

## **LEAVENWORTH SPECIAL CITY COUNCIL MINUTES**

**January 15, 2016**

Mayor Farivar called the January 15, 2016 Leavenworth City Council Special meeting to order at 9:00 AM and Councilmember Bretz led the City Council in the Flag Salute.

### **ROLL CALL**

Council Present: Mayor Cheryl K. Farivar, Michael Molohon, Robert Francis, Elmer Larsen, Carolyn Wilson, Mia Bretz, and Margaret Neighbors.

Staff Present: City Administrator Joel Walinski, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

Mayor Farivar stated that Councilmember Gretchen Wearne was excused from the special meeting.

### **RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

Mayor Farivar stated that Council rules state that all ordinances, resolutions, rule or regulation shall be adopted during regular meetings. She explained that due to today's meeting being a "special meeting", the Council will first need to suspend the Council rules to adopt the Ordinance.

Councilmember Wilson motioned to suspend the City Council Rules, Section 19, actions taken during public meetings. The motion was seconded by Councilmember Larsen and passed unanimously.

#### **1. Ordinance 1517 Annexation Request**

Development Services Manager Nathan Pate stated that the City Council is being asked to accept and approve Ordinance 1517 which is the annexation agreement with Mr. Pete Olson and Prusik Investments, LLC. He said that there are three parts to the agreement at this Special meeting; the approvals of Ordinance 1517, the Development Annexation Agreement, and the Surety Agreement. He addressed the Development Annexation Agreement and noted that the City Council's priority has been the reconstruction of Pine Street and part of the Development Annexation Agreement shows that Mr. Olson is responsible for developing the portion of Pine Street that abuts his property and to complete the Pine Street Reconstruction project in a seamless fashion rather than piecing it out in phases. He confirmed that there is a Surety Agreement to ensure that the work is completed timely as well as to standard. City Administrator Joel Walinski added that the City will be annexing the full width of the abutting portions of Ski Hill Drive and the right-of-way portion of Pine Street into the city limits at the same time. There was a brief discussion of the traffic pattern to and from the subdivision and keeping the traffic off of Pine Street with the preference being to use Ski Hill Drive for access to and from the subdivision. It was noted that the City's pump station is located in the access area and will need to be taken into consideration when planning the future roadway connections. Councilmember Larsen noted that planning is essential with this project and needs to be done so prudently so that the City will not have later concerns with the development and traffic flow.

Councilmember Francis motioned to approve the Development Annexation Agreement with Prusik Investments, LLC and authorizes the Mayor to sign. The motion was seconded by Councilmember Molohon and passed unanimously.

Councilmember Molohon motioned to adopt Ordinance 1517, Annexation of property owned by Pete Olson representing PRUSIK INVESTMENTS, LLC for property located at 12132 Pine Street, Leavenworth, WA, 98826 and, identified as Chelan County Assessor's parcel no. 241701310150. The motion was seconded by Councilmember Wilson and passed unanimously.

## **OTHER**

City Administrator Joel Walinski briefly addressed a recent article in the Leavenworth Echo that states that the City increased property taxes by 5.26%. He went on to explain that 5.26% is the increase in the lump sum amount of tax that the City receives, although the percentage increase per household is up to the County Assessor. He briefly explained how banked capacity works and how the City reduced property taxes in 2013 due to the Fire District Annexation and that is why the City has funds available to request additional banked capacity in 2016. He went on to state that the additional funds would be used to provide for capital water fund expenses in lieu of raising water rates. Finance Director Chantell Steiner reiterated that Initiative 747 only allows municipalities a 1% increase annually. Mayor Farivar stated that she will write an article that clarifies property tax allocation in order to give the residents a more accurate understanding than what the newspaper article suggests.

Administrator Walinski announced that the Water Plant Supervisor position was offered to Ms. Arnica Briody. He stated her credentials and noted that she is from Leavenworth and looking forward to working with the City.

Councilmember Larsen stated that Link Transit only needs one Representative from the City. Councilmember Bretz stated that she would work with Councilmember Wearne to determine who will represent the City on the Link Transit Board.

Councilmember Bretz excused herself from the meeting at 9:30 AM.

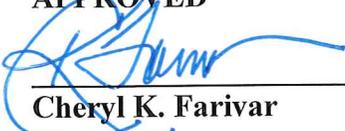
Mayor Farivar stated that she recently attended her first Chelan-Douglas Transportation Council (CDTC) meeting as a Board Member. She said there is quite a bit of grant funding available for transportation projects and the City is working on acquiring some of that available funding for the Pine Street Reconstruction project.

## **ADJOURNMENT**

Seeing no other business, Councilmember Francis motioned to adjourn the January 15, 2016 Special meeting of the Leavenworth City Council. The motion was seconded by Councilmember Molohon and passed unanimously.

The meeting adjourned at 9:34 AM.

**APPROVED**

  
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**Cheryl K. Farivar**  
**Mayor**

**ATTEST**

  
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**Chantell Steiner**  
**Finance Director / City Clerk**