



City of Leavenworth
DEPARTMENT OF DEVELOPMENT SERVICES

PUBLIC DISPLAY OF FIREWORKS
PERMIT APPLICATION¹

This application must be filled out legibly, in black ink, either hand printed or typewritten

APPLICANT:

This party shall receive determinations and notices associated with this application, and shall be the City's point of contact for processing this application. If additional parties, please provide additional names and information as an attachment.

Last Name: First Name:

Business Name:

Mailing Address: City: State: Zip:

Phone: Email:

Physical Address of Launch / Display Location:

Address:

Assessor's Tax Parcel Number of Property:

Subdivision Name: Block: Lot:

Property Owner (If Different than Applicant):

Last Name (Business Name): First Name:

Mailing Address: City: State: Zip:

Phone: Email:

With my signature I acknowledge and give permission to the above named applicant to apply for this permit, to use or make changes to my property as specified within the application materials, and to complete any improvements upon my property as outlined in this application or as approved by the City of Leavenworth. I further acknowledge that I am the authorized representative to execute this permission on behalf of all owners of said property.

Signature:

Display Information:

A separate permit shall be obtained for each activity or event, and for each location at which display fireworks² activity is undertaken.

Event Name:

Date of Display:

Start Time of Display: End Time of Display:

¹ This application shall be subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed development until a determination of completeness has been made pursuant to LMC Chapter 21.07.

² "Display fireworks" means large fireworks designed primarily to produce visible or audible effects by combustion, deflagration, or detonation and includes, but is not limited to, salutes containing more than 2 grains (130 mg) of explosive materials, aerial shells containing more than 40 grams of pyrotechnic compositions, and other display pieces which exceed the limits of explosive materials for classification as "consumer fireworks" and are classified as fireworks UN0333, UN0334, or UN0335 by the United States department of transportation at 49 C.F.R. Sec. 172.101 as of June 13, 2002, and including fused setpieces containing components which exceed 50 mg of salute powder.

Pyrotechnic Operator:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Physical Address of Temporary Storage Facility:

Address: \_\_\_\_\_

Property Owner Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**REQUIREMENTS**

All required information and fees must be submitted at time of application. Applications which do not include all of the required information and fees may be returned to the applicant.

**FEES<sup>3</sup>:**

- Permit Fee: .....\$100.00
- Deposit for Temporary Structure Removal and Clean-Up: .....\$500.00<sup>4</sup>
- A Right-of Way Permit may be required for use of City Right of Way.....\$100.00

**GENERAL INFORMATION:**

- Fireworks Permits are subject to the requirements of Leavenworth Municipal Code (LMC) Chapter 8.36. The Code can be viewed online at [www.cityofleavenworth.com](http://www.cityofleavenworth.com). All drawing(s) must be on paper capable of being folded for storage in an 8 1/2" x 14" file, and become the property of the City of Leavenworth.
- Unless permitted, and except where exempt, it is unlawful for any person, firm or corporation within the city of Leavenworth to manufacture, import, possess or sell fireworks at wholesale or retail for any use, to discharge fireworks at any place, to make a public display of fireworks or to transport fireworks by means other than common carrier in compliance with Leavenworth Municipal Code 8.36.
- The applicant shall have a valid State of Washington Fireworks Public Display Permit from the Washington State Patrol authorizing the holder to conduct the proposed activity.
- A permit shall be used only by the designated permittee and shall not be assigned or otherwise transferred. Any transfer or purported transfer of a permit shall be deemed a violation of Leavenworth Municipal Code Chapter 8.36 and shall void the permit.
- Complete permit applications must be submitted to the City, and fees paid, by no later than 14 calendar days prior to the intended display.
- In addition to the other requirements of the Washington State Fireworks Law (RCW 70.77 and WAC 212-17), the applicant shall procure and maintain a policy or policies of public general liability, bodily injury and property damage insurance from a company or companies approved by the Leavenworth Fire Marshal in the minimum amount of \$1,000,000.00, single limit. The City of Leavenworth and Chelan County Fire District No. 3, and any other fire protection district providing fire protection certificates of coverage, shall be named as additional insured on such policy and shall be filed with the City of Leavenworth.

<sup>3</sup> Please note that fees are subject to change without notice. Check with the City of Leavenworth for current fees prior to submittal of your application

<sup>4</sup> Such deposit shall be supplied to the City via personal, business, or cashier's check and is refundable upon confirmation of removal of temporary structures, launch pads, etc, cleaning of all debris from the site, and restoring the site to pre-display conditions. If the applicant removes all signs of the display, including all debris, and restores the site within two days after the end of the permitted fireworks activities, the applicant shall be entitled to the return of the deposit. If not removed, cleaned, and restored prior to that time, the \$500.00 deposit shall be forfeited and placed in the City of Leavenworth general fund and abatement proceedings will begin.

- The following provisions shall apply to the public display of fireworks:
  - All minimum clearances, site dimensions, separation clearances and landing areas shall be subject to review by and approval of the fire official. In the sole discretion of the fire official, the minimum standards of the State Fireworks Law may be increased to protect the public and property.
  - The applicant shall provide fire protection for the display. The fire official shall determine the level of personnel and equipment necessary. Prior to the public display, the applicant shall pay the full cost of the required personnel and equipment to Chelan County Fire District No. 3.
  - The applicant shall provide crowd control for the display. The fire official shall determine the level of crowd control necessary, including the number and placement of crowd control monitors. If local law enforcement is providing crowd control, the applicant shall pay the full cost of the required personnel and equipment to the appropriate law enforcement agency prior to the display.
  - If, in the opinion of the fire official, the sheriff or law enforcement agency, or the pyrotechnic operator, a lack of fire protection or crowd control poses a danger to the public or property, then the fire official, the sheriff or law enforcement agency, or the pyrotechnic operator shall immediately suspend the display until the danger is corrected.
  - Compliance with the State Fireworks Law, including all licensing and provisions as found therein, are applicable and in addition to City requirements.

**APPLICATION INSTRUCTIONS:**

- **Use the following checklist to include all of the following information, forms, and applicable drawings with your application.** Applications that do not include all the required information and drawings will not be accepted as complete and will be returned to the applicant. Electronic submittal of materials may be available at the discretion of the City. Please contact Development Services Department Staff for information.
  - Copy of current State of Washington Public Display of Fireworks Permit
  - Copy of current State of Washington Pyrotechnic Operator License
  - Copy of Site Plan, including signed approval of Chelan County Fire District No. 3
  - \$100.00 Fireworks Permit fee (non-refundable)
  - \$500.00 clean-up deposit
  - Insurance certificate(s)
  - Proof of ownership or lease of the property on which the launch/display is to be located
    - A Special Use Permit and/or Permit to Perform Work in City Street Right of Way may be required for use of or access to City property or right-of-way for display. Please call City staff at 509-548-5275 for information.

*I acknowledge that upon issuance of any permit by the City of Leavenworth that it is my obligation to comply with any and all laws, ordinances and regulations governing the type of project permitted whether or not specified in the permit. I acknowledge that the granting of a permit or an approval by the City of Leavenworth does not give any authority to violate or modify the provisions of any other federal, State or local law, ordinance or regulation with respect to regulation of construction, performance of construction and/or operation of the project. I have read and understand the application and have provided information truthfully to the best of my knowledge. I hereby certify that I have read and examined this application and know the same to be true and correct, and if any of the information provided is incorrect, the permit or approval may be revoked.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_