The following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in administering the work of the consultant.

If the City determines that work must be outsourced based on staffing levels, workload, or for other reasons (not including permit expedition requests), the consultant's work will be billed to the applicant at the same rate as City staff time. If the fee schedule indicates there is no hourly fee charged for a specific type of application, even if outsourced, hourly fees will not be charged.

Please note that all other requirements of the City's fee schedule apply.

Outsourcing by Request of the Applicant:

An applicant may submit a written request to outsource a permit application (or portions thereof) for purposes of permit expedition or for other reasons. The City reserves the right to approve, approve with conditions, or deny outsourcing requests. If approved, the following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in working with the consultant and the applicant.

Please note that all other requirements of the City's fee schedule apply.

- C. Any direct cost beyond \$550.00 or four (4) hours of the Hearing Examiner's work on a case shall be billed to and paid by the applicant. This shall be in addition to any other fees.
- D. Applications that require both City and County approval are still subject to the City's fees.
- E. All project types may not be listed here. If they are not, fees will be applied as determined by the Development Services Director.

BUILDING PERMITS FEES

The following fees are for review performed by the plans examiner, additional review by other staff and departments will be charged at \$50 per hour. Exception: single-family and multi-family structures, with four units or less, and commonly associated residential structures and permits, including, but not limited to, permits for decks, garages, outbuildings, fences, demolition, and earthwork, shall be exempt from hourly fees.

1. Building fee structure valuation shall be calculated utilizing the most current edition of the International Code Council Building Safety Journal Building Valuation Data (BVD) Table for Average Construction Costs per Square Foot. The permit fee shall then be calculated utilizing the 1997 Uniform Building Code Table 1-A with the following provisions:
 - a. If an applicant submits plans for two (2) or more identical buildings within the same project, within 180 days of each other, the plan review fee shall be calculated as a percentage of the building permit fee as shown in Table 1-A for each plan after the first one. The percentage reduction shall be determined at the discretion of the building official.
2. Plan review fees shall be calculated pursuant to the 1997 Uniform Building Code, Section 107.3 "Plan Review Fees".
3. Mechanical permit fees shall be calculated pursuant to the 1997 Edition of the Uniform Mechanical Code, Section 115, Table 1-A.
4. Plumbing permit fees shall be calculated pursuant to the 1997 Edition of the Uniform Plumbing Code, Section 103.4, Table 1-1.
5. Manufactured structure permit fee: Support systems including typical concrete elongated pads are factored in. Concrete foundations for modular structures and daylight basements are factored separately based on value:
 - a. Single unit\$300.00
 - b. Double unit:\$400.00
 - c. Triple unit:\$500.00
 - d. Each additional unit:\$75.00
6. Footing and Foundation Permit (allowed only at the discretion of the City):
 - a. Residential.....\$200.00
 - b. Commercial.....5% of the total estimated building and plan review permit feesNote: This is an additional charge and shall not be deductible from future permit fees, and any adjustment based on the actual permit fee will be added at the time of permit issuance.
7. Work without a permit Double the basic permit fee (excludes taxes, plan review, and other fees)
8. Modifications to reviewed plan..... One-half of value of modification (see No. 1 above, the valuation shall be determined utilizing one-half of the fair market value of the change, regardless if the change is higher or lower value than the original).
9. Demolition Permit\$100.00
10. Excavation, Grading, and Fill Permit (IBC Appendix J)\$150.00
11. Inspections for which no fee is specifically indicated.....\$50/hr (min ½ hr)

Fire Code:

- 12. Liquid Petroleum Gas (LPG) and Fuel Tank installation (per tank).
 - a. 500 gallons or less.....\$150.00
 - b. 501 to 5000 gallons.....\$300.00
 - c. 5001 gallons or more.....\$450.00
- 13. Commercial kitchen hood fire suppression system.....\$100.00
- 14. Residential Fire sprinkler **plan review**.....\$75.00
- 15. Residential Fire sprinkler **inspections**.....\$75.00
- 16. Fire sprinkler system plan review for more than 10 heads.....\$150.00
+ \$1.50 per device
- 17. Fire sprinkler system inspection for more than 10 heads.....\$150.00
+ \$2.50 per device
- 18. Fire sprinkler system **plan review and inspections** 10 heads or less \$150.00 + \$1.50 per device.
- 19. Fire hydrants and mains plan review.....\$150.00
- 20. Fire hydrants and mains inspection.....\$75.00 per each hydrant or main
- 21. Commercial IFC application plan review \$150.00 per building application or \$75 if single component.
- 22. Commercial IFC component inspections.
 - High piled storage.....\$75.00
 - Tents and temporary membrane structures.....\$75.00
 - Fireworks stand.....\$100.00
 - Fireworks display.....\$100.00
 - Exhibitions (Miscellaneous).....\$75.00
- 23. Fire alarm & smoke detection system **plan review** for more than 10 devices.....\$150.00
+ \$1.50 per device
- 24. Fire alarm & smoke detection system **inspections** for more than 10 devices.....\$150.00
+ \$2.00 per device
- 25. Fire alarm & smoke detection system **plan review and inspections** for 10 devices or less \$150 + \$1.50 per device
- 26. Reinspection fee.....\$100.00

Residential Misc.:

- 27. Factory built wood/gas heating appliances, log lighters and inserts.....\$45.00
- 28. Masonry fire place including chimney.....\$45.00
- 29. LPG tanks and gas lines for heating and cooking appliances.....\$75.00
- 30. Roofing replacement permit including sheathing if necessary.....\$200.00

Commercial Misc.:

- 31. Commercial kitchen hood Type 1 or 2.....\$75.00
- 32. Building Permit for sign placement including review of all structural attachments and or foundation.....\$75.00
- 33. Roofing replacement permit including sheathing if necessary.....\$200.00
- 34. Factory built fireplace/heating appliances, log lighters wood or gas (per unit).....\$45.00
- 35. LPG gas lines for heating and cooking appliances.....\$45.00

LAND USE AND LEGISLATIVE PERMIT FEES

Calculation of fees begins following the release of the pre-application meeting notes. If the pre-application meeting requirement has been waived by the Development Services Manager, fees will be calculated immediately upon receipt of the application/request. In addition to the base fee, a charge of \$50 per hour will be assessed for each hour of staff time for reviewing the project; however, 50% of the base fee will be credited toward the total dollar amount of the staff hours billed to the applicant. For example, if the base fee is \$800, \$400 worth of staff hours (8 hours) will be credited toward the total dollar amount of staff hours billed. Revisions to any permit will be billed at half the original submission fee and charged at the hourly rate..

State Environmental Policy Act Review

Fee

- | | |
|---|-------------------------|
| 1. Environmental Impact Statement | \$1,000.00 |
| 2. SEPA compliance for non-exempt activities not addressed herein | \$350.00 |
| 3. Co-lead or assumption of lead status (for projects outside of the City’s jurisdiction) following assumption of lead or co-lead status..... | \$50/hr |
| • Recovery of all consultant costs, plus a ten percent administration fee for clerical work related to contract administration | |
| 4. Revisions to approved permits within this category | 50% of the Original Fee |

Miscellaneous land use actions/permits

- | | |
|---|-----------------------------------|
| 1. Parking Lot Permit (with SEPA)..... | \$350.00 |
| 2. Parking Lot Permit | \$50.00 |
| 3. Conditional Use Permits..... | \$1,650.00 (includes HE and SEPA) |
| 4. Home Occupations, Group A | No Charge |
| 5. Home Occupations, Group B | \$100.00 |
| 6. Variances (Commercial)..... | \$1,350.00 (includes HE) |
| 7. Variances (Residential) | \$950.00 (includes HE) |
| 8. Development Agreement | \$1,800.00 (includes SEPA) |
| 9. Floodplain Elevation Certificate | \$200.00 |
| 10. Critical Areas Checklist | \$100.00 |
| 11. Lighting Permit | \$50.00 |
| 12. Administrative Deviation..... | \$25.00 |
| 13. Administrative Interpretation which require written policy..... | \$350.00 |
| 14. Revisions to approved permits within this category (as necessary) 50% of the Original Fee | |

Subdivision permits

1. Short Subdivisions.....\$800.00 (or \$1,100 with SEPA), plus \$50.00 per lot
2. Major Subdivisions.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
3. Final Plat (Short or Major Subdivision).....\$100.00
4. Cluster Subdivision (Short)
..... \$400.00 (or \$550 with SEPA) (addition to SS), plus \$25.00 per lot
5. Cluster Subdivision (Major).....\$775.00 (addition to MS), plus \$25.00 per lot
6. Planned Development.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
7. Binding Site Plans\$1,100.00 (includes SEPA), plus \$50.00 per lot
8. Binding Site Plans (when within new building.....\$800.00, plus \$50 per lot
9. Plat Alteration.....\$1,650.00 (includes HE and SEPA), plus \$50.00 per lot
10. Boundary Line Adjustments\$300.00
11. Boundary Line Adjustments - Lot line elimination / consolidation\$150.00
12. Revisions to approved permits within this category 50% of the Original Fee

Shoreline permits

1. Substantial Development Permit.....\$1,650.00 (includes HE and SEPA)
2. Shoreline Conditional Use Permit
(in addition to the SDP fee)\$1,350.00 (includes HE and SEPA)
3. Shoreline Variance
(in addition to the SDP fee).....\$1,350.00 (includes HE and SEPA)
4. Shoreline Exemption\$100.00
5. Revisions to approved permits within this category 50% of the Original Fee

Legislative Action

1. Right-of-way vacation investigation\$100.00
 - Appraisal costs, legal fees, and cost of property will be due if approved for vacation
 - If multiple property owners initiate vacation activity the activity will be treated as a joint application with the cost split among property owners.
2. Annexation\$1,100.00 (includes SEPA)
 - Costs for annexation studies shall be fully reimbursed by the applicant
3. Developer reimbursement and collection agreements.....\$1,100.00 (includes SEPA)
 - Costs for consultant work shall be fully reimbursed by the applicant
4. Comprehensive Plan amendment/rezone

- a. Phase 1 – Initial Application for Docket.....\$300.00
- b. Phase 2 – If approved for docket, fee for next steps in approval process
.....\$800 (includes SEPA)
(Note: Payment Phase 1 and 2 fees does not constitute approval of a proposed amendment)
- 5. LMC text amendment (includes zoning, subdivision, development regulations, etc.)
.....\$1,100.00 (includes SEPA)
- 6. LMC text amendments (non-land use)\$600.00 (includes SEPA)
- 7. Shoreline Master Program text amendment\$1,100.00 (includes SEPA)
- 8. Shoreline Master Program environment designation amendment\$800.00
- 9. Revisions to approved permits within this category 50% of the Original Fee

Appeals to the Hearing Examiner:

- 1. Appeal\$500.00*
- 2. Motion for Reconsideration.....\$100.00

* Appeal fees do not apply for a first hearing on the record in a city initiated enforcement case.

PRE-APPLICATION MEETING FEES

- A. Payment of the pre-application fee is required at the time of pre-application submittal.
- B. A pre-application meeting fee shall be charged for each of the permit types below. If multiple permits are sought, the fee shall be based on the highest single pre-application fee.
- C. The Development Services Director will determine which category of pre-application fee applies to each project.

The City will perform a Courtesy Consultation Meeting prior to the required pre-application meeting at the request of the applicant. Items discussed at this meeting will be for information gathering purposes only. Attendance at a Courtesy Consultation Meeting does not eliminate the requirement to attend a pre-application meeting. Please note: the City will not provide notes from this meeting, but will provide a copy of the City's Fee Schedule to the applicant.

Pre-Application Meeting (s):

Single-family Residential (including duplexes).....	No Charge
Boundary Line Adjustment.....	No Charge
Group A Home Occupation:	No Charge
Excavation, Grading and Filling:.....	No Charge
Parking Lot:	No Charge
Floodplain elevation/development:.....	No Charge
Work in a right-of-way.....	No Charge
Interpretation of Codes and Ordinances.....	No Charge
Shoreline Exemption	No Charge
Fence.....	No Charge
Sign and Design.....	No Charge
All others.....	No Charge

DESIGN REVIEW FEES

- 1. Design review book
 - a. Refundable deposit..... \$100
 - b. Purchase\$100
 - c. CD:\$5

Architectural Design:

- 2. New design for, or changes to, a structure valued under \$5K.....\$100
- 3. New design for, or changes to, a structure valued \$5K - \$50K \$150
- 4. New design for, or changes to, a structure valued \$50,001 + \$200
- 5. Changes to building color, roofing, or murals (includes mural additions), or other individual elements - when no other improvements are proposed.....\$50
- 6. Submittal of revisions to a design approved in the prior 12 months..... \$100
- 7. Re-submittal of projects after being cited for non-compliance with original design approval.....\$175
- 8. Fence design, tables, chairs, umbrellas, or other similar elements when no other improvements are proposed.....\$25
- 9. Administrative Approval, change of design or of individual elements such as landscaping structures, lighting, fences or fence-type walls, garbage enclosures, walkways, plazas, or similar structures when they are not proposed in conjunction with a larger project or that would require design review board review.....\$25

Sign:

- 10. Sign - first sign:\$75
- 11. Each additional sign (applied for at the same time)\$35
- 12. Sign permit revision.....\$25

Miscellaneous:

Any time an application requires a second meeting by the Design Review Board due to actions of the applicant, including withdrawal, requesting continuance, design changes, or non-attendance, payment shall be made prior to further review by the Design Review Board in the amount of

..... ½ of original application fee

Any time an application requires more than two meetings by the Board in order to review changes, whether proposed by the applicant or requested by the Design Review Board, payment shall be made prior to further review by the Board in the amount of

.....\$50

WATER RATES, FEES AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a charge to cover the cost of labor, equipment, and materials to install the meter, a Utility Reimbursement Agreement charge if applicable to the property location, and a surcharge for customers located outside City limits.

Monthly fees include a base rate and 7,500 gallons of water. Use above 7,500 gallons per month is subject to an overage charge.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC) for Residential and Commercial:

Meter Size based on ERU

5/8" or 3/4" (1.0 ERU).....	\$3,898.80
1" (1.7 ERU).....	\$6,510.75
1 1/2" (3.3 ERU).....	\$12,983.30
2" (5.3 ERU).....	\$20,780.90
3" (11.7 ERU).....	\$45,498.80
4" (20 ERU).....	\$77,976.15
6" (41.7 ERU).....	\$162,424.80

2. Meter charge (not including installation)

Meter Size

3/4".....	\$ 550.00
1".....	\$ 700.00
1 1/2".....	\$ 1,000.00
2".....	\$ 1,500.00
3".....	\$ 2,840.00
4".....	\$ 5,530.00
6".....	\$ 8,625.00

3. Water service connection charges

- a. Labor, Equipment, Patching and Administrative charges \$1,172.30
- b. Titus Road Connection Charge.....\$225.00

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

4. Utility Reimbursement Agreements

- a) Leavenworth 24, LLC Utility Reimbursement Agreement (URA) (see Leavenworth 24, LLC agreement), this flat fee includes the 10% administrative fee as defined in the URA:

For each water service hookup (1.0 ERU)\$2,781.27

- b) DNR, LLC Utility Reimbursement Agreement (URA) (see DNR, LLC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA.)
- c) Cascade Medical Center (CMC) Utility Reimbursement Agreement (URA) (see CMC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA.)

- 5. Irrigation meter - An irrigation meter fee is the same as a meter charge. No additional buy-in fee will be charged if the property already has a meter, and the irrigation represents no increase in water use based on billing data.
- 6. Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of water main line extension dedicated to the City will be reduced from the “System Development Charge” not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Water Rates

- 7. The monthly minimum residential charge includes an allowance of 7,500 gallons per month per meter. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less. To qualify for the additional hardship low income senior or disabled discount, you must have an income of \$12,000 or less per year with no other assets, to apply for either discount, applicants must fill out and return an application for a utility discount, for review and approval by the City.

- a. Inside city limits

- i. ¾”meter.....\$59.24
- ii. Qualified low income seniors or disabled.....\$29.01
- iii. Additional hardship low income seniors or disabled.....\$15.11
- iv. 1” meter.....\$61.77
- v. 1 ½” meter.....\$74.39

- b. Outside city limits (rates are 25% higher than inside city rates)

- i. ¾”meter.....\$74.05
- ii. Qualified low income senior or disabled\$36.26
- iii. Additional hardship low income seniors or disabled.....\$18.88
- iv. 1” meter.....\$77.21
- v. 1 ½” meter.....\$92.98

- c. Overage: For water use above the allotted 7,500 gallons per month, the following rates shall apply:
 - i. 0 - 7,500 \$0.00 per 1,000 gallons
 - ii. 7,501 – 15,000.....\$0.85 per 1,000 gallons
 - iii. 15,001 – 25000.....\$1.86 per 1,000 gallons
 - iv. Above 25,000.....\$2.31 per 1,000 gallons

Commercial Water Rates

8. The monthly minimum commercial charge includes an allowance of 7,500 gallons per month per meter.

- a. Inside city limits - monthly minimum charge per meter:
 - i. ¾” meter.....\$59.24
 - ii. 1" meter\$61.77
 - iii. 1 ½” meter\$74.39
 - iv. 2" meter\$76.92
 - v. 3” meter\$228.16
 - vi. 2" x 6" fire service meter\$369.42

- b. Outside city limits (rates are 25% higher than inside city rates):
 - i. ¾” meter\$74.05
 - ii. 1" meter.....\$77.21
 - iii. 1 ½” meter\$92.98
 - iv. 2" meter.....\$96.15
 - v. 3” meter\$285.20
 - vi. 2" x 6" fire service meter\$461.78

- c. Commercial overage: For water use in the commercial zone above the allotted 7,500 gallons per month, the following rates shall apply to commercial users:
 - i. Inside City commercial:.....\$1.55 1,000 gallons
 - ii. Outside City commercial:..... \$1.94 1,000 gallons

Miscellaneous fees

- 9. Fire hydrant use fee..... \$3.30 per 1000 gallons / minimum charge of \$10.00 per day
- 10. Fire hydrant meter installation/removal charge.....\$54.60
- 11. Fire hydrant installation charge \$343.90 inspection and buy in
- 12. Fire flow installation charge \$334.20(\$212.20 buy-in, \$122.00 inspection)
- 13. Seasonal turn on/off charge
 - a. In City:\$10.90 each trip
 - b. Outside City:\$16.40 each trip
- 14. Late fee.....\$10.90
- 15. Late payment turn on fee\$27.30 (\$54.60 for after hours turn on)
- 16. Charge to remove / reinstall meter..... \$27.30 removal or reinstallation
- 17. Installed, with a meter and no consumption
 - a. In City:\$17.82
 - b. Outside City:\$22.28

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

SANITARY SEWER RATES, FEES AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a Utility Reimbursement Agreement charge if applicable to the property location, and a charge to cover the cost of labor, equipment, and materials to hook-up.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC):
 - a. Residential: For the purposes of calculating the sewer SDC the definition of an ERU is one residential dwelling unit at 175 gallons per day.
 - b. Multifamily: Dwelling units in multifamily residential structures are assigned an ERU value of less than one to reflect the fewer number of occupants typically residing in each unit, and an assumed proportionate resulting reduction in wastewater production (1990 US Census Report and 1996 Comprehensive Plan).
 - c. Motels, Restaurants, Bars: ERU's are based on the number of motel rooms and the number of seats respectively as defined in the Washington State Department of Ecology *Criteria for Sewage Works Design*.
 - d. Other Commercial: For other types of non-residential sewer connections, each equivalent 3/4 inch water meter is considered one ERU using American Water Works Association defined meter capacity to determine the factor for the number of ERU's for each non-residential meter size above 3/4 inch. In no case shall less than 1 ERU be assigned to any proposed connection.
 - e. Summary: Based on the above figures, the following charges shall apply:

Restaurant Category 1 – Take Out / Ice Cream shop / Yogurt shop (no dishwasher, no fryer, no public restrooms less than 400 sq. ft.) (1.0 ERU).....\$2,620.40

For Category 1 - Additional square foot areas beyond 400 sq. ft. are calculated at \$6.55/ sq. ft.

Restaurant Category 2 – Average Size (If two of the three following criteria apply: dishwasher required, fryer, public restrooms required then restaurant is considered a Category 2) (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU)\$10,481.70

Bakery (retail) - (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU)\$10,481.70

For Category 2 and Bakeries – For additional areas in excess of 1,000 sq. ft. which includes the kitchen and restrooms square footage; the additional square foot areas are calculated at \$6.55/ sq. ft.

Bars - (yes-dishwasher, no food /no fryer, yes-public restrooms) (Up to 1,000 sq. ft. including seating area and restrooms) (1.17 ERU)\$3,065.90

For Bars larger than 1,000 sq. ft as described above - Additional square foot areas are calculated at \$6.55/ sq. ft.

Motel (.5 ERU/Room).....\$1,310.15/RM

Over 4 Units (.54 ERU/DU).....	\$1,414.20/DU
5/8" or 3/4" (1.0 ERU, includes single, duplex, 3-plex, 4-plex).....	\$2,620.45
1" (1.7 ERU).....	\$4,376.20
1 1/2' (3.3 ERU).....	\$8,725.90
2" (5.3 ERU).....	\$13,966.75
3" (11.7 ERU).....	\$30,580.45
4" (20 ERU).....	\$52,408.45
6" (41.7 ERU).....	\$109,166.60

f. Special conditions: For special conditions the city will determine the SDC based on either the ERU table, on estimated wastewater flow, or on a combination of both methods at the city's sole discretion. Flow will be based on either estimated peak day flow or maximum month average day flow at the sole discretion of the city. Special conditions include the following:

- i. Structures with more than one of the occupancy types listed above.
- ii. As determined by the city upon review of an applicant's administrative appeal.
- iii. As determined by the city upon its sole judgment that the specifics of the proposed occupancy and/or its characteristics warrant special determination of the SDC.

g. Administrative Appeal: An applicant for sewer connection may appeal the SDC determination to the Mayor or City Administrator within thirty (30) working days of receiving the initial SDC determination from the City. The decision of the Mayor or City Administrator shall be provided within thirty (30) working days of the appeal and shall serve as the final SDC determination.

h. Change of Occupancy Type: If, in the sole judgment of the city, a proposed change in occupancy type for an existing structure already connected to the sewer system will substantially increase the amount or character of wastewater flow over that for the previous occupancy, and the SDC for the proposed occupancy would result in a greater SDC than for the previous occupancy, and the change of occupancy requires a building permit, then the use of the structure for the proposed occupancy type shall be contingent upon payment to the city of an SDC determined in accordance with this resolution. The additional SDC charge shall be added to any city permit fees or charges applicable to the proposed occupancy.

i. Inspection, patching and administrative charge.....\$694.90

ii. Titus Road Connection Charge.....\$225.00

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

iii. City/Clennon Utility Reimbursement Agreement(URA) (see Clennon agreement, Exhibit A)

Full\$5,469.41

Half.....\$2,734.70

i. Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of sanitary sewer main line extension dedicated to the City will be reduced from the “System Development Charge” not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Monthly Rates

2. For monthly sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less. To qualify for the additional hardship low income senior or disabled discount, you must have an income of \$12,000 or less per year with no other assets, to apply for either discount applicants must fill out and return an application for a utility discount, for review and approval by the City.

- a. Residential Customers:.....\$55.64 per dwelling unit
- b. Low-income senior or disabled citizen.....\$31.25 per dwelling unit
- c. Additional hardship low income senior or disabled.....\$11.60 per dwelling unit
- d. Outside of City limits:.....twenty-five percent (25%) surcharge on the above rates.

Commercial Monthly Rates

3. Base rate: Monthly charge of \$55.64 per Equivalent Residential Unit (ERU) of water used, with a minimum charge of one ERU per month. Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

4. Food Service Surcharge: An additional surcharge will be assessed to food service establishments with grease fryers to account for the loading of the sewer plant associated with grease. The surcharge shall be fifty percent (50%) of the base rate as calculated above. Food service establishments without an individual water meter (a shared meter) shall be based on a calculation of one ERU per 5 seats or fifty percent (50%) of the total water use associated with the shared meter, as decided by the building owner.

5. School District: Monthly charge of \$55.64 per Equivalent Residential Unit (ERU) of water used, excluding irrigation meters and water use in June, July, and August associated with watering ball fields.

6. City Pool: During the months of January through May and October through December when the pool is not in use there will be no sewer rate applied. For the months of June through September, the pool rate charged will be equivalent to 10% of the monthly charge of \$55.64 (Residential Customer Charge) per Equivalent Residential Unit (ERU) of water used will apply. Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

Miscellaneous fees

- 7. Late Fee.....\$10.90
- 8. Non-Compliance Fee: Food Service Establishments without grease traps per month..\$200.00
(Non-Compliance Fee will be effective starting on July 1, 2016)

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

STORM SEWER FEES, RATES AND CHARGES

The charges that each property owner shall pay to the City for Storm Sewer access to the City main shall include a system buy-in charge, and a charge to cover the cost of labor, equipment, and materials to hook-up.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge for Residential & Commercial: (Per ERU)..... \$1,034.40
2. Street patching and Inspection.....\$477.40

For System Development Charges, one ERU equates to 4,000 square feet of impervious area. Residential lots developed will be charged as one ERU, unless determined otherwise by the City Engineer. Commercial properties developing an area larger than 4,000 square feet of impervious area will be charged based on the number of ERU's (calculated to one-tenth of an ERU) times the charge for one ERU. Example, if a property has 10,000 square feet of impervious area $10,000/4,000 = 2.5$ ERU's, times the rate per ERU.

Monthly Residential and Commercial Rates

3. For monthly Storm Sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit.
 - a. Residential..... \$2.50
 - b. Commercial Low Impact \$2.50
 - c. Commercial Medium Impact \$10.50
 - d. Commercial High Impact.....\$16.50
 - e. Late Fee \$10.90

The rates and service charges shall be based on the service provided and relative contribution of surface and storm water runoff from a given parcel to the storm water control facilities. The average estimated percentage of impervious surfaces on the parcel, the land use classification, the total parcel acreage and/or measured impervious surface area will be used to determine the relative contribution of surface and storm water runoff from the parcel. For detailed analysis and definitions required for residential and commercial low, medium and high impact rate structures see Leavenworth Municipal Code section 13.90.050.

50% Residential Rebate: For those single family residential property owners that have addressed and provided run off mitigation for the 25-year storm event onsite; a 50% reduction in the Storm Sewer monthly rate is available. Property owner must apply to the City for review and rebate approval. Renewal is required once every five years. Rebate is limited to fees paid after January 1, 2015.

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner.

However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

CEMETERY RATES, FEES AND CHARGES

Lot Prices

	<u>Inside City</u>	<u>Cascade School District</u>	<u>Outside Cascade S.D.</u>
1. Adult Lots.....	\$650.00.....	\$700.00.....	\$1075.00
2. Youth/Infant Lots.....	\$375.00.....	\$425.00.....	\$475.00
3. 18” x 24” Cremains Lots.....	\$375.00.....	\$425.00.....	\$590.00

***Endowment Care, Vase, Vase Setting fee, & Temporary Markers are all included in the total sale price of the above listed lots.**

4. Niches			
a. First Row (top).....	\$400.00.....	\$440.00.....	\$1050.00
b. Second Row.....	\$375.00.....	\$415.00.....	\$900.00
c. Third Row.....	\$350.00.....	\$390.00.....	\$800.00
d. Fourth Row.....	\$325.00.....	\$365.00.....	\$750.00

***Endowment Care is included in the total sale price of the above listed lots.**

***The City will allow the burial of one (1) adult casket and one (1) cremain in each burial lot. The City will also allow the burial of two (2) urns per cremains lot.**

5. Companion or extended use, per Niche, Cremains, or burial lot.....	\$275.00
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Opening and Closing Fees

	<u>Weekday</u>	<u>Saturday</u>
6. Adult/Youth lots.....	\$400.00.....	\$600.00
7. Infant lots	\$200.00.....	\$350.00
8. Cremains lots	\$175.00.....	\$350.00
9. Niches	\$125.00.....	\$300.00
10. Disinterment.....	\$650.00.....	\$800.00
11. Disinurnment (Ground).....	\$250.00.....	\$350.00
12. Disinurnment (Niche).....	\$125.00.....	\$200.00

Stone Setting/Miscellaneous

- 13. Single \$85.00
- 14. Double - 12"x 36" \$140.00
- 15. Single & Cremains - 12"x 24"\$100.00
- 16. Infant & Cremains - 8"x 16"\$85.00
- 17. Veterans Bronze Marker Setting.....No Charge
- 18. Transfer of Ownership.....\$15.00
- 19. Temporary Marker.....\$25.00

Payment of Lots

A cemetery lot must be paid for in full before interment. The City will hold a cemetery lot for a purchaser upon receipt of a twenty percent (20%) down payment, provided the balance is paid within one (1) year. A service fee of \$15.00 shall be charged for the delayed payment.

Repurchase of Lots

In the event that the owner of a lot has been buried elsewhere and the lot is no longer needed, the City will repurchase the lot from the heir(s) at the original cost, minus a \$15.00 administrative fee. Certification of the owner's death is required prior to the repurchase by the heir(s).

GARBAGE RATES, FEES AND CHARGES

Residential (Weekdays pickup)

1. Scheduled Collections

- a. Residential (one 64 gallon tote container, once per week) \$25.50 per month
- b. Low-income senior citizen (one 64 gal tote container, 1x per week).....\$11.55 per month
 - i. Qualifying low-income senior or disabled citizens receive a discount off the monthly minimum charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$24,000 per year or less, and must fill out and return an application for rate discount, for review and approval by the City. The additional hardship low income senior or disabled rate (less than \$12,000 per year) is currently the same as low income senior or disabled.
- c. Additional 64 gal tote containers: \$11.55 per month per 64 gal container
- d. Overloaded 64 gallon tote container\$3.50 per occurrence
- e. Per extra can or bag (up to 35 gal each can or bag) per collection..\$3.50

Residential Recycling Rebate:

The City offers a \$5.00 per month rebate effective January 1, 2015 for those residential properties that have opted to participate in the Waste Management Residential Single Stream Recycling Program. Those wanting to participate in the rebate program must provide the City with proof of payment for the Waste Management Program. Reimbursements will be processed in January and July of each year starting with the first reimbursement process being available in July 2015 for January through June 2015 Services. July 2015 through December 2015 services may be reimbursed in January 2016.

Commercial and Multifamily Residential (Weekdays pickup)

1. Scheduled Collections

- a. 64 gallon tote container: \$25.50 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300 gal container will be charged the base garbage rate for each housing unit.
- b. 96 gallon tote container: \$38.20 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300 gal container will be charged the base garbage rate for each housing unit.
- c. Overloaded 64 gallon tote container \$3.50 per occurrence
- d. Overloaded 96 gallon tote container.....\$5.20 per occurrence
- e. 300 Gallon Containers: \$57.90 per month for each 300 gal (1.5 cubic yard) container, multiplied by the number of times per week that the container is emptied.
- f. Overloaded 300 gallon tote container \$9.25 per occurrence

2. Non-scheduled or additional collection of garbage in proper containers:

- a. Per 64 gal tote container.....\$6.95
- b. Per 96 gal tote container.....\$10.40

- c. Per can or bag (up to 35 gal each can or bag) per collection..\$3.50
- d. Per 300 gal container per collection.....\$28.95
- 3. 300 gallon Container Rental (for garbage) without caster wheels.... \$28.95 /container/ month
300 gallon Container Rental (for garbage) with caster wheels..... \$40.55 /container/ month
- 4. Commercial Cardboard collection: All commercial accounts will be assessed a \$6.95 monthly fee for the service of cardboard collection.
 - a. Purchase option for cardboard metal dumpster (1.5 cu. yd.) container painted blue and stenciled with “CARBBOARD ONLY” text \$173.70
 - b. Rental option for cardboard metal dumpster (1.5 cu. yd.) container painted blue and stenciled with “CARBBOARD ONLY” text..... \$28.95 per month
 - c. Special large quantity cardboard pick up requests (weekdays only)..... \$5.80 each time

Commercial (Weekends pickup)

- 1. Scheduled collections
 - a. 64 gallon tote container: \$33.60 per month
 - i. Entitles user to a collection of one 64 gal container, multiplied by the number of times per weekend that the garbage is collected.
 - b. 96 gallon tote container: \$50.35 per month
 - i. Entitles user to a collection of one 96 gal container, multiplied by the number of times per weekend that the garbage is collected.
 - c. 300 gallon container\$75.25 per month x number of times emptied on weekend.
- 2. Non-scheduled collection or additional collection of garbage in proper containers:
 - a. Per 64 gal tote container per collection\$9.25
 - b. Per 96 gal tote container per collection\$13.90
 - c. Per can or bag up to 35 gal per collection\$4.60
 - d. Per 300 gal container per collection\$37.05
- 3. 300 gallon Container Rental (for garbage) without caster wheels. ... \$28.95 /container/ month
300 gallon Container Rental (for garbage) with caster wheels.... \$40.55 /container/ month

Miscellaneous

Dirty refuse totes or containers: Customers are responsible for keeping their City issued refuse totes and containers clean and sanitary. If you wish to have the City clean your existing tote or container, there is an additional fee:

- 64/96 gallon Tote Container Cleaning Fee\$22.70
- 300 gallon Container Cleaning Fee.....\$45.45

Damaged or lost totes or containers replacement fees:

- 64/96 gallon Tote Container Replacement Fee.....\$69.45

300 gallon Container Replacement Fee\$312.55

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

Additional Charge For Pickup For Noncompliance: In the event any owner or occupant of premises within the City permits garbage to accumulate thereon, and fails or refuses to deposit such garbage in suitable containers in accordance with the provisions of this resolution, or fails to place the same conveniently for loading, the City, at its discretion, may collect and remove such garbage, and in such case the entire expense of the collection and removal thereof, as determined by the City, shall be charged against such premises, and against the owner or occupant, in addition to the regular charge for collection and disposal of such garbage.

**FEES AND CHARGES
FOR EQUIPMENT RENTAL, TRAFFIC CONTROL, WORK IN
THE RIGHT OF WAY**

- 1. Traffic control signs Deposit Required Rates Listed Below
- 2. Barricades with flashers Deposit Required Rates Listed Below
- 3. Wooden barricades Deposit Required Rates Listed Below
- 4. Traffic cones Deposit Required Rates Listed Below
- 5. Crew labor cost \$50.00 per hour per employee
- 6. Overtime labor cost \$75.00 per hour per employee
- 7. Heavy equipment (excluding operator) \$100.00 per hour
- 8. Right-of-way permit (temporary limited road/sidewalk closures)\$100.00
- 9. Right-of-way permit (specific for construction work, underground utilities, etc)\$300.00
- 10. Utility Extension permit outside City Right-of-way\$300.00

Deposit Fees for Traffic Control Signs, Barricades (with or without flashers) and Traffic Cones:

- Request for 1-5 signs/barricades/cones.....\$25.00
- Request for 6 or more signs/barricades/cones\$75.00

All such chargeable use of City time and equipment is at the City’s discretion. There is a minimum 4-hour requirement for any requests of city owned and operated heavy equipment.

POOL FEES

Day-Use Fees

	PRSA resident	Non-PRSA resident
Under two (2) years of Age	No Fee	No Fee
General Admission (Two (2) years and up	\$3.50	\$5.50
Senior Citizen (all swims)*	\$2.50	\$4.50
Lap Swims (All ages)	\$3.50	\$5.50

Season Passes

Family Pass	\$140.00	\$170.00
Individual Pass	\$80.00	\$100.00
Senior Pass	\$50.00	\$60.00

Swim Lessons

Class lessons	\$ 30.00/per student	\$35.00/per student
Private Lessons		\$35 per hour, per student

Kayaks

Individual Kayak Session.....\$5.00/per person

Pool Rental (Must be outside regular pool hours)

Rental charge of \$65.00 plus \$15.00 per lifeguard, per hour. The number of lifeguards shall be determined by the pool manager or assistant pool manager.

*Senior Citizen: age sixty-five (65) or older, proof of age required.

Swim teams required to provide required number of lifeguards or reimburse the City for lifeguard costs.

**LEAVENWORTH CIVIC CENTER
RENTAL AND DEPOSIT FEES
FOR CALENDAR YEAR 2016**

COMMERCIAL AND PRIVATE

			Minimum Cleaning Deposit
	Daily	With Setup	All Events
LOCAL: Sunday – Thursday	\$650	\$1,000	\$500
LOCAL: Friday – Saturday	\$900	\$1,400	\$500
NON-LOCAL : Sunday - Thursday	\$800	\$1,250	\$500
NON-LOCAL: Friday – Saturday	\$1,050	\$1,500	\$500

NON-PROFIT

			Minimum Cleaning Deposit
	Daily	With Setup	All Events
LOCAL: Sunday – Thursday	\$400	\$720	\$500
LOCAL: Friday – Saturday	\$625	\$950	\$500
NON-LOCAL : Sunday - Thursday	\$600	\$1,000	\$500
NON-LOCAL: Friday – Saturday	\$800	\$1,250	\$500

Other fees and charges for services related to the Festhalle rental of equipment, chairs, tables, security, kitchen amenities and janitorial services may apply and are defined within the Festhalle Use Policies.

**LEAVENWORTH CIVIC CENTER
RENTAL AND DEPOSIT FEES
FOR CALENDAR YEAR 2017**

COMMERCIAL AND PRIVATE

			Minimum Cleaning Deposit
	Daily	With Setup	All Events
LOCAL: Sunday – Thursday	\$900	\$1,250	\$500
LOCAL: Friday – Saturday	\$1,150	\$1,650	\$500
NON-LOCAL : Sunday - Thursday	\$1,050	\$1,500	\$500
NON-LOCAL: Friday – Saturday	\$1,300	\$1,750	\$500

NON-PROFIT

			Minimum Cleaning Deposit
	Daily	With Setup	All Events
LOCAL: Sunday – Thursday	\$400	\$720	\$500
LOCAL: Friday – Saturday	\$625	\$950	\$500
NON-LOCAL : Sunday - Thursday	\$600	\$1,000	\$500
NON-LOCAL: Friday – Saturday	\$800	\$1,250	\$500

Other fees and charges for services related to the Festhalle rental of equipment, chairs, tables, security, kitchen amenities and janitorial services may apply and are defined within the Festhalle Use Policies.

MISCELLANEOUS FEES AND CHARGES

Dog Licenses

1. Spayed/Neutered\$10.00
2. Unaltered\$15.00
3. If paid after March 1st (Spayed/Neutered) (Includes \$10.00 penalty).....\$20.00
4. If paid after March 1st (Unaltered) (Includes \$15.00 penalty)\$30.00

NSF / EFT Fee\$45.00

Invoice Late Fee (except for utility billing and parking).....12% per Annum

Copy and Transcription Services

Black and White Copies.....\$.15/page
Color Copies..... \$1.50/page
Cassette Tape, USB or CD Copy \$10.00/each

The City reserves the right to outsource copying of materials and transcription of tapes. If materials are outsourced, the actual cost for copying and transcription billed to the City shall be the cost reimbursed to the City by the requestor.

Fax Services

First page.....\$2.00
Additional page..... \$.50/each

Hearing Examiner and related Legal, Specialized Study and Staff Services (For proceedings and appeals not covered in the Development Services Section of the Fee Schedule):

The appellant, applicant, and/or involved party shall reimburse the City for all costs billed to the City by the Hearing Examiner, staff time, and if utilized, for City legal counsel and/or specialized study services reasonably required by the appeal. Staff time involved shall be billed at \$50/hr.*

* Appeal fees do not apply for a first hearing on the record in a city initiated enforcement case.

Consumer Price Index (CPI)

A general rule of the City's various contracts and agreements may include language for a CPI adjustment on an annual basis. The City will incorporate the use of the Seattle CPI-U for all Urban Consumers when incorporating such language.

Rafting

Commercial Rafting Launch/Take Out Fee\$2.50 per passenger
Commercial Tubing Launch/Take Out Fee4% of Gross Receipts

PARKING PERMITS, RESERVED PARKING RENTAL AND LOT FEES

Permit parking for overnight parking in designated lots only are for a 24-hour period beginning at 9:00 a.m. Lot Fees for lots with no overnight parking have operating hours beginning at 7:00 a.m. and ending at 2:00 a.m. and shall apply to designated areas owned, leased, managed, or maintained by the City. The Chelan County Sheriff is authorized to issue citations for civil infractions for cars in violation of the City’s pay parking requirements. The Chelan County Sheriff and Mayor’s Designee are authorized to issue citations for parking infractions that are in violation of any parking regulations within the Leavenworth Municipal Code. All cars parked in violation of the parking permits, lots fees and non-operating hours in designated lots are subject to towing and overtime parking fees as identified below.

OVERNIGHT PARKING PERMITS

- 1. RV/Trailer Overnight Parking Permit Festhalle Lot Only\$10.00
a.(Permits issued at City Hall, vehicle must be removed from lot by 9:00 a.m.)
- 2. Permitted Overnight Passenger Vehicle Parking Lot Fee at the Festhalle Lot Only\$10.00
a.(Permits issued at City Hall, vehicle must be removed from lot by 9:00 a.m.)

RESERVED PARKING PERMITS

- 3. Reserved Parking available at Festhalle Lot Only with Festhalle Rental per stall fee.....\$5.00

LOT FEES AND PARKING INFRACTION FEES

- 4. Municipal Parking Lot Fee (per stall per hour P1 & P4)\$1.75
- 5. Municipal Parking Lot Fee (per stall per day P2 & P3).....\$5.00
- 6. Municipal Parking Lot Fee (per stall per day rate P1 & P4 (over 5 hours).....\$10.00
- 7. Municipal Parking Lot Fee for Buses during Holiday and Festival days\$30.00
- 8. Parking Infraction – Illegal Parking Fee subject to all lots and designated on street parking locations and regulations\$25.00
- 9. Additional Parking Infraction – Illegal Parking Fee if not paid within 30 days.....\$25.00
- 10. Additional Parking Infraction – Illegal Parking Fee if not paid within 60 days.....\$25.00
- 11. If the penalty imposed for any parking violation is not paid within sixty days of the date it was imposed, the penalty may be turned over to a collection agency for collection and may be subject to an additional surcharge imposed by the collection agency.

OTHER PARKING REGULATIONS

- 12. No fee is required for use of the two hour parking limitation in the Pool Parking Lot for any 24-hour period, vehicles parking for longer than the two hour parking limitation are subject to the Overtime Parking Fee’s listed above.
- 13. No fee is required for use of the thirty minute designated on street parking location for any 24-hour period, vehicles parking for longer than the thirty minute parking limitation are subject to the Overtime Parking Fee’s listed above.
- 14. No fee is required for use of the one hour designated parking stalls located in the City Hall parking lot for any 24-hour period, vehicles parking for longer than the one hour (60 minute) limitation are subject to the Overtime Parking Fee’s listed above.
- 15. No fee is required for Municipal Lot P4 between the hours of 5:00 PM – 3:00 AM the following day; each day Sunday through Thursday.

16. No RV Parking in City owned lots with exception to the Festhalle Lot. RV Parking is available at no charge in the Washington State Department of Transportation Lot with a 24-hour limit.
17. Holiday & Festival Day rates to be determined by the City Administration without notice.

Other Licenses / Permits

Business Licenses:

Number of Persons	
1 to 12	\$115.00
13 and Over	\$300.00
Penalty within one month of city notification of delinquency.....	50 % of license fee
Penalty after one month of city notification of delinquency.....	100% of license fee
Peddler License (non-profits exempt).....	\$50.00
Transient Business.....	\$100.00
Temporary change of occupancy number.....	\$100.00

Vehicle for Hire Licenses:

Motorized vehicle for hire license initial application:	\$500.00
Any new business, part year after January 1 to June 30	½ Rate
Penalty after July 31 but on or before August 31	50 % of license fee
Penalty after August 31	100% of license fee

Licenses are renewed on or before July 1 of each year at a rate of \$75.00 per year, per vehicle.

Non-motorized vehicle for hire license:

	\$500.00
Any new business, part year after January 1 to June 30	½ Rate
Penalty after July 31 but on or before August 31	50 % of license fee
Penalty after August 31.....	100% of license fee

Licenses are renewed on or before July 1 of each year.

Special Use Permits:

Offering and/or selling of goods or services in public places and/or street license (year)....	\$50.00
Festival Fee per LMC 5.38.060.....	\$100.00
City Park Right-of-Way Square Footage Rate per Square Foot per month.....	40 cents
Sidewalk Right-of-Way Square Footage Rate per Square Foot per month.....	60 cents
Right-of Way Permit for Street Closure.....	\$100.00

Leasehold Excise Tax: Special Use Permits that exceed \$250, all necessary fees combined, are subject to the State Leasehold Excise Tax of 12.84% that will be added in addition to the fees of the Special Use Permit unless otherwise exempt under WAC 458-29A-400.

The City Council and/or City Administrator may reduce certain Special Use Permit fee's upon request.

Leavenworth Pool Rate History

	PRSA Resident					2016	Non-PRSA Resident					2016
	2011	2012	2013	2014	2015		2011	2012	2013	2014	2015	
Day Use Fees												
Under Two	-	-	-	-	-		-	-	-	-	-	
General Admission Two & up	3.50	3.00	3.25	3.25	3.25	3.50	4.50	5.00	5.25	5.25	5.25	5.50
Senior	2.50	2.00	2.25	2.25	2.25	2.50	3.50	4.00	4.25	4.25	4.25	4.50
Lap Swim	3.00	3.00	3.25	3.25	3.25	3.50	4.00	4.00	4.25	4.25	5.25	5.50
Season Passes												
Family Pass	130.00	130.00	140.00	140.00	140.00		160.00	160.00	170.00	170.00	170.00	
Individual Pass	75.00	75.00	80.00	80.00	80.00		95.00	95.00	100.00	100.00	100.00	
Senior Pass	45.00	45.00	50.00	50.00	50.00		55.00	55.00	60.00	60.00	60.00	
Swim Lessons												
Class Lessons/per student	27.00	30.00	30.00	30.00	30.00		32.00	35.00	35.00	35.00	35.00	
Private Lessons	35.00	35.00	35.00	35.00	35.00		35.00	35.00	35.00	35.00	35.00	
Kayaks												
	5.00	5.00	5.00	5.00	5.00		5.00	5.00	5.00	5.00	5.00	

RESOLUTION NO. 14-2013

A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON, FOR THE COUNCIL TO DESIGNATE PORTIONS OF STREETS OF THE CITY, AS PARKING TIME LIMIT ZONES.

WHEREAS, City of Leavenworth finds that good parking management supports economic vitality and neighborhood livability; and

WHEREAS, The City of Leavenworth recognizes the importance of Parking Time Limit Zones to encourage parking turnover, customer access, and efficient allocation of parking among diverse group of users; and

WHEREAS, the City Council finds that Parking Time Limit Zones can increase parking options. The City of Leavenworth can use Parking Time Limit Zones to:

- a) Promote parking turnover;
- b) Effectively manage a limited amount of spaces (mainly in commercial areas) where demand exceeds supply; and
- c) Provide short-term parking spaces for shopping or personal errands (this in contrast to long-term parking).

BE IT RESOLVED by the Mayor and the City Council of the City of Leavenworth, as follows:

Section 1. The City Council designates the following:

- 1. Ten (10) street parking stalls within public rights of way as half (1/2) hour Parking Time Limit Zones. Generally illustrated within Attachment A.

Section 2. The City Council authorizes the City Administrator to show, by signage or other appropriate indicators, the designated portions of streets of the city and property of the city as Parking Time Limit Zones spaces.

Section 3. This resolution and any amendment thereto shall be published in summary form in the official newspaper of the City of Leavenworth.

Section 4. The Mayor's designee or Chelan County Sheriff's Office are authorized to issue tickets or to bill for an overtime parking fee to cars in violation of the pay parking requirements.

Passed by the City Council of the City of Leavenworth and approved by the Mayor in an open public meeting on the 28th day of May 2013.

APPROVED:



Cheryl K. Farivar, Mayor

ATTEST:



Chantell R. Steiner, Finance Director/City Clerk

Parking Time Limit Zones



Chapter 10.08

PARKING REGULATIONS

Sections:

[10.08.010 Parking restrictions – Designation.](#)

[10.08.020 Parking prohibited on designated streets – 3:00 a.m. to 7:00 a.m.](#)

[10.08.030 Time limit zones.](#)

[10.08.040 Parking payment device and municipal parking revenue.](#)

[10.08.050 Illegal use – Parking payment devices.](#)

[10.08.055 Illegal use – Parking permits.](#)

[10.08.060 Parking on any street prohibited certain hours during certain months.](#)

[10.08.070 Obstructing traffic or snow removal prohibited.](#)

[10.08.080 Obstructing alleys prohibited.](#)

[10.08.090 Parked more than 24 hours prohibited.](#)

[10.08.100 Long-term parking of recreational vehicles and trailers prohibited in the public right-of-way.](#)

[10.08.105 Recreational equipment storage restrictions on residential property.](#)

[10.08.110 No parking for certain purposes.](#)

[10.08.120 Parking prohibited on certain streets and municipal parking areas at certain times.](#)

[10.08.130 Electric vehicle charging stations – Generally.](#)

[10.08.140 On-street electric vehicle charging stations – Generally.](#)

[10.08.150 Electric vehicle charging parking stall – Prohibitions.](#)

[10.08.160 Sale of vehicles on city parking lots prohibited.](#)

[10.08.170 Parking more than 24 hours in city parking lots prohibited.](#)

[10.08.180 Violation – Civil infraction – Parking infraction.](#)

[10.08.190 Penalty schedule.](#)

[10.08.195 Overtime payment – Incorrect payment.](#)

[10.08.200 Failure to respond – Unlawful.](#)

[10.08.210 Blocking of vehicles/impoundment – Authority – Procedure.](#)

[10.08.220 Definitions.](#)

10.08.010 Parking restrictions – Designation.

The city council by resolution may from time to time designate portions of streets of the city, property of the city, and city managed/administered property as prohibited parking areas, restricted parking zones, municipal parking, and/or parking payment device spaces. Such designation shall be shown by signage or other appropriate indicators. The same procedure may be followed in altering or abandoning a designation relating to parking. The city administrator or designee may designate temporary parking restrictions based on public safety and emergency response. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.020 Parking prohibited in travel lane; parking prohibited on designated streets – 3:00 a.m. to 7:00 a.m. in parking spaces

It is a violation and civil infraction to park or leave standing any vehicle in the travel lane of any street in the City. It is a violation and a civil infraction to park or leave standing any vehicle in a parking space on a street between the hours of 3:00 a.m. and 7:00 a.m. on any day of the week on streets within any commercially zoned districts. {Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.}

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10.08.030 Time limit zones.

No person having control over a vehicle may park such vehicle beyond the time limit permitted by official signs. Where a time limit is established by official city signs, no person having control over a vehicle may repark that vehicle on either side of the same street in order to extend the vehicle's parking time beyond the time limits established. For

purposes of this section, a vehicle shall be deemed to be reparked and in violation of this section despite any movement of the vehicle unless the vehicle is moved to a street with a different street name than the street the vehicle was originally parked upon. A violation of this section is a parking infraction. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.040 Parking payment device and municipal parking revenue.

The fee required to be paid for municipal parking facilities and the payments required to be deposited in parking payment devices as provided by this code are levied and assessed as fees to cover the costs of installations, inspections, supervision, regulation and maintenance involved in the control of traffic and parking upon the streets and municipal property and the duly authorized agents of the city. The city administrator or his/her designee shall, from time to time, collect and deposit the same in a special fund for parking revenue. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1425 § 1, 2012; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.050 Illegal use – Parking payment devices.

It is a violation and a civil infraction for any person to tamper with or open any parking payment device, deposit or cause to be deposited in any parking payment device any slug, button, or any other device or substance as substitution for legal tender of the United States, or counterfeit or alter any parking pay station receipt. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.055 Illegal use – Parking permits.

It is a parking infraction to display upon any vehicle a parking permit at a time or place in a manner not consistent with the terms of such permit, and, in addition to any other penalty prescribed by the provisions of this chapter, such unlawful display shall be sufficient cause for revocation of such permit and fees incurred. As applicable, the vehicle owner will be billed the parking fee and overtime billing not to exceed a rate set by city council resolution as amended from time to time. [Ord. 1457 § 1 (Att. A), 2013.]

10.08.060 Parking on any street prohibited certain hours during certain months.

During the period between November 15th and March 14th, it shall be a violation and a civil infraction to park or leave standing any vehicle on any street or within two feet of the paved surface within the city between the hours of 3:00 a.m. and 7:00 a.m. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.070 Obstructing traffic or snow removal prohibited.

It is a violation and a civil infraction for any vehicle to be stopped, parked or left standing on any street within the city, which vehicle constitutes a menace, danger or obstruction to traffic or interferes with the city equipment in removing snow from the streets and alleys. Such vehicle may be immediately moved and impounded as provided in LMC [10.08.210](#). [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.080 Obstructing alleys prohibited. [SHARE](#)

It is a violation and a civil infraction to leave any vehicle unattended in an alley in the city except for bona fide delivery vehicles which may stop for loading and unloading only, which loading and unloading shall be accomplished as quickly as reasonably possible, and which shall take no longer than 15 minutes under any circumstances. Non-delivery vehicles and delivery vehicles not in the process of loading and unloading which are obstructing an alley may be removed and impounded and placed in storage, either public or private, as may be designated by the Chelan County sheriff's and/or city police department and/or as designated by a city approved towing service. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. Refuse collection vehicles and utility repair vehicles, while such vehicles are in operation, shall be exempted from the prohibitions of this section. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.090 Parked more than 24 hours prohibited. [SHARE](#)

It is a violation and a civil infraction for any vehicle which has been stalled, disabled or unable to move under its own power to remain on any street or alley within the city for more than 24 hours. The Chelan County sheriff and/or city police shall notify the registered owner, operator or other person having control of such vehicle to remove the same within six hours. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.100 Long-term parking of recreational vehicles and trailers prohibited in the public right-of-way. [SHARE](#)

A. Except as provided herein, no recreational vehicle, travel trailer or trailer shall be parked for a continuous period in excess of 12 hours within the boundaries of any city right-of-way. No person shall move and repark a vehicle or trailer in order to avoid a parking time limit.

1. For the purposes of this section, the phrase "within the boundaries of any city right-of-way" is intended to include all of the right-of-way area regardless of whether the area is improved.

2. For the purpose of this section, the word “trailer” shall include boat trailer, house trailer, utility trailer, or any other vehicle or conveyance designed to be connected to and drawn by a motor vehicle.

3. For the purpose of this section, “recreational vehicle” means a vehicle or portable structure built on a chassis and designed to be used for temporary occupancy or travel, recreational or vacation use. Said vehicles may contain plumbing, heating and electrical systems which are operated without connection to outside utilities. Recreational vehicles shall include:

a. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;

b. Camper. A removable structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;

c. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;

d. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

B. No recreational vehicle or travel trailer may be used for overnight accommodation on a public right-of-way.

C. A violation of this section is a civil infraction. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.105 Recreational equipment storage restrictions on residential property.

A. The storage or retention of immobile major recreational vehicles and/or equipment or part thereof which is located in the front yard of a residence or residential property is declared a violation subject to abatement by removal and disposal.

B. For the purposes of this section, “immobile” means any major recreational vehicle which is not on and attached to an operable current and valid licensed trailer or other operational transportation device. For example, a motorized camper/trailer must be licensed and independently operational, a camper must be in the bed of an operational and licensed pick-up truck, and a boat must be on and attached to an operational and licensed trailer in such a manner that removal can be achieved with normal and customary retrieval. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1456 § 1 (Att. A), 2013.]

10.08.110 No parking for certain purposes.

It is a violation and a civil infraction to park, place, or stand a vehicle upon any roadway, public right-of-way, publicly owned and operated parking facility, or other public property for the principal purpose of:

- A. Displaying such vehicle for sale or for advertising services for vehicles;
- B. Displaying personal property for sale or for advertising services for personal property;
- C. Greasing or repairing such vehicle except repairs necessitated by an emergency;
- D. Displaying advertisement or advertising;
- E. Displaying or selling merchandise from such vehicle.

In addition to other remedies which the city may pursue, a motor vehicle which is in violation of this section may be impounded. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.120 Parking prohibited on certain streets and municipal parking areas at certain times.

Except where state law may impose another or stricter penalty, it is a violation and a civil infraction to park or stand a motor vehicle in violation of the following parking prohibitions:

A. Prohibited Parking Areas. On streets or in a designated municipal parking areas where signs, ~~or~~ pavement markings, ramps or curbs prohibit parking or standing. Violations of this subsection include, but are not limited to, parking or standing a motor vehicle where:

1. “No Parking” signs or other markings, such as yellow zone markings, indicate, which shall mean no parking at any time;

2. “Fire Lane” sign or yellow painted curb, which shall mean no parking due to use such as fire lane or delivery lane;

3. the vehicle blocks access to a fire hydrant whether painted or not

43. Bus stop is designated. A bus stop may be designated by yellow curb paint or by a sign. If a bus stop is designated only by a sign, then parking is prohibited within 75 feet of such sign.

54. Unauthorized disabled parking.

6. Any portion of the vehicle is on the curb or the sidewalk

7. Any portion of the vehicle blocks pedestrian access to a cross walk, whether marked or not

8. Any portion of the vehicle blocks pedestrian access to a pedestrian ramp

B. In a no parking area designated per LMC [10.08.010](#), Parking restrictions – Designation.

C. In a portion of a designated municipal parking area or off-street parking area which is not marked as a parking space.

D. In a parking space in a municipal parking area which requires a permit unless a parking permit allowing for such parking is displayed in a conspicuous place able to be seen from outside the vehicle.

Furthermore, a motor vehicle left standing or parked in violation of this section constitutes an immediate safety hazard to the users of the public right-of-way and the general public. Such vehicle may be impounded and removed from the area under the supervision and authority of any sheriff and/or police officer. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.130 Electric vehicle charging stations – Generally.

A. Electric vehicle charging stations are reserved for parking and charging electric vehicles only.

B. Electric vehicles may be parked in any space designated for public parking, subject to the restrictions that would apply to any other vehicle that would park in that space. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.059.]

10.08.140 On-street electric vehicle charging stations – Generally.

A. Purpose. Curbside electric vehicle charging stations are reserved for charging electric vehicles.

B. Size. A standard size parking space may be used as an electric vehicle charging station.

C. Location and Design Criteria.

1. Where provided, parking for electric vehicle charging purposes is required to include the following:

a. Signage. Each charging station space shall be posted with signage indicating the space is only for electric vehicle charging purposes.

b. Maintenance. Charging station equipment shall be maintained in all respects, including the functioning of the charging equipment. A phone number or other contact information shall be provided on the charging station equipment for reporting when the equipment is not functioning or other problems are encountered.

c. Accessibility. Charging station equipment located within a sidewalk shall not interfere with accessibility requirements of WAC [51-50-005](#).

d. Clearance. Charging station equipment mounted on pedestals, light posts, bollards or other devices shall be a minimum of 24 inches clear from the face of curb, and shall not encroach within the traveled way (minimum of five feet sidewalk width).

e. Lighting. Where charging station equipment is installed, adequate site lighting shall exist, unless charging is for daytime purposes only.

f. Charging Station Equipment. Charging station outlets and connector devices shall be no less than 36 inches or no higher than 48 inches from the top of surface where mounted, and shall contain a retraction device and/or a place to hang permanent cords and connectors sufficiently above the ground or paved surface.

g. Charging Station Equipment Protection. When the electric vehicle charging station space is perpendicular or at an angle to curb face and charging equipment, adequate equipment protection such as wheel stops or concrete-filled steel bollards shall be used. Appropriate signage indicating if backing in is allowed or not shall be posted.

2. Parking for electric vehicles should also consider the following:

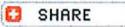
a. Notification. Information on the charging station identifying voltage and amperage levels and any time of use, fees, or safety information.

b. Signage. Installation of directional signs at appropriate decision points to effectively guide motorists to the charging station space(s).

c. Location. Placement of a single electric vehicle charging station is preferred at the beginning or end stall on a block face.

D. Data Collection. To allow for maintenance and notification, the city will require the owners of any private new electric vehicle infrastructure station that will be publicly available (see definition "electric vehicle charging station – public," LMC [18.08.156](#)) to provide information on the station's geographic location, date of installation, equipment

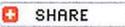
type and model, and owner contact information. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.053.]

10.08.150 Electric vehicle charging parking stall – Prohibitions. 

Pursuant to this chapter, when a sign authorized provides notice that a space is a designated electric vehicle charging station, no person shall park or stand any non-electric vehicle in a designated electric vehicle charging station space. A violation is a civil infraction and any non-electric vehicle is subject to removal.

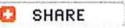
Pursuant to this chapter, it is a violation and a civil infraction for any electric vehicle to be in any designated electric vehicle charging station space and not electrically charging or parked beyond the days and hours designated on regulatory signs posted at or near the space. Such vehicle shall be subject to removal. For purposes of this section, “charging” means an electric vehicle is parked at an electric vehicle charging station and is connected to the charging station equipment.

Signs and marking shall be placed in and around electric vehicle charging station spaces, indicating prominently thereon the parking regulations. The signs shall define time limits and hours of operation, as applicable, shall state that the parking space is reserved for charging electric vehicles and that an electric vehicle may only park in the space for charging purposes. Violators are subject to a fine and/or removal of their vehicle. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.054.]

10.08.160 Sale of vehicles on city parking lots prohibited. 

A. It shall be unlawful to park or place any automobile, truck, recreational vehicle, trailer, boat, motorcycle, or any other type of vehicle or personal property advertising said property for sale on property owned, leased, managed, or maintained by the city, except traveled portions of the right-of-way.

B. In the event the owner of the vehicle or other property has not removed said property from the city parking lot within 24 hours after having received the notice of civil infraction and associated monetary penalty, the city may remove the unlawful vehicle or property and charge the owner of said property all costs of removal and storage. This charge will be in addition to any monetary penalty associated with the civil infraction. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.170 Parking more than 24 hours in city parking lots prohibited. 

It shall be a parking infraction to park or place any automobile, truck, recreational vehicle, trailer, boat, motorcycle, bus or any other type of vehicle or personal property on property owned, leased, managed, or maintained by the city for more than 24 hours

within any consecutive seven-day period. The 24-hour period shall be cumulatively calculated using all properties owned or leased by the city.

A. In order to avoid the parking of commercial buses and vans associated with rafting from parking in the downtown commercial core, the owners of buses and vans associated with river rafting may obtain a permit from the city administrator to park vehicles on city property for up to 90 days between May and August. Vehicle owners must show proof of vehicle insurance prior to being issued a permit.

B. Commercial vehicles may be stored in certain city parking lots during months when weight restrictions on city roads prevent these vehicles from traveling and parking in residential areas.

C. In the event the owner of the vehicle or other property has not removed said property from city parking within 24 hours after having received the notice of civil infraction noting this chapter and associated monetary penalty, the city may remove the unlawful vehicle or property and charge the owner of said property all costs of removal and storage. This charge will be in addition to any monetary penalty associated with the civil infraction.

D. Within designated lots (Lot No. 3 – Festhalle), overnight parking may be allowed with issuance of a city permit.

1. The granting of any overnight parking permit shall not constitute any assurance that parking space is available to the permit holder. Vehicles may be parked only within designated parking lot.

2. Upon completion of the application and payment of the appropriate fee, the city clerk shall issue to the applicant an overnight parking permit. The permit shall be displayed on the inside window visible from the outside of the vehicle for which such permit applies.

3. This section shall have no application to those zones or areas in which the stopping, parking or standing of all vehicles is prohibited, bus zones, bike or fire lanes, disabled zones, or areas where signs prohibit such parking.

4. In no event shall vehicles obstruct or hinder vehicular or pedestrian travel.

5. Upon issuance of the overnight parking permit, the permittee agrees that the city is not responsible for damage of vehicle or theft of personal property.

E. Violations of this section shall be a parking infraction. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.180 Violation – Civil infraction – Parking infraction. 

Except where the violation is a violation of state law and state law provides for another sanction, and except where this chapter specifically states that the violation is something other than a parking infraction, any person who owns, operates, or controls a vehicle which is found to be in violation of any of the provisions of this chapter is guilty of a parking infraction and shall pay a monetary penalty in the amount of a rate set by city council resolution and as amended from time to time. For purposes of enforcement of a parking infraction, the authorized enforcement officer shall cite the person found to be in violation as follows: "Parking Infraction – Illegal Parking – Chapter [10.08](#) L.M.C." [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.190 Penalty schedule. 

The penalty for a "parking infraction" shall be a rate set by city council resolution and as amended from time to time. Such infractions shall not be referred to the district court, but shall be payable to the clerk of the city of Leavenworth. Unpaid parking infractions shall be referred to collection as determined by the city administrator or his/her designee. For other violations of this chapter that are not parking infractions but designated a civil infraction, the penalty for the civil infraction will be as stated within the section establishing the civil infraction. If the section establishing the civil infraction does not set the penalty then the district court shall set the monetary penalty consistent with the Infraction Rules for Courts of Limited Jurisdiction, and if said rules do not establish a monetary penalty, the monetary penalty for the civil infraction shall be the penalty stated within Chapter [10.12](#) LMC. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.195 Overtime payment – Incorrect payment. 

Payment for parking is due in accordance with posted rates upon parking. Unpaid or incorrect payment will be billed to the registered owner of the vehicle. A failure to pay the bill for a parking infraction by the date stated will result in the registered vehicle owner being charged an additional fee at a rate set by city council resolution as amended from time to time. Vehicles parked in violation of this chapter may be blocked, booted, or impounded and removed from the area under the supervision and authority of any sheriff and/or police officer, and/or city official. All charges for blocking, booting, removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1457 § 1 (Att. A), 2013.]

10.08.200 Failure to respond – Unlawful. 

It is unlawful for a person who has been issued a parking or civil infraction relating to parking, standing, stopping, or pedestrian infractions, defined by city ordinance, to fail to respond in the manner directed on the notice of infraction. Unless otherwise specified by state law or city ordinance, the penalty for such failure to respond shall be separate infraction subject to a penalty of \$25.00. This penalty is in addition to penalties imposed

for the underlying infraction. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.210 Blocking of vehicles/impoundment – Authority – Procedure. [SHARE](#)

In addition to the other penalties provided herein, the Chelan County sheriff and/or police department or other designated city staff with appropriate commission are authorized and empowered to block, boot, remove and impound any such vehicle which is found to be in violation of any of the provisions of this chapter, either by governmental or private equipment. If impounded, any such vehicle shall be placed in storage, either public or private, as may be designated by the Chelan County sheriff and/or police department and/or as designated by a city approved towing service. All charges for blocking, booting, removing, impounding and storing of such vehicle shall be paid by the registered owner, operator or other person having control of the vehicle before the person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

10.08.220 Definitions. [SHARE](#)

“Municipal/city parking” is parking or standing of motor vehicles on property owned, leased or operated by the city.

“Paid parking” is parking or standing of motor vehicles on property requiring the depositing of currency in a coin-box or compliance with pavement designations for the privilege to park at that location and is subject to restrictions as enacted by the city.

“Parking pay station” means any electronic device placed or erected adjacent to a parking space which, after deposit of money or use of a credit or other payment card, dispenses a proof of payment receipt to be displayed on the vehicle.

“Parking payment device” means any device used to aid in management and control of the parking of vehicles on city streets or other rights-of-way, including pay stations.

“Parking space” means an area duly designated for the parking of a single vehicle by appropriate signage or markings on the pavement and/or the curb. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

[Home](#) [<](#) [>](#)

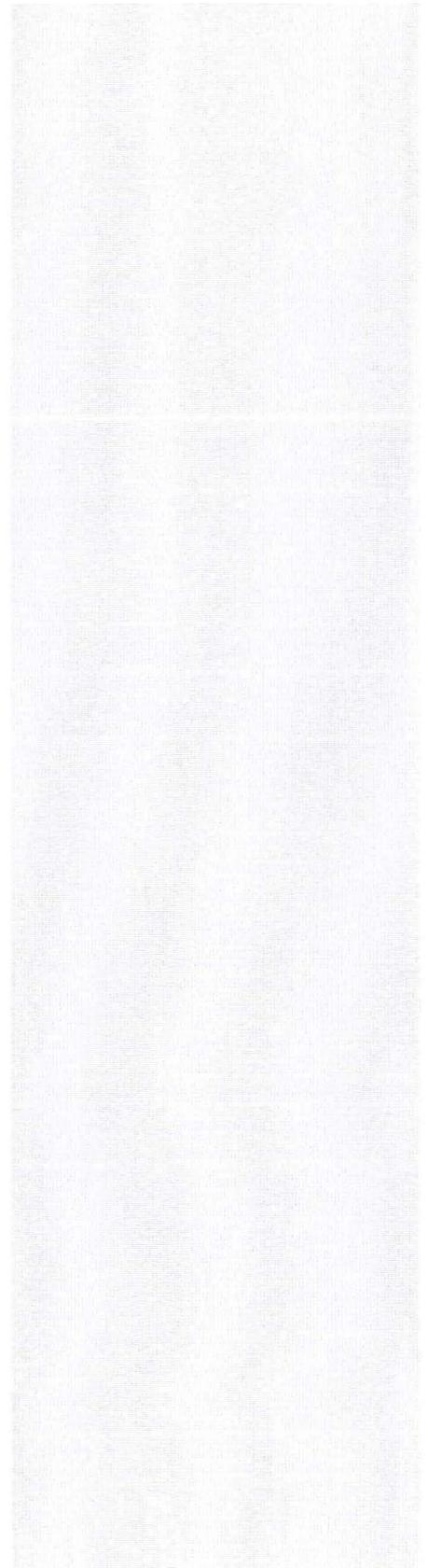
The Leavenworth Municipal Code is current through Ordinance 1516, passed January 12, 2016.

Disclaimer: The City Clerk's Office has the official version of the Leavenworth Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.cityofleavenworth.com/>
City Telephone: (509) 548-5275

[Code Publishing Company](#)

[Mobile Version](#)



RESOLUTION NO. XX-2016

A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON, FOR THE COUNCIL TO DESIGNATE PORTIONS OF STREETS OF THE CITY, AS PARKING TIME LIMIT ZONES.

WHEREAS, City of Leavenworth finds that good parking management supports economic vitality and neighborhood livability; and

WHEREAS, The City of Leavenworth recognizes the importance of the monitoring and enforcement of parking regulations promotes pedestrian safety, emergency vehicle access, vehicle safety and reduces congestions; and

WHEREAS, the City of Leavenworth strives to promote a pedestrian friendly atmosphere in the both the residential neighborhoods and downtown commercial areas.

BE IT RESOLVED by the Mayor and the City Council of the City of Leavenworth, as follows:

Section 1. The City Council authorizes the City Administrator to show, by signage, painted markings or other appropriate indicators, the designated portions of streets of the city and property of the city as prohibited parking areas.

Section 2. The exception to Section 1 above is no signage or painted markings are necessary for the enforcement of vehicles blocking sidewalks, pedestrian curb access points, or vehicles on sidewalks or pedestrian access points.

Section 3. This resolution and any amendment thereto shall be published in summary form in the official newspaper of the City of Leavenworth.

Section 4. The Mayor's designee or Chelan County Sheriff's Office are authorized to issue tickets or to bill for cars in violation of the parking requirements identified in the Leavenworth Municipal Code Chapter 10.08.

Passed by the City Council of the City of Leavenworth and approved by the Mayor in an open public meeting on the ____ day of March 2016.

APPROVED:

Cheryl K. Farivar, Mayor

ATTEST:

Chantell R. Steiner, Finance Director/City Clerk



Chelan County Sheriff Office

January 2016

Leavenworth Monthly Report

Offenses by Location LV

AGAS	Agency Assist	4
ALAR	Alarm	4
ANPR	Animal Problem	1
ASDV	Assault, Domestic Violence	1
BUNC	Burglary, Not Classified	1
CITA	Citizen Assist	4
CIVL	Civil	1
CSPO	Cont Subst/Possess Other	1
CSPS	Cont Subst/Possess Synthetics	1
CSSO	Cont Subst/Sale/Manu/Other	1
DCON	Disorderly Conduct	9
DUI	DUI Alcohol or Drugs	2
HARR	Harassment	2
MVAN	Motor Vehicle Accident Non Inj	10
MVNR	Motor Vehicle Acc, Non-Rep	1
NC	Not Classified	2
NOIS	Noise Violation	3
PARK	Parking Problem	7
PRFO	Property, Found	2
PRNC	Property, Not Classified	1
SRCH	Search Warrant	1
SUSP	Suspicious Circumstances	16
TOFF	Traffic Offense	8
TOHA	Traffic Hazard	2
TPBC	Theft, Property, Bicycle	1
TPMV	Theft, Property, From Mtr Veh	2
TPNC	Theft, Not Classified	1
TPOT	Theft, Property, Other	2
TRES	Trespass	6
VEDS	Verbal Dispute	3
VHPR	Vehicle Prowl - No Theft	1
WAR	Warrant Service	3
WELF	Welfare Check	6
Total Offenses		110

Citations Issued by Location LV

10.08.020	VIOL WINTER PARKING RES	66
46.16A.180.1	FAIL TO SIGN/CARRY/DISP VEH RE	1
46.19.050.4	PARK IN DISABLED PKG SPACE	3
46.20.342.1C	DWLS 3RD	1
46.30.020	NO PROOF OF LIABILITY INS	1
46.61.050	FAIL TO OBEY TRAF CONTROL DEV	1
46.61.135	WRONG WAY ONE WAY ST	1
46.61.145	FOLLOW TOO CLOSE	1
46.61.200	FAIL TO STOP AT STOP SIGN	1
46.61.305	FAIL TO SIGNAL STOP/TURN UNSAF	1
46.61.440	SPEED IN SCHOOL ZONE	1
46.61.502	DUI	2
46.61.525	NEGLIGENT DRIVING 2ND	1
46.61.560	ILLEGAL PARK ON TRAVELED ROAD	4
9A.36.041.DV	ASSAULT 4TH/DOMESTIC VIOL	1
9A.56.050	THEFT 3RD /SHOPLIFTING	1

Total Violations: 87



Chelan County Sheriff Office

January 2016

Leavenworth Monthly Report

Arrests by Location

LV

CRIM Criminal Arrest Entry

46.61.502

9A.36.041.DV

9A.56.050

DUI

ASSAULT 4TH/DOMESTIC

THEFT 3RD /SHOPLIFTING

2

1

1

Subtotal 4

FELO Felony Warrantless

69.50.401.3

POSS OF CONTROLLED

3

Subtotal 3

TOTAL 7

If CRIM, FELO or JUV do not appear on Screen there are no arrests for this month.



Chelan County Fire District #3
228 Chumstick Hwy
Leavenworth, WA 98826
509-548-7711

RECEIVED
FEB 12 2015

BY:

MINUTES

DATE: January 13, 2016
TIME: 6:00pm
PLACE: Leavenworth Fire & Safety Facility
ATTENDING: Commissioner Frank, Commission Dawson, Commissioner Stanton, Chief O'Brien, and Secretary Kuch.

Public Comment Period – 3 minutes per person - none

Minutes from last meeting – Motion to approve minutes made by Commissioner Dawson. Commissioner Frank 2nd. Passed

Volunteer President's Report:

Secretary's Report:

Financial Report – see attached

Vouchers - \$43,587.58

Motion to approve vouchers made by Commissioner Dawson. Commissioner Frank 2nd. Passed.

Chief's Report: 2015 Annual Report – See attached

- Plow truck broken again but being worked on
- Bay door had broken spring
- Phil Pedack will fill the temporary position with Jordan Folden leaving
- Working on shared volunteer program with District 6
- We will receive a grant to hire 2 firefighters to work on the Firewise assessments. Great benefit to the District to have them on staff to go on fires during fire season and serve the community and Chumstick Coalition when they are here.

Meetint Minutes - Continued

Old Business:

- Chelan County Assessor Deanna Walter will come next meeting to present information about levies and lifts.
- Vacation pay –**Motion** made by Commissioner Frank to pay out unused vacation pay due to extraordinary circumstances of Assistant Chief Eggleston being out for over 50 days during fire season and then returning with health issues.
- The Commissioners would like to meet with the City of Leavenworth safety committee in March to begin talking about the Fire Marshal contract.

New Business:

none

Adjourned 7:12pm

Thomas Stanton, Chairman

Ross Frank, Commissioner

John Dawson, Commissioner

Stephanie Kuch, District Secretary



Risk Management Bulletin # 72
February, 2016

Wuthrich v. King Cty., No. 91555-5, 2016 WL 348070 (Wash. Jan. 28, 2016):

Washington Supreme Court rules that a municipality's duty to take reasonable steps to remove or correct for hazardous conditions that make a roadway unsafe for ordinary travel includes hazardous conditions created by roadside vegetation.

By Andrew Cooley
Keating Bucklin & McCormack

For decades, we have advised municipal road owners that there is no general duty to maintain an intersection free of sight obstructions and no corresponding duty to remove roadside vegetation that obstructed a view. *McGough v. City of Edmonds*, 1 Wash. App. 164, 169, 460 P.2d 302, 305 (1969) ("A street is not rendered 'inherently dangerous' so as to require the erection of warning signs solely because the municipality fails to cut down the natural vegetation which tends to obstruct the view at an intersection.") In a 9-0 decision the Supreme Court has rejected that advice stating: "In sum, we reaffirm that a municipality has a duty to take reasonable steps to remove or correct for hazardous conditions that make a roadway unsafe for ordinary travel and now explicitly hold this includes hazardous conditions created by roadside vegetation." *Wuthrich v. King Cty.*, No. 91555-5, 2016 WL 348070, at *3 (Wash. Jan. 28, 2016).

Wuthrich involved an off-duty police officer at a stop controlled intersection. Wuthrich was riding his motorcycle and coming from the disfavored driver's left side. Wuthrich had the right of way. The driver pulled into the intersection and struck him, causing injury. He sued both King County and the driver.

Against King County, the Plaintiff alleged that it should have recognized that roadside vegetation reduced the driver's view of the approaching motorcycle. The Plaintiff claimed that King County should have mowed the offending vegetation or moved the stop bar to a better location. Relying upon more than 50 years of precedent, King County moved for dismissal of Wuthrich's case. The trial court agreed and dismissed the case. The Court of Appeals affirmed.

On appeal, King County was joined by both WSAMA and AWC who supplied amicus briefs.



The Supreme Court rejected the precedent cited by King County and the amicus briefs.

It started its analysis by noting that broad governmental immunity was abolished by the legislature in the 1960s. Almost all of the case law predated the abolition of governmental immunity, and was therefore inapplicable. The Court held that there is a general duty of a road owner to keep its roads reasonably safe, and if cutting down roadside vegetation is the only to discharge that duty, the government must cut down the vegetation.

The Court implicitly rejected the arguments of King County and amici that imposing a duty to remove vegetation would be against public policy. King County and the amici argued that this is the “Evergreen State” Roadside vegetation from Himalayan Blackberries to invasive Kudzu grows unpredictably, and under the plaintiff’s argument the governments “safe intersection” becomes instantly bad if overnight a sticker bush grows an inch or two. A rule requiring the government to control these wild weeds would lead to widespread and possibly dangerous use of herbicides. The argument did not persuade anyone.

As a practical matter, King County, like most municipalities, does remove vegetation that interferes with sight distance. Now we will have to face the consequences of an accident, if our roadside vegetation program is inadequate.

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LEAVENWORTH CITY COUNCIL

Finance Committee Agenda

City Hall - Conference Room

February 23, 2016, 5:00 p.m.

1) Finance Director Topics:

- a) Revenue / Expenditure Reports by Department**
- b) January 2016 Investment Report (1 page)**
- c) Tax & Parking Revenue Summary Reports (7 pages)**
- d) All Funds Revenue/Expenditure Charts and Cash Flow Figures (4 pages)**
- e) Open Budget Leavenworth – Results of 2015 Budget Online**

2) Finance Committee / Mayor Topics

- a) Discuss/Set Annual Budget Retreat Topics**



Memo

To: Mayor, City Council and Joel Walinski
From: Chantell Steiner, Finance Director
Date: February 9, 2016
Re: January 2016 Revenue/Expenditure Report

Attached is the January 2016 Revenue and Expenditure report through January 31, 2016. The first page includes revenues and expenses without the beginning and ending fund balance budget and actuals, allowing for a true picture of revenues versus expenditures. Please note that a particular fund may not show on this page if there were no revenues or expenses. In reviewing this page you will find that we have received 8.1% of revenues and have spent 7.5% on expenses.

In reviewing the revenues (fund balances excluded) to date across all funds the City is 0.8% lower than it was in 2015. In reviewing the expenditures (fund balances excluded) to date across all funds the City is 1.1% lower than it was in 2015. Although these months are fairly close in percentages I would note that in January 2015 revenues were higher due to the reimbursement of \$177K in grant funds for the DOE Solar/Energy Grant and the expenditures were higher due to the partial purchase of \$137K for the Duncan property.

The Retail Sales Tax percentage, through the month of January, is 1.16% over January 2015 revenues while the Lodging Tax percentage is beginning with a reduction of -0.37% over 2015. The Transportation Benefit District (TBD) Tax and Public Safety Retail Sales Taxes continue to come in with a similar trend to the base Retail Sales Tax with an overall percent increase over January 2015 of 0.96% for the TBD and 3.79% for the Public Safety Tax. Property taxes have started off good for the year with January 2016 revenues exceeding January 2015 by 73.67%; although this is a high percentage it is only a difference of about \$4,500. Real Estate Excise Taxes (REET) are also starting off good with January 2016 revenues exceeding January 2015 by 85.28% which equates to an increase of about \$16,500 over last year's to date figure. Parking revenues for all lots combined in January have exceeded 2015 figures by 27.31%; this is an increase of nearly \$7,000 for January 2016. Cash flows continue to remain very stable for January with yearly revenues exceeding expenditures by \$42,272 at month end.

The City's investment return for January increased slightly from .184% to .249% due to an increase in the Local Government Investment Pool (LGIP) account. The City continues to be above the 1-Month US Treasury Bills by .029% and is below the LGIP by -.138%. The City currently has a little under 50% of unencumbered cash in the LGIP account so I will be looking at transferring a significant amount of cash from Cashmere Valley Bank to the LGIP for the higher rate of return in February.

If you have any questions on how to interpret or cannot find something in particular in any fund, please do not hesitate to ask and I will do my best to help find the answer!

REVENUES LESS BEGINNING FUND BALANCES JANUARY 2016

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 01

Time: 11:23:54 Date: 02/02/2016

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent		
001 Current Expense	2,628,126.14	205,037.70	7.8%	0.00	0.00	0.00	0.0%
101 Streets	1,466,702.54	55,256.03	3.8%	0.00	0.00	0.00	0.0%
104 Lodging Tax	1,182,904.00	72,536.87	6.1%	0.00	0.00	0.00	0.0%
107 P.W. Capital Improvement	80,000.00	19,527.04	24.4%	0.00	0.00	0.00	0.0%
110 Leavenworth Civic Center	115,550.00	21,470.29	18.6%	0.00	0.00	0.00	0.0%
176 Community Swimming Pool	249,803.00	0.00	0.0%	0.00	0.00	0.00	0.0%
201 1997 G.O. Bond	60,000.00	857.12	1.4%	0.00	0.00	0.00	0.0%
202 2009 G.O. Bond	29,043.00	0.00	0.0%	0.00	0.00	0.00	0.0%
203 2013 G.O. Bond	184,813.00	0.00	0.0%	0.00	0.00	0.00	0.0%
301 Capital Projects Fund (Warehouse)	0.00	24.72	0.0%	0.00	0.00	0.00	0.0%
402 Garbage	678,978.00	60,821.79	9.0%	0.00	0.00	0.00	0.0%
403 Water	1,450,151.00	103,110.42	7.1%	0.00	0.00	0.00	0.0%
404 Sewer	1,597,412.00	129,051.19	8.1%	0.00	0.00	0.00	0.0%
405 Water Bond Reserve	43,000.00	0.00	0.0%	0.00	0.00	0.00	0.0%
406 Sewer Bond Reserve	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
410 Stormwater	91,463.00	4,842.25	5.3%	0.00	0.00	0.00	0.0%
415 Parking	275,200.00	27,903.36	10.1%	0.00	0.00	0.00	0.0%
501 Equip Rental & Revolving Fund	517,300.00	128,514.60	24.8%	0.00	0.00	0.00	0.0%
502 Central Services	77,275.00	19,319.00	25.0%	0.00	0.00	0.00	0.0%
601 Cemetery Endowment Fund	40,550.00	34,785.92	85.8%	0.00	0.00	0.00	0.0%
630 Transportation Benefit District A	135,000.00	0.00	0.0%	0.00	0.00	0.00	0.0%
	10,903,270.68	883,058.30	8.1%	0.00	0.00	0.00	0.0%

EXPENDITURES LESS ENDING FUND BALANCES JANUARY 2016

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 01

Time: 11:23:12 Date: 02/02/2016

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent		
001 Current Expense	0.00	0.00	0.0%	2,733,802.30	160,943.61	5.9%	
101 Streets	0.00	0.00	0.0%	1,682,715.32	106,839.67	6.3%	
104 Lodging Tax	0.00	0.00	0.0%	1,174,629.00	39,964.16	3.4%	
107 P.W. Capital Improvement	0.00	0.00	0.0%	60,000.00	15,000.00	25.0%	
110 Leavenworth Civic Center	0.00	0.00	0.0%	157,753.97	27,385.07	17.4%	
176 Community Swimming Pool	0.00	0.00	0.0%	234,391.00	10,497.35	4.5%	
201 1997 G.O. Bond	0.00	0.00	0.0%	89,042.00	0.00	0.0%	
202 2009 G.O. Bond	0.00	0.00	0.0%	29,043.00	0.00	0.0%	
203 2013 G.O. Bond	0.00	0.00	0.0%	184,813.00	0.00	0.0%	
301 Capital Projects Fund (Warehouse)	0.00	0.00	0.0%	90,542.75	0.00	0.0%	
402 Garbage	0.00	0.00	0.0%	640,131.00	60,690.38	9.5%	
403 Water	0.00	0.00	0.0%	1,398,847.66	178,984.63	12.8%	
404 Sewer	0.00	0.00	0.0%	1,751,001.99	156,755.38	9.0%	
405 Water Bond Reserve	0.00	0.00	0.0%	0.00	0.00	0.0%	
410 Stormwater	0.00	0.00	0.0%	71,208.34	5,716.90	8.0%	
415 Parking	0.00	0.00	0.0%	254,830.00	37,420.68	14.7%	
501 Equip Rental & Revolving Fund	0.00	0.00	0.0%	402,714.00	28,846.28	7.2%	
502 Central Services	0.00	0.00	0.0%	77,275.00	11,741.88	15.2%	
601 Cemetery Endowment Fund	0.00	0.00	0.0%	0.00	0.00	0.0%	
630 Transportation Benefit District A	0.00	0.00	0.0%	135,000.00	0.00	0.0%	
	0.00	0.00	0.0%	11,167,740.33	840,785.99	7.5%	

2016 JANUARY BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 11:21:17 Date: 02/02/2016
Page: 1

001 Current Expense

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	454,104.00	1,031,932.97	1,031,932.97	(577,828.97)	227.2%
310 Taxes	1,800,842.00	179,700.63	179,700.63	1,621,141.37	10.0%
320 Licenses & Permits	128,050.00	11,038.29	11,038.29	117,011.71	8.6%
330 Intergovernmental Revenues	127,009.14	3,751.77	3,751.77	123,257.37	3.0%
340 Charges For Goods & Services	47,850.00	6,752.22	6,752.22	41,097.78	14.1%
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	41,950.00	3,698.55	3,698.55	38,251.45	8.8%
380 Non Revenues	482,425.00	96.24	96.24	482,328.76	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,082,230.14	1,236,970.67	1,236,970.67	1,845,259.47	40.1%
Expenditures	Amt Budgeted	January	YTD	Remaining	
511 Legislative	61,749.00	3,790.41	3,790.41	57,958.59	6.1%
513 Executive	121,262.00	10,777.98	10,777.98	110,484.02	8.9%
514 Financial, Recording & Elections	116,426.00	12,661.51	12,661.51	103,764.49	10.9%
515 Legal Services	48,250.00	0.00	0.00	48,250.00	0.0%
518 Centralized Services	118,630.00	36,418.93	36,418.93	82,211.07	30.7%
521 Law Enforcement	602,233.00	6,125.68	6,125.68	596,107.32	1.0%
522 Fire Control	43,000.00	0.00	0.00	43,000.00	0.0%
525 Disaster Services	4,450.00	0.00	0.00	4,450.00	0.0%
536 Cemetery	93,206.00	6,634.05	6,634.05	86,571.95	7.1%
554 Environmental Services	9,100.00	57.50	57.50	9,042.50	0.6%
558 Planning & Community Devel	233,244.00	14,623.40	14,623.40	218,620.60	6.3%
559 Housing & Community Develop	95,042.00	6,615.28	6,615.28	88,426.72	7.0%
562 Public Health	975.00	0.00	0.00	975.00	0.0%
565 Welfare	0.00	0.00	0.00	0.00	0.0%
569 Aging & Adult Services	4,500.00	0.00	0.00	4,500.00	0.0%
571 Education & Recreation	3,000.00	0.00	0.00	3,000.00	0.0%
576 Park Facilities	502,298.00	61,411.53	61,411.53	440,886.47	12.2%
580 Non Expenditures	474,525.00	1,827.34	1,827.34	472,697.66	0.4%
591 Debt Service - Principal Repayment	35,000.00	0.00	0.00	35,000.00	0.0%
592 Debt Service - Interest Costs	2,100.00	0.00	0.00	2,100.00	0.0%
594 Capital Expenditures	134,812.30	0.00	0.00	134,812.30	0.0%
597 Interfund Transfers	30,000.00	0.00	0.00	30,000.00	0.0%
999 Ending Balance	348,427.84	0.00	0.00	348,427.84	0.0%
Fund Expenditures:	3,082,230.14	160,943.61	160,943.61	2,921,286.53	5.2%
Fund Excess/(Deficit):	0.00	1,076,027.06	1,076,027.06		

2016 JANUARY BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

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101 Streets

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	167.00	128,804.85	128,804.85	(128,637.85)	*****%
310 Taxes	510,146.00	37,003.30	37,003.30	473,142.70	7.3%
330 Intergovernmental Revenues	427,056.54	3,252.73	3,252.73	423,803.81	0.8%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	334,500.00	0.00	0.00	334,500.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	195,000.00	15,000.00	15,000.00	180,000.00	7.7%
Fund Revenues:	1,466,869.54	184,060.88	184,060.88	1,282,808.66	12.5%
Expenditures	Amt Budgeted	January	YTD	Remaining	
030 Roadway	260,836.00	21,499.30	21,499.30	239,336.70	8.2%
061 Sidewalks	7,000.00	0.00	0.00	7,000.00	0.0%
063 Street Lighting	25,500.00	0.00	0.00	25,500.00	0.0%
064 Traffic Control	3,000.00	0.00	0.00	3,000.00	0.0%
066 Snow & Ice	34,500.00	11,501.86	11,501.86	22,998.14	33.3%
067 Street Cleaning	500.00	0.00	0.00	500.00	0.0%
542 Streets - Maintenance	331,336.00	33,001.16	33,001.16	298,334.84	10.0%
543 Streets Admin & Overhead	287,530.00	73,838.51	73,838.51	213,691.49	25.7%
547 Transit Systems & Railroads	500.00	0.00	0.00	500.00	0.0%
580 Non Expenditures	334,500.00	0.00	0.00	334,500.00	0.0%
591 Debt Service - Principal Repayment	56,924.00	0.00	0.00	56,924.00	0.0%
592 Debt Service - Interest Costs	5,473.00	0.00	0.00	5,473.00	0.0%
594 Capital Expenditures	4,000.00	0.00	0.00	4,000.00	0.0%
595 Capital Expenditures- Streets	662,452.32	0.00	0.00	662,452.32	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	(215,845.78)	0.00	0.00	(215,845.78)	0.0%
Fund Expenditures:	1,466,869.54	106,839.67	106,839.67	1,360,029.87	7.3%
Fund Excess/(Deficit):	0.00	77,221.21	77,221.21		

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104 Lodging Tax

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	53,741.00	287,325.04	287,325.04	(233,584.04)	534.6%
310 Taxes	1,182,904.00	72,503.92	72,503.92	1,110,400.08	6.1%
360 Interest & Other Earnings	0.00	32.95	32.95	(32.95)	0.0%
Fund Revenues:	1,236,645.00	359,861.91	359,861.91	876,783.09	29.1%
Expenditures	Amt Budgeted	January	YTD	Remaining	
557 Community Services	966,850.00	39,947.36	39,947.36	926,902.64	4.1%
591 Debt Service - Principal Repayment	90,000.00	0.00	0.00	90,000.00	0.0%
592 Debt Service - Interest Costs	48,736.00	0.00	0.00	48,736.00	0.0%
594 Capital Expenditures	40,000.00	16.80	16.80	39,983.20	0.0%
597 Interfund Transfers	29,043.00	0.00	0.00	29,043.00	0.0%
999 Ending Balance	62,016.00	0.00	0.00	62,016.00	0.0%
Fund Expenditures:	1,236,645.00	39,964.16	39,964.16	1,196,680.84	3.2%
Fund Excess/(Deficit):	0.00	319,897.75	319,897.75		

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107 P.W. Capital Improvement

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	20,811.00	119,613.24	119,613.24	(98,802.24)	574.8%
310 Taxes	80,000.00	19,527.04	19,527.04	60,472.96	24.4%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	100,811.00	139,140.28	139,140.28	(38,329.28)	138.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
597 Interfund Transfers	60,000.00	15,000.00	15,000.00	45,000.00	25.0%
999 Ending Balance	40,811.00	0.00	0.00	40,811.00	0.0%
Fund Expenditures:	100,811.00	15,000.00	15,000.00	85,811.00	14.9%
Fund Excess/(Deficit):	0.00	124,140.28	124,140.28		

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110 Leavenworth Civic Center

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	48,540.00	96,638.50	96,638.50	(48,098.50)	199.1%
340 Charges For Goods & Services	85,050.00	21,368.91	21,368.91	63,681.09	25.1%
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	8.29	8.29	(8.29)	0.0%
380 Non Revenues	500.00	93.09	93.09	406.91	18.6%
397 Interfund Transfers	30,000.00	0.00	0.00	30,000.00	0.0%
Fund Revenues:	164,090.00	118,108.79	118,108.79	45,981.21	72.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
575 Cultural & Recreational Facilities	113,121.00	27,385.07	27,385.07	85,735.93	24.2%
580 Non Expenditures	1,500.00	0.00	0.00	1,500.00	0.0%
594 Capital Expenditures	43,132.97	0.00	0.00	43,132.97	0.0%
999 Ending Balance	6,336.03	0.00	0.00	6,336.03	0.0%
Fund Expenditures:	164,090.00	27,385.07	27,385.07	136,704.93	16.7%
Fund Excess/(Deficit):	0.00	90,723.72	90,723.72		

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176 Community Swimming Pool

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	10,740.00	30,335.68	30,335.68	(19,595.68)	282.5%
310 Taxes	118,228.00	0.00	0.00	118,228.00	0.0%
340 Charges For Goods & Services	91,000.00	0.00	0.00	91,000.00	0.0%
360 Interest & Other Earnings	575.00	0.00	0.00	575.00	0.0%
380 Non Revenues	40,000.00	0.00	0.00	40,000.00	0.0%
Fund Revenues:	260,543.00	30,335.68	30,335.68	230,207.32	11.6%
Expenditures	Amt Budgeted	January	YTD	Remaining	
576 Park Facilities	179,066.00	10,497.35	10,497.35	168,568.65	5.9%
580 Non Expenditures	50,250.00	0.00	0.00	50,250.00	0.0%
592 Debt Service - Interest Costs	75.00	0.00	0.00	75.00	0.0%
594 Capital Expenditures	5,000.00	0.00	0.00	5,000.00	0.0%
999 Ending Balance	26,152.00	0.00	0.00	26,152.00	0.0%
Fund Expenditures:	260,543.00	10,497.35	10,497.35	250,045.65	4.0%
Fund Excess/(Deficit):	0.00	19,838.33	19,838.33		

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201 1997 G.O. Bond

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	57,781.00	60,417.57	60,417.57	(2,636.57)	104.6%
310 Taxes	60,000.00	837.49	837.49	59,162.51	1.4%
360 Interest & Other Earnings	0.00	19.63	19.63	(19.63)	0.0%
Fund Revenues:	117,781.00	61,274.69	61,274.69	56,506.31	52.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
591 Debt Service - Principal Repayment	85,000.00	0.00	0.00	85,000.00	0.0%
592 Debt Service - Interest Costs	4,042.00	0.00	0.00	4,042.00	0.0%
999 Ending Balance	28,739.00	0.00	0.00	28,739.00	0.0%
Fund Expenditures:	117,781.00	0.00	0.00	117,781.00	0.0%
Fund Excess/(Deficit):	0.00	61,274.69	61,274.69		

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202 2009 G.O. Bond

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	29,043.00	0.00	0.00	29,043.00	0.0%
Fund Revenues:	29,043.00	0.00	0.00	29,043.00	0.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
591 Debt Service - Principal Repayment	26,717.00	0.00	0.00	26,717.00	0.0%
592 Debt Service - Interest Costs	2,326.00	0.00	0.00	2,326.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	29,043.00	0.00	0.00	29,043.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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203 2013 G.O. Bond

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	28.00	0.00	0.00	28.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	184,813.00	0.00	0.00	184,813.00	0.0%
Fund Revenues:	184,841.00	0.00	0.00	184,841.00	0.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
591 Debt Service - Principal Repayment	95,000.00	0.00	0.00	95,000.00	0.0%
592 Debt Service - Interest Costs	89,813.00	0.00	0.00	89,813.00	0.0%
593 Advance Refunding Escrow	0.00	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	0.00	0.00	0.00	0.00	0.0%
596 Issuance Discount On Long-Term Debt	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	28.00	0.00	0.00	28.00	0.0%
Fund Expenditures:	184,841.00	0.00	0.00	184,841.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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301 Capital Projects Fund (Warehouse)

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	0.00	90,665.85	90,665.85	(90,665.85)	0.0%
360 Interest & Other Earnings	0.00	24.72	24.72	(24.72)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	90,690.57	90,690.57	(90,690.57)	0.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	90,542.75	0.00	0.00	90,542.75	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	(90,542.75)	0.00	0.00	(90,542.75)	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	90,690.57	90,690.57		

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402 Garbage

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	136,453.00	173,151.67	173,151.67	(36,698.67)	126.9%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	676,478.00	60,797.07	60,797.07	615,680.93	9.0%
360 Interest & Other Earnings	2,500.00	24.72	24.72	2,475.28	1.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	815,431.00	233,973.46	233,973.46	581,457.54	28.7%
Expenditures	Amt Budgeted	January	YTD	Remaining	
537 Garbage & Solid Waste	602,631.00	60,690.38	60,690.38	541,940.62	10.1%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
592 Debt Service - Interest Costs	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	37,500.00	0.00	0.00	37,500.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	175,300.00	0.00	0.00	175,300.00	0.0%
Fund Expenditures:	815,431.00	60,690.38	60,690.38	754,740.62	7.4%
Fund Excess/(Deficit):	0.00	173,283.08	173,283.08		

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403 Water

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	54,580.00	78,731.94	78,731.94	(24,151.94)	144.3%
340 Charges For Goods & Services	1,384,601.00	101,649.53	101,649.53	1,282,951.47	7.3%
350 Fines & Penalties	8,500.00	1,460.20	1,460.20	7,039.80	17.2%
360 Interest & Other Earnings	50.00	0.69	0.69	49.31	1.4%
370 Capital Contributions	57,000.00	0.00	0.00	57,000.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,504,731.00	181,842.36	181,842.36	1,322,888.64	12.1%
Expenditures	Amt Budgeted	January	YTD	Remaining	
534 Water Utilities	936,421.66	178,984.63	178,984.63	757,437.03	19.1%
580 Non Expenditures	43,000.00	0.00	0.00	43,000.00	0.0%
591 Debt Service - Principal Repayment	307,662.00	0.00	0.00	307,662.00	0.0%
592 Debt Service - Interest Costs	41,764.00	0.00	0.00	41,764.00	0.0%
594 Capital Expenditures	70,000.00	0.00	0.00	70,000.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	105,883.34	0.00	0.00	105,883.34	0.0%
Fund Expenditures:	1,504,731.00	178,984.63	178,984.63	1,325,746.37	11.9%
Fund Excess/(Deficit):	0.00	2,857.73	2,857.73		

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404 Sewer

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	417,030.00	788,761.71	788,761.71	(371,731.71)	189.1%
340 Charges For Goods & Services	1,531,912.00	128,868.28	128,868.28	1,403,043.72	8.4%
350 Fines & Penalties	8,500.00	0.00	0.00	8,500.00	0.0%
360 Interest & Other Earnings	0.00	182.91	182.91	(182.91)	0.0%
370 Capital Contributions	57,000.00	0.00	0.00	57,000.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	2,014,442.00	917,812.90	917,812.90	1,096,629.10	45.6%
Expenditures	Amt Budgeted	January	YTD	Remaining	
535 Sewer	988,104.67	156,755.38	156,755.38	831,349.29	15.9%
591 Debt Service - Principal Repayment	307,392.00	0.00	0.00	307,392.00	0.0%
592 Debt Service - Interest Costs	5,391.00	0.00	0.00	5,391.00	0.0%
594 Capital Expenditures	450,114.32	0.00	0.00	450,114.32	0.0%
999 Ending Balance	263,440.01	0.00	0.00	263,440.01	0.0%
Fund Expenditures:	2,014,442.00	156,755.38	156,755.38	1,857,686.62	7.8%
Fund Excess/(Deficit):	0.00	761,057.52	761,057.52		

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405 Water Bond Reserve

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	45,024.00	45,023.85	45,023.85	0.15	100.0%
380 Non Revenues	43,000.00	0.00	0.00	43,000.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	88,024.00	45,023.85	45,023.85	43,000.15	51.1%
Expenditures	Amt Budgeted	January	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	88,024.00	0.00	0.00	88,024.00	0.0%
Fund Expenditures:	88,024.00	0.00	0.00	88,024.00	0.0%
Fund Excess/(Deficit):	0.00	45,023.85	45,023.85		

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406 Sewer Bond Reserve

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	132,024.00	132,023.84	132,023.84	0.16	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	132,024.00	132,023.84	132,023.84	0.16	100.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
999 Ending Balance	132,024.00	0.00	0.00	132,024.00	0.0%
Fund Expenditures:	132,024.00	0.00	0.00	132,024.00	0.0%
Fund Excess/(Deficit):	0.00	132,023.84	132,023.84		

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410 Stormwater

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	41,407.00	14,629.01	14,629.01	26,777.99	35.3%
330 Intergovernmental Revenues	15,000.00	0.00	0.00	15,000.00	0.0%
340 Charges For Goods & Services	76,463.00	4,842.25	4,842.25	71,620.75	6.3%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	132,870.00	19,471.26	19,471.26	113,398.74	14.7%
Expenditures	Amt Budgeted	January	YTD	Remaining	
531 Storm Water Services	31,161.00	5,716.90	5,716.90	25,444.10	18.3%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	4,958.00	0.00	0.00	4,958.00	0.0%
592 Debt Service - Interest Costs	545.00	0.00	0.00	545.00	0.0%
594 Capital Expenditures	34,544.34	0.00	0.00	34,544.34	0.0%
999 Ending Balance	61,661.66	0.00	0.00	61,661.66	0.0%
Fund Expenditures:	132,870.00	5,716.90	5,716.90	127,153.10	4.3%
Fund Excess/(Deficit):	0.00	13,754.36	13,754.36		

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415 Parking

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	106,161.00	189,993.52	189,993.52	(83,832.52)	179.0%
360 Interest & Other Earnings	275,200.00	27,903.36	27,903.36	247,296.64	10.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	381,361.00	217,896.88	217,896.88	163,464.12	57.1%
Expenditures	Amt Budgeted	January	YTD	Remaining	
542 Streets - Maintenance	26,017.00	3,420.68	3,420.68	22,596.32	13.1%
580 Non Expenditures	44,000.00	34,000.00	34,000.00	10,000.00	77.3%
592 Debt Service - Interest Costs	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	184,813.00	0.00	0.00	184,813.00	0.0%
999 Ending Balance	126,531.00	0.00	0.00	126,531.00	0.0%
Fund Expenditures:	381,361.00	37,420.68	37,420.68	343,940.32	9.8%
Fund Excess/(Deficit):	0.00	180,476.20	180,476.20		

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501 Equip Rental & Revolving Fund

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	213,331.00	243,883.81	243,883.81	(30,552.81)	114.3%
340 Charges For Goods & Services	513,800.00	128,450.00	128,450.00	385,350.00	25.0%
360 Interest & Other Earnings	0.00	64.60	64.60	(64.60)	0.0%
380 Non Revenues	1,000.00	0.00	0.00	1,000.00	0.0%
390 Other Financing Sources	2,500.00	0.00	0.00	2,500.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	730,631.00	372,398.41	372,398.41	358,232.59	51.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
548 Public Works - Centralized Services	292,274.00	28,846.28	28,846.28	263,427.72	9.9%
580 Non Expenditures	1,000.00	0.00	0.00	1,000.00	0.0%
591 Debt Service - Principal Repayment	59,896.00	0.00	0.00	59,896.00	0.0%
592 Debt Service - Interest Costs	15,544.00	0.00	0.00	15,544.00	0.0%
594 Capital Expenditures	34,000.00	0.00	0.00	34,000.00	0.0%
999 Ending Balance	327,917.00	0.00	0.00	327,917.00	0.0%
Fund Expenditures:	730,631.00	28,846.28	28,846.28	701,784.72	3.9%
Fund Excess/(Deficit):	0.00	343,552.13	343,552.13		

2016 JANUARY BUDGET POSITION

City Of Leavenworth
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502 Central Services

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	77,275.00	19,319.00	19,319.00	57,956.00	25.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	77,275.00	19,319.00	19,319.00	57,956.00	25.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
518 Centralized Services	71,275.00	10,342.98	10,342.98	60,932.02	14.5%
594 Capital Expenditures	6,000.00	1,398.90	1,398.90	4,601.10	23.3%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	77,275.00	11,741.88	11,741.88	65,533.12	15.2%
Fund Excess/(Deficit):	0.00	7,577.12	7,577.12		

2016 JANUARY BUDGET POSITION

City Of Leavenworth
MCA# #: 0222

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601 Cemetery Endowment Fund

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	198,158.00	189,111.19	189,111.19	9,046.81	95.4%
340 Charges For Goods & Services	6,500.00	725.00	725.00	5,775.00	11.2%
360 Interest & Other Earnings	50.00	60.92	60.92	(10.92)	121.8%
380 Non Revenues	34,000.00	34,000.00	34,000.00	0.00	100.0%
Fund Revenues:	238,708.00	223,897.11	223,897.11	14,810.89	93.8%
Expenditures	Amt Budgeted	January	YTD	Remaining	
536 Cemetery	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	238,708.00	0.00	0.00	238,708.00	0.0%
Fund Expenditures:	238,708.00	0.00	0.00	238,708.00	0.0%
Fund Excess/(Deficit):	0.00	223,897.11	223,897.11		

2016 JANUARY BUDGET POSITION

City Of Leavenworth
 MCAG #: 0222

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630 Transportation Benefit District Agency Fund

Revenues	Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	135,000.00	0.00	0.00	135,000.00	0.0%
Fund Revenues:	135,000.00	0.00	0.00	135,000.00	0.0%
Expenditures	Amt Budgeted	January	YTD	Remaining	
597 Interfund Transfers	135,000.00	0.00	0.00	135,000.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	135,000.00	0.00	0.00	135,000.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2016 JANUARY BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 01

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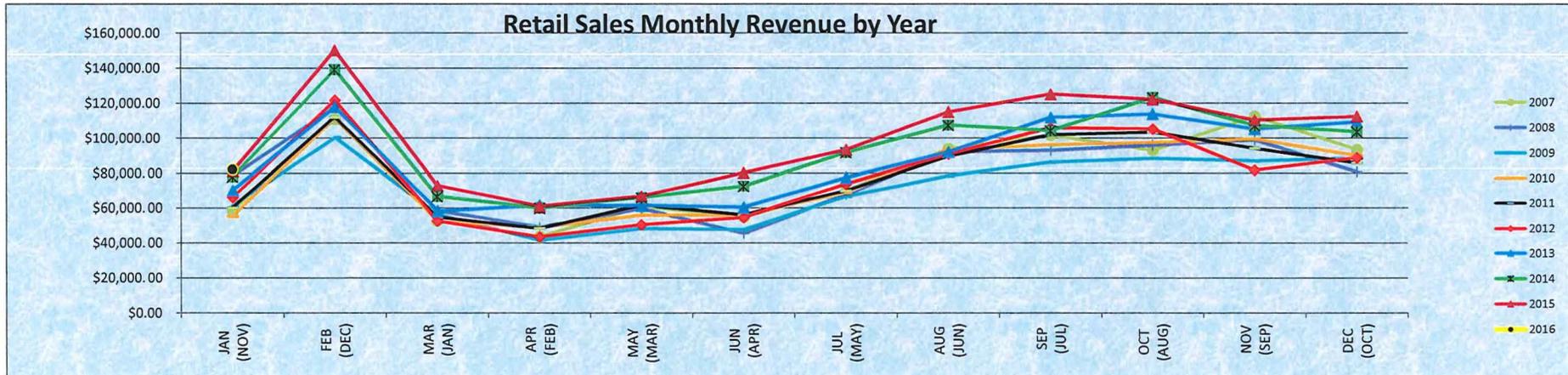
Fund	Revenue	January	Received		Expenditures	January	Spent	
001 Current Expense	3,082,230.14	1,236,970.67	1,236,970.67	40.1%	3,082,230.14	160,943.61	160,943.61	5.2%
101 Streets	1,466,869.54	184,060.88	184,060.88	12.5%	1,466,869.54	106,839.67	106,839.67	7.3%
104 Lodging Tax	1,236,645.00	359,861.91	359,861.91	29.1%	1,236,645.00	39,964.16	39,964.16	3.2%
107 P.W. Capital Improvement	100,811.00	139,140.28	139,140.28	138.0%	100,811.00	15,000.00	15,000.00	14.9%
110 Leavenworth Civic Center	164,090.00	118,108.79	118,108.79	72.0%	164,090.00	27,385.07	27,385.07	16.7%
176 Community Swimming Pool	260,543.00	30,335.68	30,335.68	11.6%	260,543.00	10,497.35	10,497.35	4.0%
201 1997 G.O. Bond	117,781.00	61,274.69	61,274.69	52.0%	117,781.00	0.00	0.00	0.0%
202 2009 G.O. Bond	29,043.00	0.00	0.00	0.0%	29,043.00	0.00	0.00	0.0%
203 2013 G.O. Bond	184,841.00	0.00	0.00	0.0%	184,841.00	0.00	0.00	0.0%
301 Capital Projects Fund (Warehouse)	0.00	90,690.57	90,690.57	0.0%	0.00	0.00	0.00	0.0%
402 Garbage	815,431.00	233,973.46	233,973.46	28.7%	815,431.00	60,690.38	60,690.38	7.4%
403 Water	1,504,731.00	181,842.36	181,842.36	12.1%	1,504,731.00	178,984.63	178,984.63	11.9%
404 Sewer	2,014,442.00	917,812.90	917,812.90	45.6%	2,014,442.00	156,755.38	156,755.38	7.8%
405 Water Bond Reserve	88,024.00	45,023.85	45,023.85	51.1%	88,024.00	0.00	0.00	0.0%
406 Sewer Bond Reserve	132,024.00	132,023.84	132,023.84	100.0%	132,024.00	0.00	0.00	0.0%
410 Stormwater	132,870.00	19,471.26	19,471.26	14.7%	132,870.00	5,716.90	5,716.90	4.3%
415 Parking	381,361.00	217,896.88	217,896.88	57.1%	381,361.00	37,420.68	37,420.68	9.8%
501 Equip Rental & Revolving Fund	730,631.00	372,398.41	372,398.41	51.0%	730,631.00	28,846.28	28,846.28	3.9%
502 Central Services	77,275.00	19,319.00	19,319.00	25.0%	77,275.00	11,741.88	11,741.88	15.2%
601 Cemetery Endowment Fund	238,708.00	223,897.11	223,897.11	93.8%	238,708.00	0.00	0.00	0.0%
630 Transportation Benefit District Agency Fund	135,000.00	0.00	0.00	0.0%	135,000.00	0.00	0.00	0.0%
	12,893,350.68	4,584,102.54	4,584,102.54	35.6%	12,893,350.68	840,785.99	840,785.99	6.5%

City of Leavenworth
Investment Report
January 31, 2016

Issued By:	Maturity Date	Term Length	Rate of Return	Current Value
Local Government Investment Pools				
Primary Account			0.39%	\$ 1,867,194.98
Cashmere Valley Bank				
Checking Account			0.12%	\$ 1,987,736.15
*Less Outstanding Cks - \$114,020.71				
*Includes 1/31 Deposit + \$174,964.43				
Total All Investments				\$ 3,854,931.13
Total January Banking Service Charges	(Note: CVB = \$106.42, LGIP = \$15.65)			\$ 122.07
Total January Interest Received	(Note: CVB = \$199.49, LGIP = \$629.51)			\$ 829.00
Total Monthly Interest Less Banking Service Fees				\$ 706.93
Total 2016 Interest Received to Date				\$ 829.00
Performance Matrix				
	<u>Prior Year</u>	<u>Current Year</u>	<u>Difference</u>	
Rate of Return	0.14%	0.249%	0.11%	
Baseline (LGIP)	0.13%	0.387%	0.25%	
Difference	0.00%	-0.138%	-0.14%	
Other Benchmarks				
US Treasury Bill - One Month	0.01%	0.22%	0.21%	
Difference from Rate of Return	0.13%	0.029%	-0.10%	

**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016
RETAIL SALES TAX REVENUE SUMMARY**

	2007	2008	2009	2010 Budget \$945,400 % of inc/dec 2010	2011 Budget \$915,000 -3.22% 2011	2012 Budget \$933,300 2.00% 2012	2013 Budget \$970,914 4.03% 2013	2014 Budget \$980,825 1.02% 2014	2015 Budget \$1,124,346 14.63% 2015	2016 Budget \$1,127,719 0.30% 2016	14 to Date	15 to Date
JAN (NOV)	\$58,402.45	\$78,351.71	\$61,253.23	\$55,478.19	\$59,992.06	\$66,134.18	\$70,039.24	\$77,885.19	\$81,276.00	\$82,229.55	\$77,885.19	\$81,276.00
FEB (DEC)	\$110,826.96	\$117,572.50	\$100,248.23	\$111,553.36	\$112,092.20	\$121,714.04	\$117,842.00	\$139,027.85	\$150,090.90			
MAR (JAN)	\$52,702.16	\$58,537.75	\$56,376.12	\$52,641.95	\$54,980.94	\$52,709.96	\$58,104.58	\$66,458.31	\$72,983.48			
APR (FEB)	\$43,429.45	\$49,016.61	\$41,383.81	\$48,939.70	\$48,462.81	\$43,427.64	\$61,352.93	\$59,894.79	\$60,915.22			
MAY (MAR)	\$60,576.92	\$59,694.14	\$48,106.34	\$55,971.41	\$61,683.13	\$50,624.57	\$61,209.63	\$65,910.89	\$66,896.21			
JUN (APR)	\$55,117.42	\$45,479.20	\$47,672.75	\$56,017.76	\$56,231.75	\$54,844.41	\$60,287.29	\$72,577.51	\$80,291.66			
JUL (MAY)	\$70,008.95	\$67,616.96	\$66,490.06	\$68,687.08	\$69,943.17	\$73,895.34	\$77,360.42	\$91,682.02	\$93,358.98			
AUG (JUN)	\$93,810.83	\$92,242.76	\$78,413.05	\$93,242.25	\$89,697.80	\$90,960.62	\$92,008.79	\$107,361.19	\$115,075.66			
SEP (JUL)	\$101,658.57	\$92,948.66	\$86,138.49	\$96,155.60	\$101,864.35	\$105,916.40	\$111,771.88	\$104,207.90	\$125,070.30			
OCT (AUG)	\$93,016.75	\$95,956.62	\$88,378.94	\$97,490.00	\$103,404.51	\$105,324.12	\$113,741.68	\$123,137.74	\$122,108.05			
NOV (SEP)	\$112,404.76	\$98,948.15	\$86,853.04	\$99,429.91	\$94,265.63	\$81,757.72	\$105,211.39	\$107,108.63	\$110,472.25			
DEC (OCT)	\$93,421.15	\$80,786.04	\$88,412.13	\$90,165.49	\$85,894.50	\$88,933.46	\$109,218.15	\$103,638.44	\$112,615.05			
TOTAL	\$945,376.37	\$937,151.10	\$849,726.19	\$925,772.70	\$938,512.85	\$936,242.46	\$1,038,147.98	\$1,118,890.46	\$1,191,153.76	\$82,229.55	\$77,885.19	\$81,276.00
Dollar Change	\$86,169.56	(\$8,225.27)	(\$87,424.91)	\$76,046.51	\$12,740.15	(\$2,270.39)	\$101,905.52	\$80,742.48	\$72,263.30	\$953.55	\$4,344.36	\$953.55
Percent Change	9.11%	-0.88%	-10.29%	8.21%	1.36%	-0.24%	9.82%	7.22%	6.07%	1.16%		
									Previous Month	6.07%		



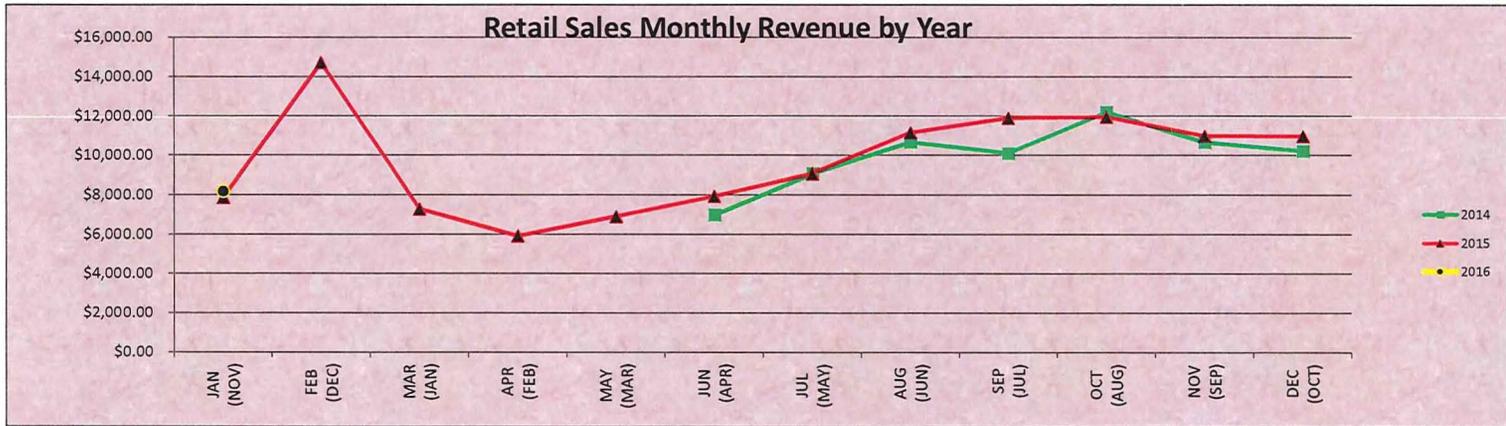
This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received its portion only of revenues. The month in parenthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levies can increase tax collections for a City or County. In 2010, voters approved a .2% increase for the Leavenworth Transportation Benefit District that began collections in April 2011 with first revenues received in June 2011 bringing the total tax in Leavenworth to 8.3% at that time. In 2013, voters approved a .1% increase for a Public Safety tax that began collections in April 2014 with first revenues received in June 2014 bringing the total tax in Leavenworth to the current rate of 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES: In December 2008 a major winter storm shut down the passes from Seattle for approximately 10 days. This most likely contributed to the reduction in revenues posted for February 2009. In late 2008 and 2009 the City had reduced revenues due to a downturn in the economy that was noted as the largest recession since the Great Depression. In Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected.

**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016
PUBLIC SAFETY RETAIL SALES TAX REVENUE SUMMARY**

	2014	2015	2016
	\$80,000	\$105,000	\$109,200
% of inc/dec		31.25%	4.00%

	2014	2015	2016
JAN (NOV)		\$7,873.54	\$8,183.87
FEB (DEC)		\$14,707.87	
MAR (JAN)		\$7,272.58	
APR (FEB)		\$5,924.83	
MAY (MAR)		\$6,901.61	
JUN (APR)	\$6,977.84	\$7,931.22	
JUL (MAY)	\$9,058.40	\$9,068.96	
AUG (JUN)	\$10,657.40	\$11,162.65	
SEP (JUL)	\$10,078.75	\$11,912.39	
OCT (AUG)	\$12,187.94	\$11,964.25	
NOV (SEP)	\$10,656.47	\$11,000.81	
DEC (OCT)	\$10,203.45	\$10,986.05	
TOTAL	\$69,820.25	\$116,706.76	\$8,183.87
Dollar Change		\$46,886.51	\$310.33
Percent Change		40.17%	3.79%
		Previous Month	5.68%



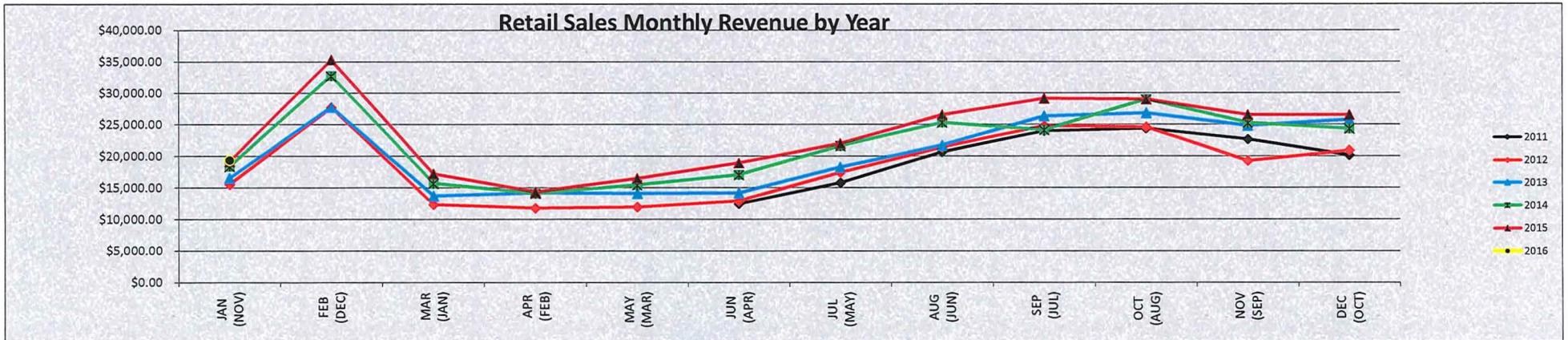
This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received it's portion of revenues. The month in paranthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levys can increase tax collections for a City or County. In 2013, voters approved a .1% increase for this Public Safety Levy of which collections began in April 2014 with the first revenues posting in June 2014 bringing the total tax in Leavenworth to 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES: 2014 experienced several off/on days of fire related smoke with July being the most affected.

**LEAVENWORTH TRANSPORTATION BENEFIT DISTRICT
THROUGH JANUARY 31, 2016
RETAIL SALES TAX REVENUE SUMMARY**

	2011 Budget \$120,000 % of incl/dec 2011	2012 Budget \$210,000 75.00% 2012	2013 \$220,000 4.76% 2013	2014 \$230,000 4.55% 2014	2015 \$279,760 21.63% 2015	2016 \$290,950 4.00% 2016	14 to Date	15 to Date
JAN (NOV)		\$15,541.57	\$16,473.43	\$18,325.46	\$19,168.34	\$19,354.68	\$18,325.46	\$19,168.34
FEB (DEC)		\$27,724.38	\$27,703.29	\$32,715.64	\$35,318.17			
MAR (JAN)		\$12,339.36	\$13,680.14	\$15,638.89	\$17,182.67			
APR (FEB)		\$11,762.75	\$14,155.23	\$14,059.24	\$14,341.30			
MAY (MAR)		\$11,951.81	\$14,066.88	\$15,402.60	\$16,470.88			
JUN (APR)	\$12,459.41	\$12,889.93	\$14,126.77	\$16,997.39	\$18,902.30			
JUL (MAY)	\$15,786.88	\$17,382.63	\$18,204.35	\$21,575.40	\$21,976.13			
AUG (JUN)	\$20,669.17	\$21,382.86	\$21,651.52	\$25,265.46	\$26,519.75			
SEP (JUL)	\$23,975.33	\$24,769.67	\$26,279.71	\$24,090.39	\$29,128.60			
OCT (AUG)	\$24,364.31	\$24,552.99	\$26,756.93	\$28,978.70	\$28,996.24			
NOV (SEP)	\$22,641.94	\$19,241.86	\$24,754.87	\$25,201.85	\$26,503.22			
DEC (OCT)	\$20,127.09	\$20,875.85	\$25,716.97	\$24,285.01	\$26,503.22			
TOTAL	\$140,024.13	\$220,415.66	\$243,570.09	\$262,536.03	\$281,010.82	\$19,354.68	\$18,325.46	\$19,168.34
Dollar Change		\$80,391.53	\$23,154.43	\$18,965.94	\$18,474.79	\$186.34	\$1,029.22	\$186.34
Percent Change		36.47%	9.51%	7.22%	6.57%	0.96%	Difference from Current Year	
				Previous Month		6.57%		

Note: Dollar amounts include retail sales tax interest accrued and paid by Chelan County to the TBD.



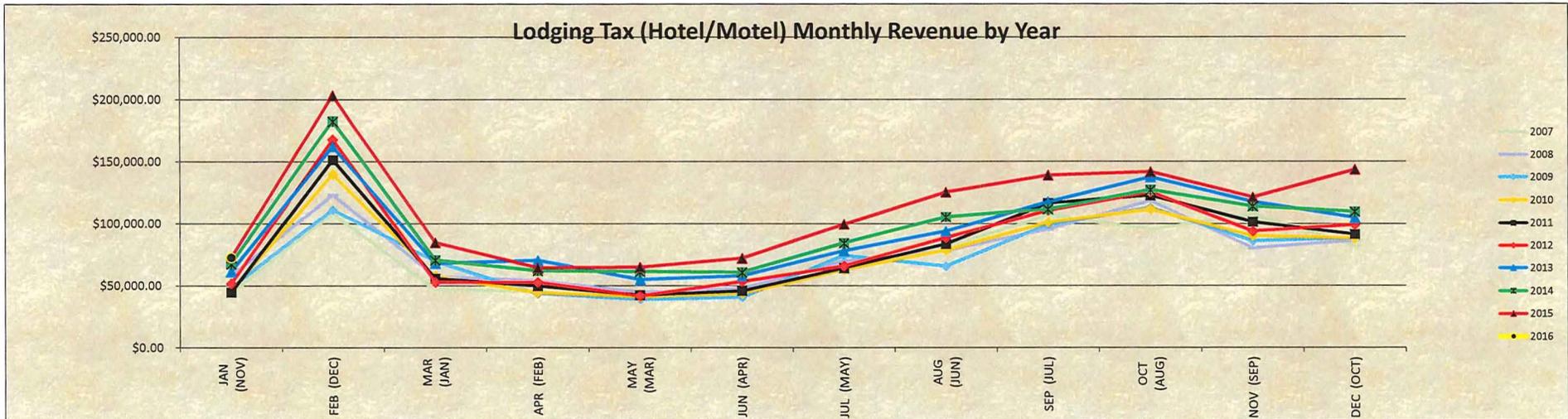
This chart shows annual trends on a month by month basis with the data point pertaining to the month the TBD received it's portion of revenues. The month in paranthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levys can increase tax collections for a City or County. In 2010, voters approved a .2% increase for the Leavenworth Transportation Benefit District that collections began in April 2011 with the first revenues posting in June 2011 bringing the total tax in Leavenworth to 8.3%; in 2014 a new public safety tax of .1% went into effect bringing the current total tax to 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES:

In Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected.

**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016
HOTEL/MOTEL TAX SUMMARY**

	2007	2008	2009	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2016 Budget	14 to Date	15 to Date
				\$862,380	\$900,000	\$1,010,000	\$1,115,000	\$1,115,000	\$1,148,450	\$1,182,904			
				% of inc/dec	4.36%	12.22%	10.40%	0.00%	3.00%	3.00%			
				2010	2011	2012	2013	2014	2015	2016			
JAN (NOV)	\$43,676.30	\$57,770.17	\$48,159.37	\$45,692.81	\$44,744.87	\$51,747.07	\$61,161.49	\$67,352.04	\$72,774.95	\$72,503.92	\$67,352.04	\$72,774.95	
FEB (DEC)	\$107,984.89	\$123,149.24	\$110,882.68	\$139,798.34	\$151,463.74	\$167,970.62	\$162,124.64	\$182,740.88	\$203,289.69				
MAR (JAN)	\$46,570.85	\$57,248.85	\$69,129.07	\$57,559.05	\$55,761.68	\$52,843.97	\$67,738.08	\$70,368.12	\$84,638.14				
APR (FEB)	\$45,192.83	\$53,941.88	\$43,273.61	\$44,396.30	\$49,808.19	\$52,723.58	\$70,077.85	\$61,815.91	\$64,282.80				
MAY (MAR)	\$39,241.21	\$44,598.70	\$38,618.34	\$40,814.14	\$42,376.01	\$41,711.87	\$54,702.77	\$61,090.43	\$64,709.74				
JUN (APR)	\$46,519.77	\$47,560.22	\$40,357.53	\$43,458.03	\$45,712.33	\$53,368.35	\$57,841.15	\$60,565.32	\$71,864.15				
JUL (MAY)	\$62,037.37	\$69,455.03	\$73,801.66	\$62,597.43	\$64,030.51	\$65,646.98	\$77,659.51	\$84,079.01	\$99,616.39				
AUG (JUN)	\$79,785.25	\$77,836.14	\$65,221.65	\$78,378.66	\$83,496.73	\$88,498.61	\$93,567.58	\$105,280.16	\$125,407.55				
SEP (JUL)	\$107,010.80	\$95,184.31	\$98,799.13	\$101,088.94	\$116,431.33	\$110,781.18	\$117,312.64	\$111,586.19	\$138,941.68				
OCT (AUG)	\$95,283.83	\$118,300.41	\$112,656.59	\$111,453.03	\$122,748.95	\$125,397.41	\$137,181.92	\$127,031.10	\$141,674.05				
NOV (SEP)	\$107,289.70	\$80,031.14	\$85,635.79	\$90,031.46	\$101,456.46	\$93,927.17	\$117,619.19	\$113,830.61	\$121,350.49				
DEC (OCT)	\$81,733.63	\$86,168.21	\$88,082.42	\$88,034.46	\$91,334.87	\$99,219.80	\$104,716.81	\$109,483.26	\$143,471.09				
GRAND TOTAL	862,326.43	911,244.30	874,617.84	903,302.65	969,365.67	1,003,836.61	1,121,703.63	1,155,223.03	1,332,020.72	72,503.92	\$67,352.04	\$72,774.95	
Dollar Change	\$44,060.65	\$48,917.87	(\$36,626.46)	\$28,684.81	\$66,063.02	\$34,470.94	\$117,867.02	\$33,519.40	\$176,797.69	(\$271.03)	\$5,151.88	(\$271.03)	
Percent Change	5.11%	5.37%	-4.19%	3.18%	6.82%	3.43%	10.51%	2.90%	13.27%	-0.37%	Difference from Current Year		
										Previous Month	13.27%		



This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received the revenues. The month in parenthesis represents the month in which the customer paid for the lodging stay, signifying a two-month lag in revenue posting. The most current year has a thicker line for ease of viewing. Lodging taxes are imposed by RCW 82.08 and have been set at a special rate of 5% by the City of Leavenworth.

NOTES: In December 2008 a major winter storm shut down the passes from Seattle for approximately 10 days. This most likely contributed to the reduction in revenues posted for February 2009. Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected. 2015 is estimated to have increased significantly due to new hotel units (upwards of 100 new units between 2013-2015) coming on line plus increase in tourism activity.

**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016
PROPERTY TAX REVENUE SUMMARY - GENERAL FUND ONLY**

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
Property Tax	\$408,231.00	\$415,486.00	\$496,638.30	\$471,023.52	\$486,258.02	\$498,576.37	\$499,933.14	\$411,200.30	\$423,853.15	\$427,974.00
TOTAL	\$408,231.00	\$443,096.00	\$469,028.30	\$471,023.52	\$486,258.02	\$498,576.37	\$499,933.14	\$411,200.30	\$423,853.15	\$427,974.00
Dollar Change	\$649.00	\$7,255.00	\$81,152.30	(\$25,614.78)	\$15,234.50	\$12,318.35	\$1,356.77	(\$88,732.84)	\$12,652.85	\$4,120.85
Percent Change	0.16%	1.75%	16.34%	-5.44%	3.13%	2.47%	0.27%	-21.58%	2.99%	0.96%

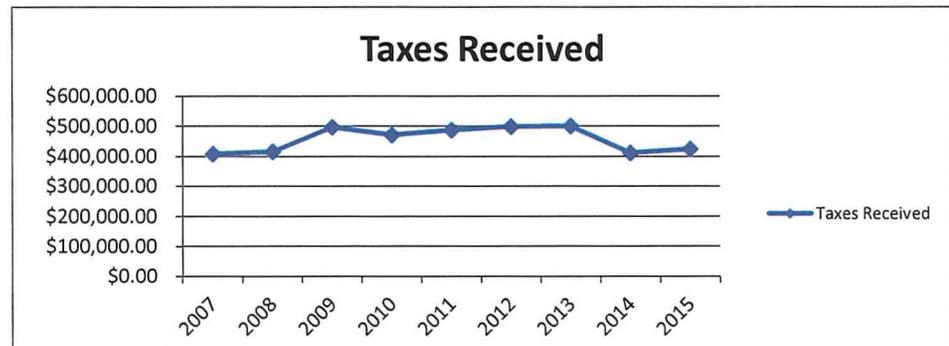
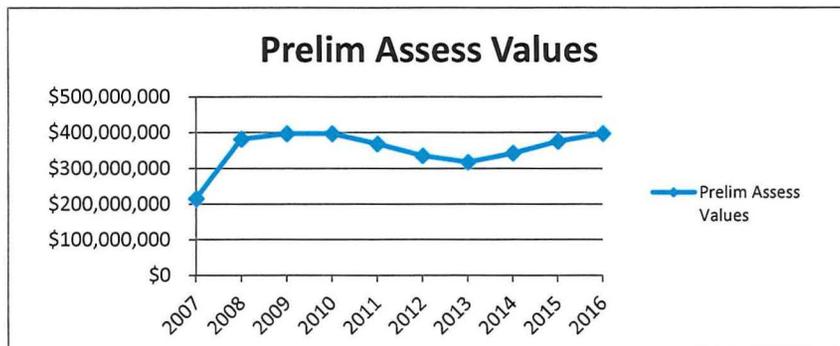
Note: Actuals without posting error in 2008 of \$27,610; was corrected in June 2009.

Notes: 2014 Taxes were reduced by \$125,000 due to the annexation into the Fire District; this is now banked capacity for future increases.

Year to Date 2014	Year to Date 2015	Year to Date 2016
\$3,893.17	\$1,600.20	\$6,077.97
	(\$2,292.97) -143.29%	\$4,477.77 73.67%

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Annual Levy Rate	1.87188	1.91926	1.18599	1.19520	1.20552	1.31597	1.49287	1.59487	1.17224	1.11485
PrelimAssess Value	\$214,895,879	\$381,757,191	\$396,935,080	\$396,834,610	\$368,145,940	\$335,173,076	\$317,680,526	\$342,517,827	\$375,622,057	\$397,124,558

* Figures above represent the prior year levy rate with the preliminary assessed value for the year shown in columns; this is not updated for actuals after the fact.



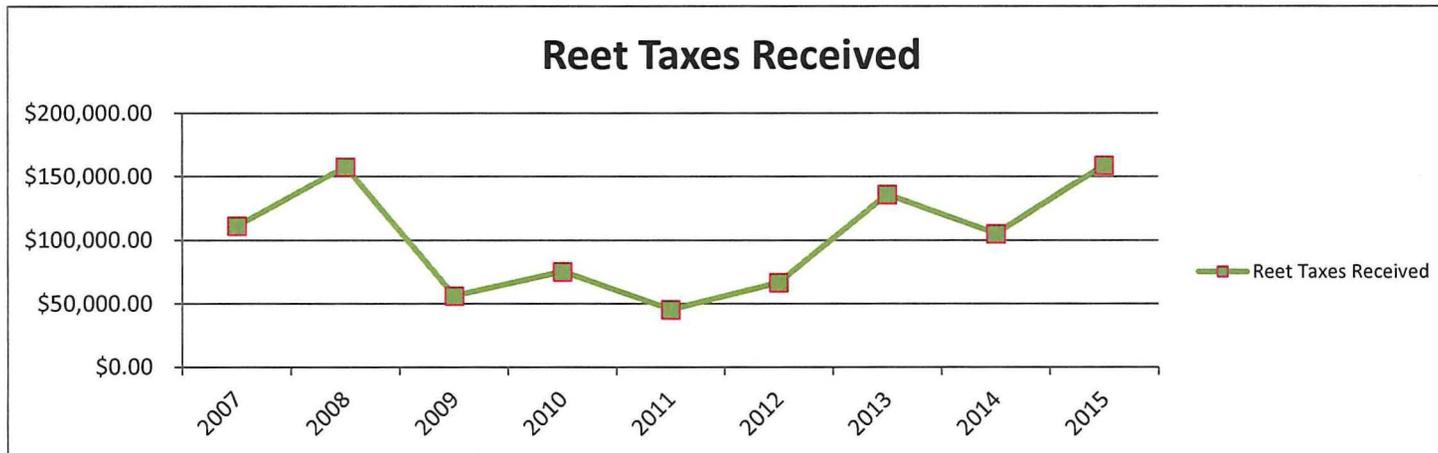
Notes: In 2014 the City Council reduced the property tax collection by approximately \$125,000 to offset the annexation into the Fire District, this created banked capacity for the City.

**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016
REAL ESTATE EXCISE TAX (REET) REVENUE SUMMARY**

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
REET Tax	\$111,301.00	\$157,752.00	\$56,309.37	\$75,257.73	\$45,284.20	\$66,695.94	\$135,828.97	\$105,174.82	\$158,947.26	\$80,000.00
TOTAL	\$111,301.00	\$157,752.00	\$56,309.37	\$75,257.73	\$45,284.20	\$66,695.94	\$135,828.97	\$105,174.82	\$158,947.26	\$80,000.00
Dollar Chg	\$52,586.00	\$46,451.00	(\$101,442.63)	\$18,948.36	(\$29,973.53)	\$21,411.74	\$69,133.03	(\$30,654.15)	\$53,772.44	(\$78,947.26)
Percent Ch	47.25%	29.45%	-180.15%	25.18%	-66.19%	32.10%	50.90%	-29.15%	33.83%	-98.68%

NOTE:
2nd 1/4% REET began in 2007
2009 Significant drop due to downturn in economy

Year to Date 2014	Year to Date 2015	Year to Date 2016
\$18,628.66	\$2,873.98	\$19,527.04
	(\$15,754.68)	\$16,653.06
	-548.18%	85.28%



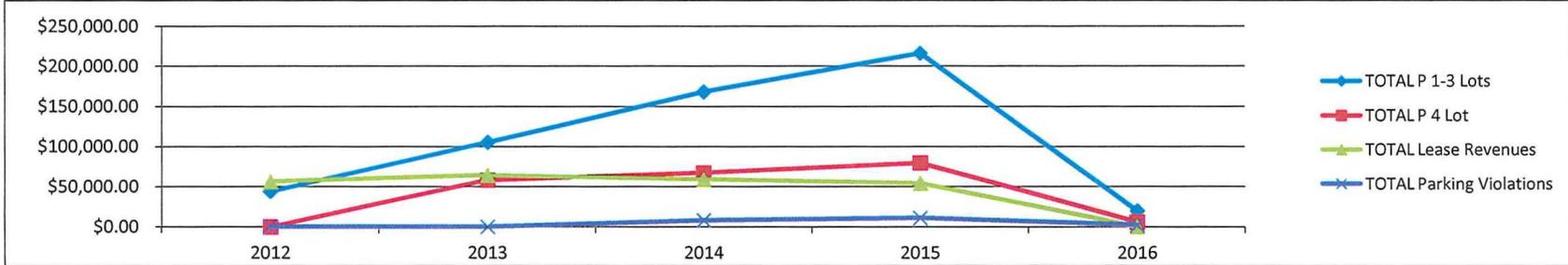
**CITY OF LEAVENWORTH
THROUGH JANUARY 31, 2016**

PARKING REVENUE SUMMARY OF DAILY FEES (Lease related revenues are included in total and grand total lines.)

	Budget \$90,000.00	Budget \$174,800.00	Budget \$247,000.00	Budget \$348,000.00	Budget \$275,200.00
	2012	2013	2014	2015	2016
JAN P 1-3	\$42.00	\$4,369.56	\$7,124.43	\$13,936.93	\$19,373.59
JAN P 4			\$3,159.00	\$4,455.00	\$5,928.00
FEB P 1-3	\$0.00	\$3,637.01	\$3,671.31	\$8,998.60	
FEB P 4			\$1,344.00	\$2,347.50	
MAR P 1-3	\$613.44	\$765.00	\$3,465.50	\$8,041.66	
MAR P 4			\$1,045.50	\$2,254.50	
APR P 1-3	\$100.00	\$999.00	\$5,535.60	\$9,628.94	
APR P 4			\$1,971.00	\$2,481.00	
MAY P 1-3	\$366.44	\$3,149.55	\$12,272.01	\$16,989.93	
MAY P 4			\$5,296.50	\$6,081.00	
JUN P 1-3	\$2,993.36	\$9,774.01	\$20,582.11	\$20,750.80	
JUN P 4		\$3,106.50	\$7,360.50	\$7,293.00	
JUL P 1-3	\$2,864.26	\$14,501.65	\$19,196.13	\$30,073.14	
JUL P 4		\$11,039.00	\$6,862.00	\$9,319.50	
AUG P 1-3	\$4,319.23	\$12,179.45	\$20,301.71	\$30,981.17	
AUG P 4		\$11,316.00	\$8,332.50	\$9,946.50	
SEP P 1-3	\$3,656.55	\$12,602.59	\$24,612.06	\$20,219.53	
SEP P 4		\$7,077.00	\$7,386.00	\$6,609.00	
OCT P 1-3	\$1,036.70	\$2,754.13	\$2,989.00	\$4,766.05	
OCT P 4		\$9,438.00	\$8,069.00	\$10,120.50	
NOV P 1-3	\$2,605.20	\$5,743.50	\$8,397.15	\$10,715.36	
NOV P 4		\$2,004.00	\$3,165.00	\$3,843.00	
DEC P 1-3	\$25,169.18	\$34,759.37	\$39,702.73	\$40,587.91	
DEC P 4		\$14,263.00	\$13,518.00	\$14,941.50	
TOTAL P 1-3 Lots	\$43,766.36	\$105,234.82	\$167,849.74	\$215,690.02	\$19,373.59
TOTAL P 4 Lot	\$0.00	\$58,243.50	\$67,509.00	\$79,692.00	\$5,928.00
TOTAL Lease Revenues	\$56,103.00	\$64,259.07	\$58,846.26	\$53,899.28	\$354.48
TOTAL Parking Violations	\$0.00	\$125.00	\$7,962.46	\$10,772.76	\$2,225.87
TOTAL Invest. Interest			\$21.36	\$106.85	\$21.42
GRAND TOTAL	\$99,869.36	\$227,862.39	\$302,188.82	\$360,160.91	\$27,903.36

YTD vs. 2015

Dollar Change Lots Only	\$119,711.96	\$71,880.42	\$60,023.28	\$6,909.66	
Percent Change Lots Only	73.23%	30.54%	20.32%	27.31%	Prior Month % 20.32%



Notes: P1 - P3 lots included the lower lot P2 starting in Jan 2012; the Upper Lot P1 online in Sept 2012 with metered parking beginning on September 20, 2013; and Festhalle Lot P3 came online November 2012.

P4 Lot (adjacent to City Hall) came online on June 14, 2013.

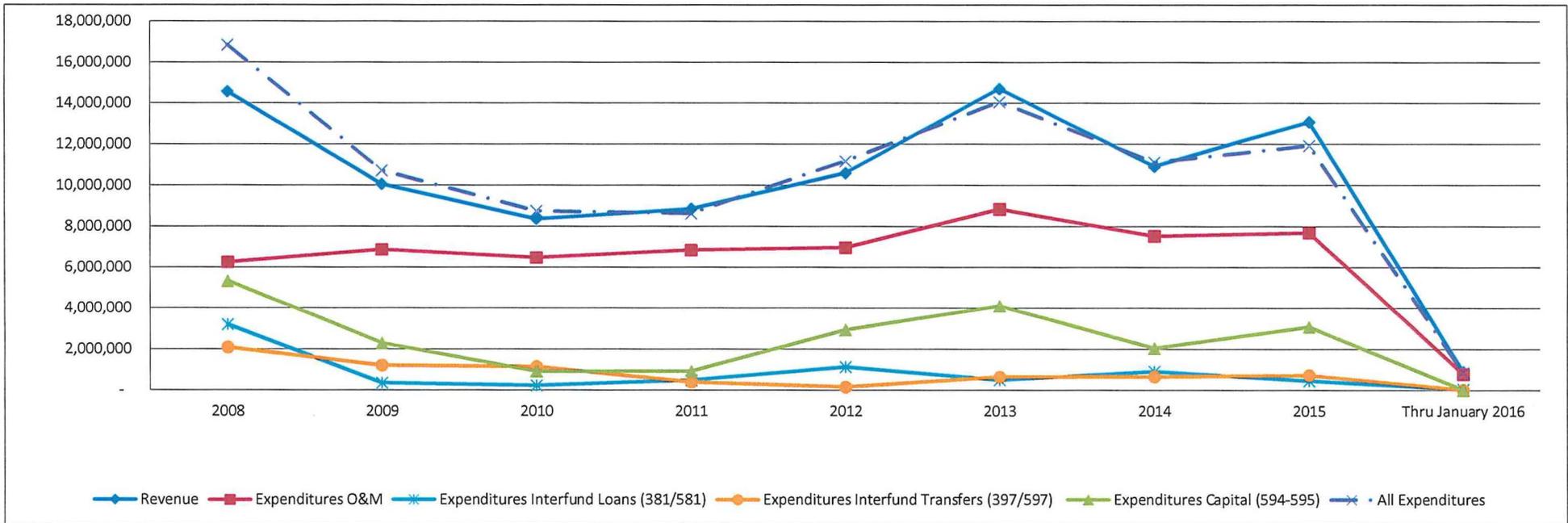
Annual Average Debt Service Payment for Parking is \$185,262 with the final 20-year payment ending on 12/1/2033; began on 12/1/2013.

3-Year Debt Service Payment for Lot P4 will be \$33,000 in 2014 and 2015 with the final payment of \$34,000 in 2016.

City of Leavenworth Revenues and Expenses Separately Identifying Operations/Maintenance, Loans, Transfers & Capital

	2008	2009	2010	2011	2012	2013	2014	2015	Thru January 2016
Revenue	14,558,283	10,046,426	8,356,191	8,844,666	10,578,717	14,687,867	10,901,877	13,076,412	883,058
Expenditures O&M	6,245,143	6,873,699	6,472,516	6,841,018	6,969,900	8,834,485	7,525,716	7,689,153	790,370
Expenditures Interfund Loans (381/581)	3,185,000	341,000	214,354	476,492	1,117,204	484,629	899,223	440,000	34,000
Expenditures Interfund Transfers (397/597)	2,088,831	1,208,431	1,146,108	387,090	153,343	638,527	659,613	723,501	15,000
Expenditures Capital (594-595)	5,313,923	2,281,044	912,259	916,346	2,925,917	4,089,408	2,029,784	3,061,520	1,416
All Expenditures	16,832,897	10,704,174	8,745,237	8,620,946	11,166,364	14,047,049	11,114,336	11,914,173	840,786
Revenue less Expense	(2,274,614)	(657,748)	(389,046)	223,720	(587,647)	640,818	(212,459)	1,162,238	42,272

Figures do not include beginning and ending fund balances in any given year.



Notable Capital Related Items:

- 2008: Water Reservoir Reconstruction (\$2M), Downtown Reconstruction (\$2.4M included 9th, Commercial and portion of 8th)
- 2009: Icicle Train Station (\$2M), Festhalle Elevator/floor repairs, Fire Truck Purchase, Front St. Engineering and other PWTF funded engineering plans
- 2010: Equip replacements (\$360K), Gazebo Pavers, 10th St. Stormwater, Lightpoles, Chumstick Trail Eng., and other PWTF funded engineering plans
- 2011: Icicle Station Phase II Eng., Recycle Land Purchase, Lightpoles, Res. Paving, Gazebo Eng., Sweeper, PWTF funded engineering plans
- 2012: Front/Division St. Reconst. (\$2.135M), Gazebo Rebuild, Well pump #1 repair & #3 drill, Equip replacements, PWTF funded engineering plans
- 2013: Safe Routes Project, Equip replace. (\$300K), City Hall & Warehouse Parking Lots, Pool Filtration, Scholze St. Sewer, Well pumps, E. Leav. Rd. Water Main (\$700K)
- 2013: Includes 2013 Bonds Purchase/Improvements of Fruit Warehouse Property in Sept 2013 at (\$2.1M/\$368K) inc in O&M, Festhalle Imp. (\$120K) and Festhalle Refi (\$1.5M)
- 2014: Festhalle/Warehouse Imp., Safe Routes Project Complete, West St., Well Pump Cont #3 online, Commercial 3rd to 8th (2014 (Planning) /2015 (Construction))
- 2015: Facility Imp. (DOE Solar/Energy), Chumstick Trail & W/S LID/Land Purch., Commercial 3rd to 8th, Pine Street Planning, Festhalle & Parking Imp., Water/Sewer/Storm Planning & Cap. Imp.
- 2016: Facility Imp., Crosswalks, Chumstick Trail & W/S LID & CDBG, Residential Paving, Festhalle & Parking Imp., Utility Rate Study, Water Well Pump Repair, Sewer Plan/TMDL/South Interceptor/Equip

CITY OF LEAVENWORTH CASH FLOW ANALYSIS

General Fund 2011 - BFB \$301,191.65

Month	Revenue	Expenditures	Gain/Loss
January	114,591.97	223,017.06	(108,425.09)
February	102,283.35	76,681.33	25,602.02
March	142,120.38	192,641.68	(50,521.30)
April	176,574.16	98,189.30	78,384.86
May	204,053.41	193,216.59	10,836.82
June	195,675.79	236,990.20	(41,314.41)
July	111,342.89	115,318.91	(3,976.02)
August	107,940.05	123,296.95	(15,356.90)
September	175,554.84	240,675.93	(65,121.09)
October	219,664.63	133,901.92	85,762.71
November	250,196.71	216,477.20	33,719.51
December	226,983.43	206,698.14	20,285.29
Total	2,026,981.61	2,057,105.21	(30,123.60)
Average	168,915.13	171,425.43	(2,510.30)

General Fund 2012 - BFB \$271,068.05

Month	Revenue	Expenditures	Gain/Loss
January	158,333.14	348,491.91	(190,158.77)
February	120,615.53	62,849.71	57,765.82
March	97,901.01	121,103.80	(23,202.79)
April	276,564.68	242,651.67	33,913.01
May	204,116.87	105,075.43	99,041.44
June	97,769.48	145,634.31	(47,864.83)
July	199,385.98	223,048.65	(23,662.67)
August	103,452.18	221,910.06	(118,457.88)
September	120,778.05	103,116.08	17,661.97
October	251,675.13	266,157.41	(14,482.28)
November	355,429.80	88,068.03	267,361.77
December	251,085.67	208,093.78	42,991.89
Total	2,237,107.52	2,136,200.84	100,906.68
Average	186,425.63	178,016.74	8,408.89

General Fund 2013 - BFB \$371,974.73

Month	Revenue	Expenditures	Gain/Loss
January	162,615.28	124,477.28	38,138.00
February	117,628.79	298,407.09	(180,778.30)
March	99,752.80	113,566.44	(13,813.64)
April	270,757.11	267,522.88	3,234.23
May	212,107.74	128,240.18	83,867.56
June	108,713.09	107,745.53	967.56
July	204,600.21	342,646.94	(138,046.73)
August	113,164.84	115,548.59	(2,383.75)
September	205,754.27	189,886.35	15,867.92
October	351,810.63	284,330.89	67,479.74
November	225,477.25	\$90,656.88	134,820.37
December	196,142.20	155,869.50	40,272.70
Total	2,268,524.21	2,218,898.55	49,625.66
Average	189,043.68	184,908.21	4,135.47

Org. Budget (57,198.00)
Difference 106,823.66

All Funds 2011 - BFB \$2,474,374.33

Month	Revenue	Expenditures	Gain/Loss	Notes
January	483,183.09	495,878.93	(12,695.84)	Excludes BFB Posting
February	529,343.34	330,130.00	199,213.34	
March	551,957.82	664,497.92	(112,540.10)	Inc: Interfund Transfers/Debt Payment
April	499,439.99	406,001.48	93,438.51	
May	588,995.87	611,204.28	(22,208.41)	Inc: Debt Payments
June	707,303.95	966,584.62	(259,280.67)	Inc: Interfund Transfers/Debt Payment
July	504,530.98	480,896.03	23,634.95	
August	522,144.37	520,456.91	1,687.46	
September	875,784.26	1,449,708.04	(573,923.78)	Inc: Int. Trans./Debt Pay/Prop.Purch.
October	762,248.75	513,383.67	248,865.08	
November	974,682.88	1,078,736.93	(104,054.05)	Inc: Int. Trans./Debt Pay
December	1,845,050.69	1,103,466.92	741,583.77	
Total	8,844,665.99	8,620,945.73	223,720.26	
Average	737,055.50	718,412.14	18,643.35	

All Funds 2012 - BFB \$2,698,094.59

Month	Revenue	Expenditures	Gain/Loss	Notes
January	640,062.06	904,031.56	(263,969.50)	Exc: BFB, Inc: Interfund Trans. & Sheriff
February	552,593.09	358,373.24	194,219.85	
March	440,071.31	525,825.80	(85,754.49)	Inc: Debt Pay
April	752,102.46	751,720.09	382.37	Inc: Interfund Transfers & Sheriff
May	685,627.33	665,804.12	19,823.21	Inc: Front St. start & Debt Pay
June	566,018.47	910,257.35	(344,238.88)	Inc: Front St. & Debt Pay
July	976,261.25	1,127,883.41	(151,622.16)	Inc: Interfund Transfers & Front St.
August	935,195.08	1,602,504.39	(667,309.31)	Inc: Sheriff & Front St.
September	2,244,068.07	1,005,346.05	1,238,722.02	Inc: Front St. Rev & Exp
October	1,026,228.30	1,659,029.21	(632,800.91)	Inc: Sheriff/Int Trans/Front St
November	975,773.52	863,399.40	112,374.12	Inc: Debt Pay
December	784,715.72	792,189.31	(7,473.59)	
Total	10,578,716.66	11,166,363.93	(587,647.27)	
Average	881,559.72	930,530.33	(48,970.61)	

All Funds 2013 - BFB \$2,110,447.32

Month	Revenue	Expenditures	Gain/Loss	Notes
January	635,846.22	613,125.91	22,720.31	Exc: BFB, Inc: Interfund Trans.
February	692,360.68	595,015.27	97,345.41	Inc: Sheriff/Fire In GF/PWTF Front. St. Rev
March	686,035.83	712,671.54	(26,635.71)	Inc: Debt Payment & Grader Funding
April	857,855.88	819,675.95	38,179.93	Inc: Interfund Trans. & Sheriff
May	755,878.68	814,385.90	(58,507.22)	Inc: Debt Pay/Vehicles & Pool/Clennon Pay
June	688,146.14	796,058.43	(107,912.29)	Inc: Debt Pay & Capital Projects Starting
July	1,419,768.26	1,467,213.82	(47,445.56)	Inc: Int. Trans, Sheriff & Cap. Projects
August	906,723.85	855,686.35	51,037.50	Inc: Capital Project Spending
September	4,966,309.98	4,495,478.07	470,831.91	Inc: Fruit Ware. Pur / 2013 bonds @ +\$4M
October	1,551,497.29	1,465,527.02	85,970.27	Inc: Int. Trans, Sheriff & Cap. Projects
November	782,204.74	698,469.71	83,735.03	Inc: Debt Payments
December	745,239.12	713,740.87	31,498.25	
Total	14,687,866.67	14,047,048.84	640,817.83	
Average	1,223,988.89	1,170,587.40	53,401.49	

Org. Budget (775,267.00)
Difference 1,416,084.83

CITY OF LEAVENWORTH CASH FLOW ANALYSIS

General Fund 2014 - BFB \$421,600.39

Month	Revenue	Expenditures	Gain/Loss
January	196,853.74	250,429.82	(53,576.08)
February	167,110.68	211,174.25	(44,063.57)
March	109,295.67	97,757.62	11,538.05
April	238,422.10	233,758.47	4,663.63
May	244,125.29	107,969.13	136,156.16
June	108,682.43	92,610.91	16,071.52
July	231,733.17	261,561.94	(29,828.77)
August	138,719.69	276,396.70	(137,677.01)
September	430,856.80	189,532.73	241,324.07
October	292,327.62	308,208.19	(15,880.57)
November	298,834.33	\$77,892.87	220,941.46
December	149,772.44	435,580.65	(285,808.21)
Total	2,606,733.96	2,542,873.28	63,860.68
Average	217,227.83	211,906.11	5,321.72

General Fund 2015 - BFB \$485,461.07

Month	Revenue	Expenditures	Gain/Loss
January	374,565.32	213,684.72	160,880.60
February	124,009.40	213,662.83	(89,653.43)
March	279,019.09	290,539.38	(11,520.29)
April	472,484.45	280,927.29	191,557.16
May	205,786.21	117,366.62	88,419.59
June	102,855.95	361,974.27	(259,118.32)
July	536,172.26	378,587.08	157,585.18
August	233,212.66	171,867.73	61,344.93
September	204,892.82	205,141.58	(248.76)
October	353,258.23	293,689.24	59,568.99
November	410,418.08	\$187,007.17	223,410.91
December	121,794.99	157,549.65	(35,754.66)
Total	3,418,469.46	2,871,997.56	546,471.90
Average	284,872.46	239,333.13	45,539.33

General Fund 2016 - BFB: \$ 1,031,932.97

Month	Revenue	Expenditures	Gain/Loss
January	205,037.70	160,943.61	44,094.09
February			0.00
March			0.00
April			0.00
May			0.00
June			0.00
July			0.00
August			0.00
September			0.00
October			0.00
November			0.00
December			0.00
Total	205,037.70	160,943.61	44,094.09
Average	205,037.70	160,943.61	44,094.09

Original Bud. (43,291.00)

Amended Bud.

Difference from Original Budget: 87,385.09

All Funds 2014 - BFB \$2,751,265.15

Month	Revenue	Expenditures	Gain/Loss	
January	873,143.65	896,185.25	(23,041.60)	Exc: BFB, Inc: Int. Trans, Fire Final, & Ins.
February	729,498.23	513,481.51	216,016.72	Inc: Sheriff & PUD Rev in GF
March	507,970.47	455,911.88	52,058.59	Inc: Debt Pay
April	787,380.25	874,228.43	(86,848.18)	Inc: Sheriff, Int Trans & Bud Amend.
May	1,006,163.23	1,032,240.84	(26,077.61)	Inc: Debt Pay & Capital Projects
June	555,080.87	771,579.42	(216,498.55)	Inc: Debt Pay & Cap.Proj/Vehicle Purch.
July	1,385,971.20	1,218,538.13	167,433.07	Inc: Sheriff, Int Trans & Cap Proj.
August	906,794.50	981,282.23	(74,487.73)	Inc: GF-\$200K Loan to Street/Cap Projects
September	1,229,093.93	1,158,430.01	70,663.92	Inc: GF Loan payback fm Street/debt payments/cap proj.
October	1,047,327.95	983,138.82	64,189.13	Inc: Sheriff, Int Trans, Cap Proj. & GF loans
November	1,155,609.29	1,267,009.70	(111,400.41)	Inc: Debt Pay / Int. Loan Payments & Cap Projects
December	717,843.67	962,310.13	(244,466.46)	Inc: Duncan 1/2 Prop. Purchase (\$137K) in GF & DOE Grant
Total	10,901,877.24	11,114,336.35	(212,459.11)	
Average	908,489.77	926,194.70	(17,704.93)	

All Funds 2015 - BFB \$2,538,806.04

Month	Revenue	Expenditures	Gain/Loss	
January	1,051,830.23	1,066,593.85	(14,763.62)	Exc: BFB, Inc: Int. Trans, Prop. Purchase, Capital & Ins.
February	711,148.36	522,650.98	188,497.38	Inc: Sheriff
March	849,132.72	772,503.98	76,628.74	Inc: Debt Pay & DOE Solar/Energy Grant
April	1,137,068.51	880,615.29	256,453.22	Inc: Sheriff, Int Trans, Bud Amend, Grant Reimb.& Prop Tax
May	998,552.05	1,135,101.21	(136,549.16)	Inc: Debt Pay & Cap Proj./Prop Taxes
June	622,805.53	599,419.68	23,385.85	Inc: GF Grant Exp & other minor Cap Proj Exp.
July	1,736,463.32	1,534,956.63	201,506.69	Inc: GF:Sheriff & St Fund Loan, Int Trans, & Cap Proj.
August	1,199,554.65	1,091,473.93	108,080.72	Inc: GF Loan to St & Cap Grant Related Turnover
September	1,008,009.77	851,293.15	156,716.62	Inc: St Cap Grant Turnover, debt payments
October	1,803,580.21	1,652,184.71	151,395.50	Inc: Sheriff, Int Trans, grants/cap proj./prop taxes
November	1,101,373.40	983,866.19	117,507.21	Inc: Debt Pay & Cap Proj./Prop Taxes
December	856,892.89	823,513.84	33,379.05	
Total	13,076,411.64	11,914,173.44	1,162,238.20	
Average	1,089,700.97	992,847.79	96,853.18	

All Funds 2016 - BFB: \$ 3,701,044.24

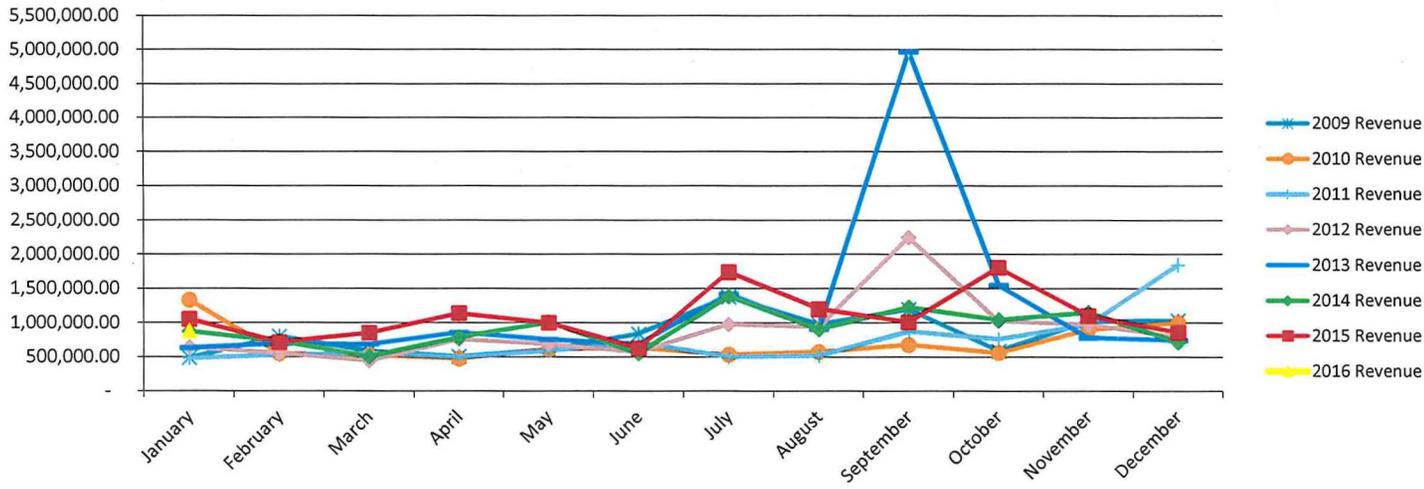
Month	Revenue	Expenditures	Gain/Loss	
January	883,058.30	840,785.99	42,272.31	Exc: BFB, Inc: Int. Trans & Insurance
February			0.00	
March			0.00	
April			0.00	
May			0.00	
June			0.00	
July			0.00	
August			0.00	
September			0.00	
October			0.00	
November			0.00	
December			0.00	
Total	883,058.30	840,785.99	42,272.31	
Average	883,058.30	840,785.99	42,272.31	

Original Bud. 223,079.00

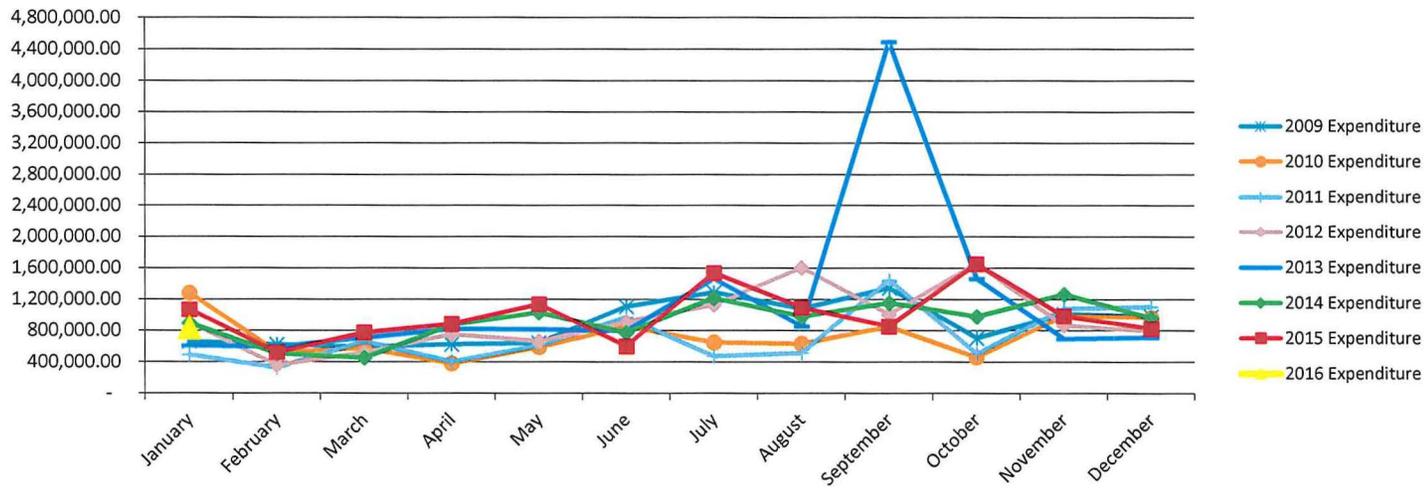
Amended Bud.

Difference from Original Budget: (180,806.69) (Note \$138K GF, \$91K P1/P2, \$43K Festhalle, \$217K Streets, \$179K Sewer, \$10K Water)

City of Leavenworth All Funds Revenue 2009-2016



City of Leavenworth All Funds Expenditures 2009-2016



**Not all capital items are included but major ones are noted as years progress.

- Notes:
- 2009 included Iccle Station Construction
 - 2010 included multiple minor capital improvements and \$360,000 in LOCAL funding for Garbage Truck, Receptacles and F-550
 - 2011 included Recycle Property purchase of \$275K in September and Water Bond Financing of \$700K in Dec
 - 2012 included Front Street Project Exp and Loan revenues & completion of \$750K PWFTE Engineering Loan for Downtown Planning
 - 2013 included Safe Routes planning, Equip replace. (\$300K), City Hall & Warehouse Parking Lots, Pool Filtration, Scholze St. Sewer, Well pump #1 E. Leav. Rd Watermain (\$700K), Bonds Purchase/Imp. of Fruit Warehouse Property in Sept 2013 at (\$2.1M) and Festhalle Refi (\$1.5M)
 - 2014 included Safe Routes (\$588K), West St (\$92K), Well Pump #3 (\$273K), Lod. Tax Proj (\$57K), Chumstick Trail Plan/ROW (\$33K), Festhalle (\$40K), Retaining Wall (\$273K), Comm. St.3rd-8th Plan/Eng (\$38.5K), Sewer System Plan & Equip Upgrades (\$47K), LID Eng. in W/S (\$110K), Water Equip. \$3.3K Garbage Cap (\$29K), equip rep (\$100K), computer (\$18K), GF: Parks Capital (\$7K), Duncan 1/2 Purchase (\$139.5K), DOE Solar/Energy Grant (\$177K)
 - 2015 includes DOE Solar/Energy (\$800K), Chumstick Trail & W/S LID (\$700K), Commercial St (\$1.45M), W/S/Storm various planning/imp., Festhalle/Parking (\$175K)
 - 2016: Facility Imp., Crosswalks, Chumstick Trail & W/S LID & CDBG, Residential Paving, Festhalle & Parking Imp., Utility Rate Study, Water Well Pump Repair, Sewer Plan/TMDL/South Interceptor/Equip

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			410 Stormwater	1,185.00	
			415 Parking	14.84	
			501 Equip Rental & Revolving Fund	6,092.28	
			502 Central Services	5,560.35	

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

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21565	02/24/2016	02/24/2016	5760 Amazon/SYNC	735.19	Supplies
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	15.90	
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth C	5.39	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	124.49	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	-64.38	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	-302.44	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	195.00	
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	642.00	
576 80 48 00	Repairs & Maintenance		502 000 594 Central Service	119.23	
21549	02/24/2016	02/24/2016	41 Apple Valley Services Inc	130.00	Handicap Portapotty
557 30 47 02	Utilities - Icicle Station		104 000 557 Lodging Tax	130.00	
21556	02/24/2016	02/24/2016	6519 Blue Lotus Foundation	15,000.00	Bike Pump Park / Grant Support
594 76 65 01	Bike Pump Park - Enchantr		104 000 594 Lodging Tax	15,000.00	
21523	02/24/2016	02/24/2016	6384 Bretz, Mi-Sook	339.30	City Action Days/Chamber Dinner M. Bretz
511 60 43 00	Travel-Lodging/Meals/Mile		001 000 511 Current Expens	339.30	
21580	02/24/2016	02/24/2016	123 Cascade Analytical, Inc.	66.95	WTP Testing
534 80 51 00	Water Testing		403 000 534 Water	66.95	
21597	02/24/2016	02/24/2016	135 Cascade Quick Lube, LLC	116.68	Fuel
548 68 32 00	Fuel Consumed		501 000 548 Equip Rental &	116.68	
21539	02/24/2016	02/24/2016	2313 Chelan County PUD	1,213.27	Parks BLDG/Enchantment, Waterfront, Front St & City Parks
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	606.63	
576 80 47 00	Utilities		001 000 576 Current Expens	606.64	
21540	02/24/2016	02/24/2016	2313 Chelan County PUD	3,069.62	WWTP Pump Stations
535 80 47 00	Utilities		404 000 535 Sewer	3,069.62	
21541	02/24/2016	02/24/2016	2313 Chelan County PUD	715.94	Commercial St/Lighting Control
542 63 47 00	Utilities		101 000 542 Streets	715.94	
Total Chelan County PUD				4,998.83	
21533	02/24/2016	02/24/2016	162 Chelan County Treasurer	16,588.00	Dump Fees

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537 80 51 00	Dump Fees		402 000 537 Garbage	16,588.00	
21544	02/24/2016	02/24/2016	162 Chelan County Treasurer	9,761.19	2015 Oktoberfest & Christmas Lighting OT Hours Over Contract
557 30 15 00	Overtime-Festival & Event		104 000 557 Lodging Tax	9,761.19	
21562	02/24/2016	02/24/2016	162 Chelan County Treasurer	22.50	Mosquito Dist / Parcel# 241712508001
562 59 53 00	Mosquito Control District		001 000 562 Current Expens	22.50	
Total Chelan County Treasurer				26,371.69	
21584	02/24/2016	02/24/2016	171 Cintas Corporation Loc #607	234.07	Safety Mats
518 20 48 00	Repairs & Maintenance Cit:		001 000 518 Current Expens	24.93	
534 80 48 00	Repairs & Maintenance		403 000 534 Water	18.30	
548 68 48 00	Repairs & Maintenance		501 000 548 Equip Rental &	145.99	
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	44.85	
Total Cintas Corporation Loc #607				234.07	
21585	02/24/2016	02/24/2016	171 Cintas Corporation Loc #607	234.07	Safety Mats
518 20 48 00	Repairs & Maintenance Cit:		001 000 518 Current Expens	24.93	
535 80 48 00	Repairs & Maintenance		404 000 535 Sewer	18.30	
548 68 48 00	Repairs & Maintenance		501 000 548 Equip Rental &	145.99	
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	44.85	
Total Cintas Corporation Loc #607				243.22	
21586	02/24/2016	02/24/2016	171 Cintas Corporation Loc #607	243.22	Safety Mats
518 20 48 00	Repairs & Maintenance Cit:		001 000 518 Current Expens	24.93	
535 80 48 00	Repairs & Maintenance		404 000 535 Sewer	27.45	
548 68 48 00	Repairs & Maintenance		501 000 548 Equip Rental &	145.99	
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	44.85	
Total Cintas Corporation Loc #607				711.36	
21589	02/24/2016	02/24/2016	199 Commercial Printing Inc	31.09	Business Cards / H. Amick
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	31.09	
21537	02/24/2016	02/24/2016	249 Dept of Transportation	4,605.79	Fuel Consumed
548 68 32 00	Fuel Consumed		501 000 548 Equip Rental &	4,605.79	
21578	02/24/2016	02/24/2016	6175 Esparza, Juan M.	381.00	Deposit Refund Less Cancellation Fee

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347 30 06 01	Room Rental		110 000 340 Leavenworth Ci	119.00	
347 30 06 03	Room Deposit Fees		110 000 340 Leavenworth Ci	-500.00	
21592	02/24/2016	02/24/2016 4165	FEI - Seattle WW #1539	1,348.42	WTP Supplies
534 80 31 00	Operating Supplies-Distrib		403 000 534 Water	1,348.42	
21576	02/24/2016	02/24/2016 6499	Ferguson Enterprises #3007	10.96	Service Chrg
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	10.96	
21577	02/24/2016	02/24/2016 6499	Ferguson Enterprises #3007	730.98	WWTP Supplies
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	730.98	
Total Ferguson Enterprises #3007				741.94	
21543	02/24/2016	02/24/2016 832	Frontier	29.99	Advertising
557 30 44 01	Advertising-LAP		104 000 557 Lodging Tax	29.99	
21587	02/24/2016	02/24/2016 832	Frontier	1,292.42	Landlines
518 90 42 00	Comm-Phone/Postage/Fx		502 000 518 Central Service:	472.69	
534 80 42 00	Comm-Phone/Postage/Fx		403 000 534 Water	41.38	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	43.57	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	43.57	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	73.56	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	82.27	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	112.26	
557 30 44 01	Advertising-LAP		104 000 557 Lodging Tax	47.66	
575 48 42 00	Phone/Postage/Fax		110 000 575 Leavenworth Ci	219.63	
576 20 42 00	Comm-Phone/Postage/Fx		176 000 576 Community Sw	43.57	
576 80 47 00	Utilities		001 000 576 Current Expens	112.26	
21594	02/24/2016	02/24/2016 832	Frontier	30.56	Telemetry Pump Stm / WWTP
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	30.56	
Total Frontier				1,352.97	
21598	02/24/2016	02/24/2016 328	Grainger	160.27	Enclosure Cover
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	160.27	
21590	02/24/2016	02/24/2016 331	Graybeal Signs Inc.	1,566.38	Directional Signs

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542 64 31 00	Office & Operating Supplie		101 000 542 Streets	1,566.38	
21535	02/24/2016	02/24/2016	345 Haglund's Trophies	23.31	Council Member Sign
511 60 31 00	Office & Operating Supplie		001 000 511 Current Expens	23.31	
21593	02/24/2016	02/24/2016	375 Icicle Irrigation District	505.00	Irrigation Shares (5)
534 80 31 00	Operating Supplies-Distrib		403 000 534 Water	505.00	
21532	02/24/2016	02/24/2016	393 Inprint Printing Inc.	498.71	Master Permit Application
558 60 31 00	Office & Operating Supplie		001 000 558 Current Expens	498.71	
21530	02/24/2016	02/24/2016	4854 Integritech LLC	618.75	Parking Lot Improvements
595 65 63 01	Parking Improvements		301 000 595 Capital Projects	618.75	
21531	02/24/2016	02/24/2016	4854 Integritech LLC	712.50	Parking Lot Improvements, WTPO Interviews
534 80 41 03	Pro Svs - General		403 000 534 Water	112.50	
595 65 63 01	Parking Improvements		301 000 595 Capital Projects	600.00	
			Total Integritech LLC	<u>1,331.25</u>	
21547	02/24/2016	02/24/2016	5626 KCDA Purchasing Cooperative	707.42	City Supplies
518 20 31 00	Office & Operating Supplie		001 000 518 Current Expens	38.09	
535 80 32 00	Operating Supplies-Trmnt		404 000 535 Sewer	34.54	
537 80 31 00	Office & Operating Supplie		402 000 537 Garbage	167.87	
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	270.42	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	196.50	
21566	02/24/2016	02/24/2016	5626 KCDA Purchasing Cooperative	-931.45	Returned Items
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	-931.45	
21567	02/24/2016	02/24/2016	5626 KCDA Purchasing Cooperative	406.21	Finish Mop/TP
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	8.84	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	397.37	
			Total KCDA Purchasing Cooperative	<u>182.18</u>	
21571	02/24/2016	02/24/2016	466 Law Offices Of Thomas M. Pors	280.00	Legal Services
534 80 41 12	Legal-ProSvs-Water Rights		403 000 534 Water	280.00	

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21570	02/24/2016	02/24/2016	489 LocalTel Communications Inc	45.74	WTP Internet
	534 80 42 00	Comm-Phone/Postage/Fx	403 000 534 Water	45.74	
21542	02/24/2016	02/24/2016	4414 Mail Finance	146.35	Lease Payment
	518 90 45 00	Operating Rentals & Leases	502 000 518 Central Service	146.35	
21574	02/24/2016	02/24/2016	519 Mid-American Research	703.45	Restroom Supplies
	575 48 31 00	Office & Operating Supplie	110 000 575 Leavenworth Ci	561.67	
	576 80 31 00	Office & Operating Supplie	001 000 576 Current Expens	141.78	
21575	02/24/2016	02/24/2016	519 Mid-American Research	455.88	Cleaner
	535 80 32 00	Operating Supplies-Trtmnt	404 000 535 Sewer	455.88	
Total Mid-American Research				1,159.33	
21563	02/24/2016	02/24/2016	2453 Molohon, Michael	35.00	Reimbursement / Chamber Dinner
	511 60 43 00	Travel-Lodging/Meals/Mile	001 000 511 Current Expens	35.00	
21559	02/24/2016	02/24/2016	546 N C Machinery Co., Inc	793.71	Parts / Loader Rental
	542 66 45 00	Operating Rentals & Leases	101 000 542 Streets	793.71	
21560	02/24/2016	02/24/2016	546 N C Machinery Co., Inc	-3,501.86	Credit On Account
	542 66 45 00	Operating Rentals & Leases	101 000 542 Streets	-3,501.86	
21561	02/24/2016	02/24/2016	546 N C Machinery Co., Inc	3,339.26	Loader Rental January 2016
	542 66 45 00	Operating Rentals & Leases	101 000 542 Streets	3,339.26	
Total N C Machinery Co., Inc				631.11	
21572	02/24/2016	02/24/2016	475 NCW Media, Inc.	39.30	UV Park Ad
	576 20 44 00	Advertising	176 000 576 Community Sw	39.30	
21573	02/24/2016	02/24/2016	475 NCW Media, Inc.	91.72	Grant Funding Op Ad
	557 30 44 08	Advertising - Group Fundin	104 000 557 Lodging Tax	91.72	Group App
Total NCW Media, Inc.				131.02	

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21538	02/24/2016	02/24/2016 4378	Neofunds by Neopost	500.00	Postage
	518 90 42 00	Comm-Phone/Postage/Fx	502 000 518 Central Service	500.00	
21579	02/24/2016	02/24/2016 5454	Our Lady of the Snows	500.00	Festhalle Deposit Refund
	347 30 06 03	Room Deposit Fees	110 000 340 Leavenworth Ci	-500.00	
21604	02/24/2016	02/24/2016 346	Pace Engineers, Inc.	3,415.12	Engineering Services / Multi-purpose Trail & Water/sewer Ext.
	594 34 41 05	Meadowlark LID	403 000 594 Water	759.74	
	594 35 41 05	Meadowlark LID	404 000 594 Sewer	759.74	
	595 10 63 06	Chumstick Multi Trail Engi	101 000 595 Streets	1,666.99	
	595 20 61 02	Chumstick Multi Trail ROV	101 000 595 Streets	228.65	
21521	02/24/2016	02/24/2016 600	Pacific Engineering And Design, PLLC	1,206.00	Marson City Park
	531 30 41 00	Professional Services	410 000 531 Stormwater	1,206.00	
21522	02/24/2016	02/24/2016 600	Pacific Engineering And Design, PLLC	433.17	Pinegrass Subdivision
	558 60 41 05	Pro.Svs. Develop Review-R	001 000 558 Current Expens	433.17	
21558	02/24/2016	02/24/2016 600	Pacific Engineering And Design, PLLC	-21.00	Credit Balance On Account / Duplicate Payment
	594 31 41 01	Stormwater Master Plan / V	410 000 594 Stormwater	-21.00	
			Total Pacific Engineering And Design, PLLC	1,618.17	
21591	02/24/2016	02/24/2016 617	Petty Cash	256.64	Petty Cash Replenishment
	535 80 32 00	Operating Supplies-Trtmnt	404 000 535 Sewer	102.00	
	535 80 32 00	Operating Supplies-Trtmnt	404 000 535 Sewer	12.66	
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	16.98	
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	125.00	
21582	02/24/2016	02/24/2016 4644	Ricoh USA Inc.	346.34	Copies
	518 90 45 00	Operating Rentals & Lease	502 000 518 Central Service	346.34	
21548	02/24/2016	02/24/2016 3892	Salcido Connection Inc., The	320.28	Replace Snow Sensor
	594 35 64 01	WWTP - Equipment Replac	404 000 594 Sewer	320.28	
21546	02/24/2016	02/24/2016 729	Stan's Merry Mart	100.00	M. Diaz Boots
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	100.00	

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21569	02/24/2016	02/24/2016	731 Staples Credit Plan	1,345.93	Office Supplies
514 20 31 00	Office & Operating Supplie		001 000 514 Current Expens	243.89	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	308.14	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	37.89	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	21.67	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	216.58	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	32.51	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	291.90	
542 65 31 01	Office & Operating Supplie		415 000 542 Parking	14.84	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	178.51	
21581	02/24/2016	02/24/2016	733 State Auditor's Office	2,937.94	2015 Audit
518 90 41 01	Audit-ProSvs		502 000 518 Central Service	2,937.94	
21534	02/24/2016	02/24/2016	818 USA Bluebook	153.65	WTP Parts
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	153.65	
21595	02/24/2016	02/24/2016	818 USA Bluebook	29.22	Clamp Rings / WWTP
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	29.22	
				<u>182.87</u>	
Total USA Bluebook					
21583	02/24/2016	02/24/2016	786 Valentine, Tracy	21.06	Milage
535 80 49 00	Misc/Reg/Dues/Subscriptio		404 000 535 Sewer	21.06	
21564	02/24/2016	02/24/2016	837 Visa	21.97	Visa Two
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	1.99	
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	19.98	
21568	02/24/2016	02/24/2016	837 Visa	893.38	Visa Three
341 81 00 00	Sale Of Maps/Documents/C		001 000 340 Current Expens	-2.22	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	77.85	
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	18.18	
542 66 31 00	Office & Operating Supplie		101 000 542 Streets	65.97	
548 68 34 02	SPFI-Cardboard Truck		501 000 548 Equip Rental &	417.12	
558 60 31 00	Office & Operating Supplie		001 000 558 Current Expens	20.45	
558 60 31 00	Office & Operating Supplie		001 000 558 Current Expens	7.35	
558 60 31 00	Office & Operating Supplie		001 000 558 Current Expens	84.00	
558 60 31 00	Office & Operating Supplie		001 000 558 Current Expens	3.95	

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 02/24/2016

Time: 16:56:31 Date: 02/18/2016
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	45.57	
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	150.72	
Total Visa				915.35	
21599	02/24/2016	02/24/2016	6517 WUCC	100.00	Seminar Fees For G. Presler & R. Cortes
548 68 49 00	Misc-Reg/Dues/Subscriptio		501 000 548 Equip Rental &	100.00	
21536	02/24/2016	02/24/2016	921 Washington State Patrol	12.00	Background Check A. Briody
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	12.00	
21588	02/24/2016	02/24/2016	5523 Waterhouse Environmental Services Corp	2,186.99	Isopac
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	2,186.99	
21557	02/24/2016	02/24/2016	3792 Weed, Graafstra & Associates, Inc. P.S.	5,040.00	Legal Services
515 30 41 00	City Attorney - Provs		001 000 515 Current Expns	2,432.50	
515 30 41 06	Legal - Sign Code Enforcen		001 000 515 Current Expns	85.00	
515 30 41 09	Legal-Development Svs		001 000 515 Current Expns	982.50	
515 30 41 13	Legal - MEND		001 000 515 Current Expns	1,067.50	
515 30 41 16	Legal - Duncan Prop Purchi		001 000 515 Current Expns	472.50	
21596	02/24/2016	02/24/2016	6518 Western Systems	156.84	Parts And Service Manual For 2007 Garbage Truck
548 68 34 02	SPFI-Cardboard Truck		501 000 548 Equip Rental &	156.84	
21545	02/24/2016	02/24/2016	4532 Wilson, Carolyn A	35.00	Chamber Lunch
511 60 43 00	Travel-Lodging/Meals/Mile		001 000 511 Current Expns	35.00	

Report Total: 83,617.39

Fund	Report Total:
001 Current Expense	8,492.83
101 Streets	4,875.04
104 Lodging Tax	25,667.19
110 Leavenworth Civic Center	2,143.24
176 Community Swimming Pool	82.87
301 Capital Projects Fund (Warehouse)	1,218.75
402 Garbage	16,755.87
403 Water	5,550.65
404 Sewer	5,978.48