

CITY OF LEAVENWORTH

APPLICATION FOR WATER CONNECTION

The undersigned hereby makes application for the following:

- A. Residential _____ Commercial _____
- B. In City Limits _____ Outside City Limits _____
- C. Size of proposed service line _____
- D. Requesting immediate installation of water meter (yes)___ or (no)___
If no, estimated future date of installation _____

The utility service applied for herein shall only be for the purposes noted above and the applicant agrees not to change or alter the use of such utilities without the express written consent of the City of Leavenworth. The undersigned further agrees to pay to the Leavenworth City Clerk, prior to connection of such utilities, the current charges or fees for such service and connection and agrees to abide by all applicable City ordinances and resolutions with respect to such utility service. Copies of these ordinances and resolutions are available upon request and applicants are encouraged to become familiar with them.

The applicant further agrees that the City may, without any liability, discontinue the utility service applied for herein upon failure by the applicant or the successor to applicant, for hookups which are legally transferable, to comply with any City ordinance or resolution related to the utilities or failure by applicant or applicant’s successor to timely pay the utility charges.

The applicant acknowledges responsibility to pay monthly utility charges, as billed and according to the adopted rate resolution, with said billings commencing immediately upon completion of the service installation, regardless as to whether consumptive use of the water occurs. The applicant also agrees to notify the City prior to beginning any consumptive use of the water service.

The utility services applied for herein shall service the following real estate in/or near the City of Leavenworth, Chelan County, Washington. **NOTE: A map showing the property boundaries and location must accompany this application.**

Lot No. _____ Block _____ Addition _____

Name: _____

Property Address: _____

Mailing Address: _____

Phone: _____ Date of Application: _____

WATER CONNECTION CHARGE WORKSHEET

1. System Development Charge (SDC) for Residential and Commercial:

Meter Size based on ERU

5/8" or 3/4" (1.0 ERU).....	\$3,898.80
1" (1.7 ERU).....	\$6,510.75
1 1/2" (3.3 ERU).....	\$12,983.30
2" (5.3 ERU).....	\$20,780.90
3" (11.7 ERU).....	\$45,498.80
4" (20 ERU).....	\$77,976.15
6" (41.7 ERU).....	\$162,424.80

CHARGES \$ _____

2. Meter charge

Meter Size

3/4".....	\$ 550.00
1".....	\$ 700.00
1 1/2".....	\$ 1,000.00
2".....	\$ 1,500.00
3".....	\$ 2,840.00
4".....	\$ 5,530.00
6".....	\$ 8,625.00

CHARGES \$ _____

3. Water service connection charges

- a. Labor, Equipment and Administrative charges..... \$1,172.30
- b. Titus Road Connection Charge\$225.00

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

CHARGES \$ _____

CONNECTION SUBTOTAL CHARGES: \$ _____
403.343.40.00.01

4. Utility Reimbursement Agreements

a. Leavenworth 24 LLC Utility Reimbursement Agreement (URA) \$ _____
(See Leavenworth 24 LLC Agreement Exhibit A for parcel listing)
\$2528.43 per 1(one) ERU

b. DNR LLC Utility Reimbursement Agreement (URA) \$ _____
(See DNR LLC Agreement Exhibit A for parcel listing/cost per parcel)

c. CMC Utility Reimbursement Agreement (URA) \$ _____
(See CMC Agreement Exhibit A for parcel listing/cost per parcel)

URA SUBTOTAL CHARGES: \$ _____
403.389.92.00

d. Admin fee at 10% for Utility Reimbursement Agreements
(CMC, DNR LLC and Leavenworth 24 LLC)
Plus 10% Admin fee added onto Items 4a, 4b, 4c above
= ((URA Cost of Items 4a + 4b + 4c) X 0.10) = (\$ _____ x 0.10) = \$ _____
403.343.40.00.01

CONNECTION / URA TOTAL CHARGES: \$ _____

Approved by: _____ Date: _____

Date paid: _____ Receipt No.: _____ Check No.: _____ Cash: _____

CITY OF LEAVENWORTH
Water Connection Application Information and Instructions

Please review the following information and instructions before submitting your application for water service with the City of Leavenworth.

1. Return the completed application form to the City, without payment. The City will then calculate the appropriate tap charge.
2. A tap application will not be considered as accepted by the City until full payment has been paid to the City, and receipt issued.
3. Upon receipt of payment, installation of the tap by City crews will be scheduled, in the order received. Normally, not more than 2 taps per week can be installed; therefore, occasional backlogs may occur. We will make installation as soon as we are able, but you are advised to inquire about possible delays ahead of time, so that inconveniences can be avoided.
4. The City does not normally install water taps between November 1 and March 1 because of adverse weather conditions. Exceptions may be made during periods of abnormally favorable weather.
5. Regular monthly billing will commence immediately upon completion of the tap installation by the city, at the designated rate per month in the rate and fee schedule plus consumption for property under construction.
6. The customer must advise the City when actual consumptive use begins. The City will then set the meter, if needed, turn the tap on, and commence billing at the metered rate. Tampering with the meter or operation of a shut-off valve by the customer is prohibited by City ordinance.
7. All taps involving work within a County Road right of way require a permit from Chelan County Public Works (509-664-5415). It is the applicant's responsibility to obtain this permit and forward a copy to the City. A tap application involving such a permit will not be accepted by the City until a copy of this permit has been received by the City.
8. All properties proposed for a new service must front on a water main meeting City standards before a tap application will be accepted. Please contact the City (509-548-5275) to determine whether such a main is available to your property. If a main is needed, it is the customer's responsibility to arrange for installation, subject to City review of plans and inspection of work.
9. A map showing the location of the applicant's parcel must be submitted with the application.
10. The customer shall be responsible for installation of the water service line from the property boundary to the City main. This work shall be done by a qualified licensed and bonded contractor, subject to City inspection, and shall include installation of the line, street cutting, backfill, compaction, ballast, traffic control and asphalt pavement patching. The City will inspect the installation prior to backfilling. A permit to work in the City right-of-way must be completed and on file before work starts. For water service connections outside the City limits the customer shall obtain a permit from Chelan County to work within County right-of-way limits prior to beginning the work.

11. Prior to the City installing the meter in the meter box a double check valve back flow prevention assembly must be installed by the owner between the meter and the first point of use. Once the double check valve back flow prevention assembly has been installed the City shall inspect it, and upon approval of inspection issue the meter to be installed and water turned on. Please call the City of Leavenworth – Cross Connection Control Program managers at 548-4235 for the list of approved double check valve assemblies and for any other pertinent backflow prevention questions.