

Common signs not requiring a permit:

On-site portable signs are allowed within the Commercial Zone Districts of the City (“Portable sign” means any mobile, movable sign or sign structure, such as a sandwich-board sign (“A” – Frame sign), which is not securely attached to the ground or any other structure), provided that:

1. Such signs are considered temporary signs, and shall be allowed during business hours only;
2. The area of individual signs shall not exceed four (4) square feet;
3. Only one sign shall be allowed per parcel or driveway entrance;
4. Dry erase boards or other materials which are plastic in appearance are prohibited. Chalkboards may be used;
5. Such signs shall be compliant with the Old World Bavarian-Alpine theme and 14.10.180 when located within the Commercial Districts;
6. Such signs shall not block required exits or other necessary egress;
7. Such signs shall be located at street grade; and
8. Such signs shall not be placed off-site or within any public right-of-way, unless within a [Designated Sign Area](#) or within a Community Bulletin Board in compliance with the standards provided for such location.

Temporary “sale” and special product announcement signs are allowed within the Commercial Zone Districts of the City (“Temporary sign” means a sign not constructed or intended for long-term use. Temporary signs installed pursuant to this title do not have vested status and cannot become permanent installations), provided that:

1. Such signs are considered temporary signs;
2. Such signs must be securely affixed to the surface of a building wall or window;
3. Such signs must be compliant with the Old World Bavarian-Alpine theme and 14.10.180;
4. Such signs must be removed no later than fifteen (15) days after initial posting;
5. Such signs shall not be placed off-site, unless within a [Designated Sign Area](#) or within a Community Bulletin Board in compliance with the standards provided for such location;
6. Such signs shall not be allowed at a business location more than three times per calendar year; and
7. Such signs shall not cover more than one-third of the total window space. This area shall include all other allowed window signs (including “community service event signs”) for a total cumulative area not to exceed one-third the window space.

Incidental signs are allowed within the Commercial Zone Districts of the City (“Incidental sign” means a sign, emblem, or decal informing the public of the property address, business hours, facilities or services available on the premises (e.g., open/closed signs, restroom signs and bank card signs)), provided that:

1. Such signs shall not exceed a total combined area of two (2) square feet per business;
2. All such signs must be compliant with the Old World Bavarian-Alpine theme and 14.10.180;
3. Only "open / closed" and "business hours" signs may be made of a synthetic or plastic material; and
4. Such signs are considered temporary signs, and may be placed for the duration of the business.