



City of Leavenworth

Citizen Request and Complaint Form

Information of Requestor:

Name: _____ Check if anonymity is requested*

Address: _____ Phone: _____

Email: _____ Please contact me by: Phone Email

Request or Complaint (please provide specific details and include the address or location):

*Information submitted on this form is a matter of public record. Although you must provide personal information, including your name and contact information, the City will attempt to keep such information private if you choose to remain anonymous. Please be aware that if the complaint results in a criminal complaint being filed, your personal information may be required to be disclosed. All information, other than that which identifies you personally, may be disclosed to the public upon request.

For City Use:

Date request submitted: _____ Accepted by: _____

Referenced to for follow-up/action: Administration Planning / Building Public Works Finance

Action Taken:
